

**JOINT ADVISORY COMMITTEE - October 29, 2007**

Attended by: EDC Airport Committee - Brawley, Hopper, Quinnell & Kay  
County Commissioners - Moore & Timmer

I. CALL TO ORDER - Meeting was convened at 5:00 P. M., by EDC Airport Committee Chair Brawley.

II. ENPLANEMENTS & CANCELLATIONS - Members reviewed statistics through the third quarter of 2007. Highest September enplanements in five years, and three consecutive months with zero cancellations.

III. PASSENGER FACILITY CHARGES - Members reviewed program activity through the third quarter of 2007. Collections total \$35,495.25 through the third quarter 2007; and \$94,440.69 since the program began, in October, 2005.

IV. FUELING - Members reviewed a department activity for September, 2007, which reflects a profit of \$14,098.66; and \$71,094.11 year-to-date.

V. OLD BUSINESS -

A. Members reviewed a Status Update - Grants, reflecting status of outstanding AIP grants. Four grants were closed during June & July, the 2005 construction AIP was transferred for close-out in September, and the EDC paid local match on the current 2007 in October.

B. Members reviewed a 5 Year Airport Capital Improvement Plan for the airport. Members discussed the question of availability of State (2.5%) funding for years 2008 and beyond. In the event the State does not participate, local matching fund requirements will double; in that event, the EDC will make application to the County for financial assistance.

VI. NEW BUSINESS - Noel advised that Kretz Lumber will be issuing a press release announcing an indefinite layoff due to the poor lumber market. Kretz will continue to use their woodyard, and the office portion of their building, about 35 hours per week.

VII. SCHEDULE NEXT MEETING - January 28, 2008

VIII. ADJOURNMENT - There being no further business before the group the meeting was declared adjourned at 5:38 P. M.

**CIU ENPLANEMENTS**

	<u>2003</u>	<u>2004</u> <u>vs '03</u>	<u>2005</u> <u>vs '04</u>	<u>2006</u> <u>vs '05</u>	<u>2007</u> <u>vs '06</u>
JAN	1,000	903 (- 97)	980 (+ 77)	1,017 (+ 37)	1,006 (- 11)
FEB	856	1,032 (+176)	1,185 (+153)	816 (-369)	978 (+162)
MAR	1,010	1,155 (+145)	1,458 (+303)	1,005 (-453)	974 (- 31)
1/4ly	2,866	3,090 (+224)	3,623 (+533)	2,838 (-785)	2,958 (+120)
APR	827	912 (+ 85)	1,162 (+250)	928 (-234)	853 (- 75)
MAY	901	1,026 (+125)	1,153 (+ 27)	1,234 (+ 81)	1,182 (- 52)
JUN	1,081	1,083 (+ 2)	1,313 (+230)	1,211 (-102)	1,168 (- 43)
1/4ly	2,809	3,021 (+212)	3,628 (+607)	3,373 (-255)	3,203 (- 170)
cum	5,675	6,111 (+436)	7,251 (+1140)	6,211 (-1,040)	6,161 (- 50)
JUL	1,555	1,424 (- 131)	1,792 (+ 368)	1,284 (-508)	1,349 (+ 65)
AUG	1,739	1,689 (- 50)	1,749 (+ 60)	1,408 (-341)	1,475 (+ 67)
SEPT	1,040	1,114 (+ 74)	1,251 (+137)	1,185 (- 66)	1,267 (+ 82)
1/4ly	4,334	4,227 (-107)	4,792 (+565)	3,877 (-915)	4,091 (+ 214)
Chrtr	218				
cum	10,227	10,338 (+111)	12,043 (+1,705)	10,088 (-1,955)	10,252 (+ 164)
OCT	1,028	1,065 (+ 37)	1,327 (+262)	1,263 (- 64)	
NOV	944	948 (+ 4)	1,054 (+106)	1,106 (+ 52)	
DEC	969	967 (- 2)	1,022 (+ 55)	980 (- 42)	
1/4ly	2,941	2,980 (+ 39)	3,403 (+423)	3,349 (- 54)	
MESABA	13,168	13,318 (+150)	15,446 (+2,128)	13,437 (-2,009)	
CHRTRS	218				
TOTALS	13,386	13,318 (+150)	15,446 (+2,128)	13,437 (-2,009)	

CANCELLATIONS

<u>MONTH</u>	<u>DEPARTURES CANCELED</u>	<u>REASON GIVEN</u>	<u>TOTAL OPERATIONS CANCELED</u>	<u>COMPLETION RATE</u>
Jan. '07.....3 (Jan. '06.....4)		2 - Weather 1 - Mechanical	6	95.16%
Feb. '07.....4 (Feb. '06.....9)		2 - Weather 1 - Mechanical 1 - Airport Conditions	9	91.07%
Mar. '07.....3 (Mar. '06.....1)		3 - Weather	6	95.16%
Apr. '07.....4 (Apr. '06.....1)		3 - Mechanical 1 - Weather	7	94.17%
May '07.....0 (May '06.....0)			0	100.00%
Jun. '07.....1 (Jun. '06.....1)		1 - Mechanical	2	98.30%
Jul. '07.....0 (Jul. '06.....2)			0	100.00%
Aug. '07.....0 (Aug. '06.....2)			0	100.00%
Sept. '07.....0 (Sept. '06.....2)			0	100.00%
Oct. '07..... (Oct. '06.....2)				
Nov. '07..... (Nov. '06.....3)				
Dec. '07..... (Dec. '06.....4)				

Project #05-01-C-00-CIU

**CIU - P.F.C. Quarterly Status Report**  
(For quarter ending 09/30/07)

Total Enplaned Passengers	4,091
PFC Amount per Passenger	\$4.50
PFC Revenue - Total	\$11,758.50
Collection Compensation (@ \$0.11)	(\$ 287.43)
Refunds (@ \$4.50)	(\$ 1,237.50)
Net to CIU	\$10,233.57

## SCHEDULE OF P.F.C. REVENUES

Carrier Remitting	Date Rec'd	Check #	Check #	Total Collected [\$4.50]	LESS Admin [\$0.11]	LESS Refund [\$4.50]	Total Rec'd [\$4.39]	Collection Period
US Airways	Jul, 07		5064178	\$31.50	\$0.77	\$4.50	\$26.23	May, 07
American Airlines	Jul, 07		3915252	\$4.50	\$0.11		\$4.39	May, 07
Delta Airlines	Jul, 07	1004	21923	\$27.00	\$0.66		\$26.34	May, 07
United Airlines	Jul, 07	4707	2001	\$9.00	\$0.22		\$8.78	May, 07
US Airways	Jul, 07		5071602	\$22.50	\$0.55		\$21.95	Jun, 07
Northwest Airlines	Jul, 07		372144	\$6,003.00	\$146.74	\$661.50	\$5,194.76	Jun, 07
<b>Total Receipts</b>	<b>July</b>			<b>\$6,097.50</b>	<b>\$149.05</b>	<b>\$666.00</b>	<b>\$5,282.45</b>	
United Airlines	Aug, 07	220002	3903	\$13.50	\$0.33		\$13.17	Jun, 07
Delta Airlines	Aug, 07	10042	4540	\$9.00	\$0.22	\$4.50	\$4.28	Jun, 07
Continental Airlines	Aug, 07		6400832	\$18.00	\$0.44		\$17.56	Jun, 07
Northwest Airlines	Aug, 07		374070	\$5,530.50	\$135.19	\$549.00	\$4,846.31	Jul, 07
<b>Total Receipts</b>	<b>August</b>			<b>\$5,571.00</b>	<b>\$136.18</b>	<b>\$553.50</b>	<b>\$4,881.32</b>	
United Airlines	Sep, 07	220002	4190	\$13.50	\$0.33		\$13.17	Jul, 07
US Airways	Sep, 07		5079009	\$9.00	\$0.22		\$8.78	Jul, 07
American Airlines	Sep, 07		3944438	\$9.00	\$0.22		\$8.78	Jul, 07
Delta Airlines	Sep, 07	33302	87963	\$36.00	\$0.88	\$18.00	\$17.12	Jul, 07
Continental Airlines	Sep, 07		6407380	\$22.50	\$0.55		\$21.95	Jul, 07
<b>Total Receipts</b>	<b>Sept</b>			<b>\$90.00</b>	<b>\$2.20</b>	<b>\$18.00</b>	<b>\$69.80</b>	
<b>QUARTERLY TOTALS</b>				<b>\$11,758.50</b>	<b>\$287.43</b>	<b>\$1,237.50</b>	<b>\$10,233.57</b>	

Project #05-01-C-00-CIU  
 CIU - P.F.C. Quarterly Status Report  
 For quarter ended 09/30/07

**SCHEDULE OF PFC EXPENDITURES**

	Current Quarter	Cumulative
PFC Revenue Received	\$10,233.57	\$ 94,415.69
Plus: NSF Collection	\$ -0-	\$ 25.00
Total PFC Revenue Received	\$10,233.57	\$ 94,440.69
Less: PFC Expenditures	(\$ 10,233.57)	(\$ 94,440.69)* see Detail of PFC Expenditures
<b>Unexpended PFC Balance</b>	<b>\$ -0-</b>	<b>\$ -0-</b>

**PFC Project Activity Summary**

**Impose/use reimbursement for local share of AIP projects (1992 - 2014)**

Charge Effective	Approval to Use Date	Project Start	Project Complete	Current 1/4 Expenses	Cumulative Expenses	Amt Use Approved
10/01/05	10/01/05	10/01/05	07/12/14	\$10,233.57*	\$94,440.69*	\$1,087,463

\*see Detail of PFC Expenditures

Project #05-01-C-00-CIU  
P.F.C. Quarterly Status Report  
For quarter ended 09/30/07

**DETAIL of PFC EXPENDITURES**  
(Detail #1 - FY 2005 and 2006)

All funds have been used for repayment of "terminal debt" incurred through AIP #03-26-0139-1201, as set forth through EDC PFC Use Plan, as follows:

Partial - 08/2004 Loan Payment	= (\$ 3,946.49)	4 <sup>th</sup> 1/4 2005 Collections
Balance - 08/2004 Loan Payment	= (\$ 1,025.93)	
09/2004 Loan Payment	= (\$ 4,972.42)	1 <sup>st</sup> 1/4 2006 Collections
10/2004 Loan Payment	= (\$ 4,972.42)	
Partial - 11/2004 Loan Payment	= (\$ 871.28)	
Balance - 11/2004 Loan Payment	= (\$ 4,101.14)	
12/2004 Loan Payment	= (\$ 4,972.42)	2 <sup>nd</sup> 1/4 2006 Collections
01/2005 Loan Payment	= (\$ 4,972.42)	
Partial - 02/2005 Loan Payment	= (\$ 758.97)	
Balance - 02/2005 Loan Payment	= (\$ 4,213.45)	
03/2005 Loan Payment	= (\$ 4,972.42)	3 <sup>rd</sup> 1/4 2006 Collections
04/2005 Loan Payment	= (\$ 4,972.42)	
Partial - 05/2005 Loan Payment	= (\$ 631.05)	
Balance - 05/2005 Loan Payment	= (\$ 4,341.37)	
06/2005 Loan Payment	= (\$ 4,972.42)	4 <sup>th</sup> 1/4 2006 Collections
Partial - 07/2005 Loan Payment	= (\$ 4,248.82)	

Project #05-01-C-00-CIU  
P.F.C. Quarterly Status Report  
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**DETAIL of PFC EXPENDITURES**  
(Detail #2 - FY 2007)

Balance - 07/2005 Loan Payment	= (\$ 723.60)]	
08/2005 Loan Payment	= (\$ 4,972.42)]	
09/2005 Loan Payment	= (\$ 4,972.42)]	1 <sup>st</sup> 1/4 2007 Collections
Partial - 10/2005 Loan Payment	= (\$ 798.55)]	
Balance - 10/2005 Loan Payment	= (\$ 4,173.87)]	
11/2005 Loan Payment	= (\$ 4,972.42)]	2 <sup>nd</sup> 1/4 2007 Collections
Partial - 12/2005 Loan Payment	= (\$ 4,648.40)]	
Balance - 12/2005 Loan Payment	= (\$ 324.02)]	
01/2006 Loan Payment	= (\$ 4,972.42)]	
Partial - 02/2006 Loan Payment	= (\$ 4,937.13)]	





09/28/07

**STATUS UPDATE - GRANTS**

Grant	Status	Federal Share	State Share	Local Match	Notes
2004 AIP	<b><u>CLOSED</u></b>	\$ 816,054	\$ 21,419.00	\$ 26,326.53	\$ 4,795.53 refund (Rec'd 07/06/07)
2005 AIP:					
Cameras	<b><u>CLOSED</u></b>	\$ 52,253	\$ 1,500.00	\$ 6,599.00	\$ 5,223.90 refund (Rec'd 06/20/07)
Construct	OPEN	* \$ 1,396,613	* \$ 38,982.00	* \$ 38,982.00	* \$ 13,142.54 bal due (*\$25,838.46 - paid to date)
*projected final figures					
2006 AIP:					
Construct	<b><u>CLOSED</u></b>	\$ 1,325,250	\$ 34,418.13	\$ 34,750.00	\$ 331.43 refund (Rec'd 06/19/07)
Sweeper	<b><u>CLOSED</u></b>	\$ 305,378	\$ 8,036.55	\$ 8,036.27	EDC paid 07/19/07
2007 AIP	CURRENT	\$ 316,350	\$ 8,325.00	\$ 8,325.00	\$1,426.15 paid to date

CIU - 5 YEAR ACIP

PROJECT DESCRIPTION	FEDERAL		STATE	LOCAL	TOTAL
Rehab electrical vault, add service panel & backup generator for airfield electrical	\$287,850	Entitlement	\$7,575	\$7,575	\$303,000
Construct & inspect - Rehab Taxiways E & C and rehab taxiway lighting - taxiways E & C	\$1,111,500	Entitlement	\$29,250	\$29,250	\$1,170,000
<b>FY 2008 PROGRAM TOTALS</b>	<b>\$1,399,350</b>	<b>Entitle</b>	<b>\$36,825</b>	<b>\$36,825</b>	<b>\$1,473,000</b>
Architectural design for general aviation terminal	\$306,375	Entitlement	\$8,062	\$8,063	\$322,500
Design engineering - Reconstitute 1,799' L & 200' W of Runway 16/34 - 34 end	\$34,200	MAP	\$900	\$900	\$36,000
Architectural design for maintenance hangar	\$143,925	MAP	\$3,787	\$3,788	\$151,500
Design engineering - Rehab hangar buildings #151 & #155	\$152,000	MAP	\$4,000	\$4,000	\$160,000
SRE - Plow truck w/dumpbox, underbody & spreader unit	\$304,000	Entitlement	\$8,000	\$8,000	\$320,000
<b>FY 2009 Program Totals</b>	<b>\$330,125</b>	<b>MAP</b>			
	<b>\$610,375</b>	<b>Entitle</b>	<b>\$24,749</b>	<b>\$24,751</b>	<b>\$990,000</b>
Construct & inspection - Reactivate 1,799' L & 200' W of Runway 16/34 - 34 end	\$456,000	MAP	\$12,000	\$12,000	\$480,000
Construct & inspect - Rehab hangar bldgs #151 & #155	\$1,140,000	MAP	\$30,000	\$30,000	\$1,200,000
Design & site work for general aviation terminal	\$554,325	Entitlement	\$14,587	\$14,588	\$583,500
Design & site work for maintenance hangar	\$912,950	MAP	\$24,025	\$24,025	\$961,000
<b>FY 2010 Program Totals</b>	<b>\$2,508,950</b>	<b>MAP</b>			
	<b>\$554,325</b>	<b>Entitle</b>	<b>\$80,612</b>	<b>\$80,613</b>	<b>\$3,224,500</b>
Construction & inspection GA terminal	\$2,705,300	Entitlement	\$71,192	\$71,192	\$2,847,684
Construction & inspection maintenance hangar	\$1,539,950	MAP	\$40,525	\$40,525	\$1,621,000
<b>FY 2011 Program Totals</b>	<b>\$1,539,950</b>	<b>MAP</b>			
	<b>\$2,705,300</b>	<b>Entitle</b>	<b>\$111,717</b>	<b>\$111,717</b>	<b>\$4,468,684</b>
<b>FY 2012 advanced to 2011 to complete GA terminal</b>	<b>\$1,000,000</b>	<b>Entitle</b>	<b>\$26,316</b>	<b>\$26,316</b>	<b>\$1,052,632</b>
Design & civil engineering - Rwy 9/27 extension (+300' L and +25' W) w/lighting and signage	\$76,950	Entitlement	\$2,025	\$2,025	\$81,000
Construction & inspection - Rwy 9/27 extension	\$931,000	Entitlement	\$24,500	\$24,500	\$980,000
<b>FY 2013 Program Totals</b>	<b>\$1,007,950</b>	<b>Entitle</b>	<b>\$26,525</b>	<b>\$26,525</b>	<b>\$1,061,000</b>

Feasibility analysis & design engineering - SRE/ARFF building expansion	\$75,050	Entitlement	\$1,975	\$1,975	\$79,000
Construction & inspect SRE/ARFF building addition	\$708,000	Entitlement	\$18,632	\$18,632	\$745,264
SE	\$209,000	Entitlement	\$5,500	\$5,500	\$220,000
<b>FY 2014 Program Totals</b>	<b>\$992,050</b>	<b>Entitle</b>	<b>\$26,107</b>	<b>\$26,107</b>	<b>\$1,044,264</b>