

REGULAR MEETING - MINUTES

DATE: March 2, 2010

PLACE: Conference Room
Building #119
Kincheloe, MI 49788

MEMBERS PRESENT: Earl Kay, Chair
Patricia Benoit
Paul Coutant
Dan Dasho
Aaron Hopper
James Quinnell
Richard Timmer

MEMBERS ABSENT: Richard Brawley
Larry Palma

EDC STAFF PRESENT: Kathy Noel
Paula Adams
Tami Beseau

OTHER PERSONS: Don McLean, County Commissioner
Jesse Knoll, County Commissioner
Judy Hendrickson, MI WORKS!

I. CALL TO ORDER - Meeting was called to order, by Chairman Kay, at 4:15 P. M., with a quorum in attendance.

PLEDGE OF ALLEGIANCE

II. PRESENTATION OF MINUTES - MOTION by Director Quinnell, supported by Director Timmer, approving the minutes of the Regular Meeting of February 2, 2010 as presented. Motion carried.

III. PUBLIC COMMENTS -

Jesse Knoll, County Commissioner - advised that Letters of Support are crucial to the County's Broadband initiative, and that this project will bring significant economic development rewards.

IV. COMMITTEE REPORTS -

A. Executive Committee - Chairman Kay reported that the committee met on February 12th, and reported on matters discussed:

1) MOTION by Director Coutant, supported by Director Quinnell that the updated EDC Purchasing Policy be approved. MOTION by Director Timmer, supported by Director Hopper, that the updated EDC Purchasing Policy be amended to specify 3% preference for local suppliers. The amendment motion carried unanimously. The original motion as amended carried unanimously.

2) MOTION by Director Coutant, supported by Director Benoit, that the updated "At Will" Personnel Policy for Full Time Employees be approved. Motion carried unanimously.

3) MOTION by Director Timmer, supported by Director Hopper, that the report of the Executive Committee be approved. Motion carried unanimously.

B. Finance Committee - Committee Chair Benoit advised that the group had met on February 23rd, and reported on matters discussed:

1) The committee met with Phil Wolf of Anderson, Tackman to discuss the 2009 audit. The audit will be presented to the full board at the Annual Meeting.

2) MOTION by Director Benoit, supported by Director Coutant, approving January financial statements, and payable vouchers, #001 - #075, totaling \$139,394.25. Motion carried unanimously.

IV. COMMITTEE REPORTS

B. Finance Committee (cont'd)

3) MOTION by Director Benoit, supported by Director Coutant, approving an amended EDC budget, reflecting: Revenues of \$2,047,983; Expenses of \$2,019,800; and Excess Revenue of \$28,183. MOTION carried unanimously.

4) MOTION by Director Benoit, supported by Director Coutant, approving a \$20,000.00 transfer from the EDC's "designated" account to the "post employment benefits" fund. Motion carried unanimously.

5) MOTION by Director Benoit, supported by Director Coutant, that monthly installment payments by North Arrow remain in the EDC's general fund until the end of 2010, at which time a determination will be made whether funds are to be needed for operations or are to be deposited to the building fund. Motion carried unanimously.

6) MOTION by Director Benoit, supported by Director Coutant, that the retirement benefit package for current active staff: 6 employees in Division 13, and 1 employee in Division 14, be changed from a B-2 to B-3. Motion carried - with 6 ayes and Director Timmer opposed.

7) MOTION by Director Benoit, supported by Director Coutant, approving the report of the Finance Committee. Motion carried unanimously.

C. Airport Committee - Committee Member Quinnell reported on matters discussed during the monthly meeting of February 22nd, as well as a Workshop session on February 24th. MOTION by Director Quinnell, supported by Director Timmer, approving the reports of the Airport Committee. Motion carried unanimously.

D. Joint Advisory Committee - No meeting

E. Brownfield Committee - No meeting

F. Staff Activity - Noel reported on items contained within the monthly Board report.

1) MOTION by Director Benoit, supported by Director Coutant approving Construction Administration contracts, as negotiated/ approved by MDOT, with Mead & Hunt, Inc. for: Rehabilitation of Hangar #151, totaling \$109,525.00, and for Taxiway Signs, Pavement Marking & Crack Sealing, totaling \$34,340.00. Motion carried unanimously.

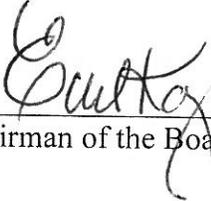
2) MOTION by Director Quinnell, supported by Director Benoit, approving the updated "At Will" Personnel Policy for Part Time and Temporary Employees. Motion carried unanimously.

3) MOTION by Director Timmer, supported by Director Coutant, approving the February staff report. Motion carried unanimously.

V. NEW BUSINESS - None

VI. OLD BUSINESS - None

VII. ADJOURNMENT - MOTION by Director Benoit, supported by Director Hopper that the meeting be adjourned. There being no further business before the group, Chairman Kay declared the meeting adjourned at 5:07 P. M.



Earl Kay, Chairman of the Board

4-6-10

Date Approved



Richard F. Brawley, Corporate Secretary