

REGULAR MEETING - MINUTES

DATE: August 2, 2011

PLACE: Conference Room
Building #119
Kincheloe, MI 49788

MEMBERS PRESENT: Earl Kay, Chair
Patricia Benoit
Richard Brawley
Dan Dasho
Aaron Hopper
Leisa Mansfield
James Quinnell
Richard Timmer

MEMBERS ABSENT: Larry Palma

EDC STAFF PRESENT: Kathy Noel
Paula Adams
Tami Beseau
John Trembl

OTHER PERSONS: Judy Hendrickson, MI WORKS!
Erin Marra, MI WORKS!
Don McLean, County Commissioner
Tom Jordan, MERS
Kristen Clause, Sault Ste. Marie EDC

I. CALL TO ORDER - Meeting was called to order, by Chairman Kay, at 4:15 P. M., with a quorum of the membership in attendance.

PLEDGE OF ALLEGIANCE

II. PRESENTATION OF MINUTES - MOTION by Director Quinnell, supported by Director Timmer, approving the minutes of the Regular Meeting of July 5, 2011, as presented. Motion carried.

III. PUBLIC COMMENTS - No comments offered

IV. COMMITTEE REPORTS

A. Executive Committee - Chairman Kay reported that the committee had met on July 13th and reported on matters discussed.

1. MOTION by Director Quinnell, supported by Director Benoit, authorizing Adams and Noel's attendance of the 65th Annual MERS conference, in Traverse City, September 27th - 29th, at a cost not to exceed \$1,030.00, which includes a travel advance. Motion carried.

2. MOTION by Hopper, supported by Benoit, approving the report of the Executive Committee. Motion carried.

B. Finance Committee - Committee Chair Benoit reported that the committee had met on July 21st:

1) Director Benoit introduced Tom Jordan, Michigan Municipal Employees Retirement System. Mr. Jordan provided the group with information, and answered questions concerning MERS Retiree Health Funding Vehicle, for other post employment benefits; and various investment options available through this program. Chairman Kay thanked Mr. Jordan for attending our meeting, indicating his presentation was very informative. Chairman Kay referred the matter back to the Finance Committee for consideration.

2) MOTION by Director Benoit, supported by Director Brawley, approving June payable vouchers, #330 - #386, and payroll, totaling \$100,129.27. Motion carried.

3) MOTION by Director Benoit, supported by Director Quinnell, approving the June financial statements. Motion carried.

4) MOTION by Director Benoit, supported by Director Hopper, approving the report of the Finance Committee. Motion carried.

IV. COMMITTEE REPORTS (cont'd)

C. Airport Committee - Committee Chair Brawley reported on matters discussed during the July 20th monthly committee meeting, the Joint Advisory Committee meeting of July 25th and the July 27th workshop with the airlines.

1. MOTION by Director Quinnell, supported by Director Timmer, authorizing Noel's attendance of the 59th Fall Conference of the Michigan Association of Airport Executives, in Grand Rapids, on September 12th - 16th, at a cost not to exceed \$1,000.00, which includes a travel advance. Motion carried.

2. MOTION by Director Brawley, supported by Director Mansfield, approving the reports of the Airport Committee. Motion carried.

D. Joint Advisory Committee - see Airport Committee report

E. Brownfield Committee - no meeting

F. Staff Report - Noel briefed on staff activities for the month of July.

1. MOTION by Director Benoit, supported by Director Quinnell, approving a five (5) month extension of the lease of buildings #153 and #430, with General Motors, for the period 01/01/2012 - 05/31/2012, at current rental rate of \$6,498.00 per month. Motion carried.

2. MOTION by Director Brawley, supported by Director Hopper, authorizing a five (5) year lease of buildings #232 and #227 as well as 9.12 acres of land (properties formerly leased to Kretz Lumber), to Tigger Forest Products, with annual rentals of: \$34,488.00 Year #1, \$35,304.00 Year #2, \$38,280.00 Year #3, \$41,280.00 Year #4 and \$44,220.00 Year #5. Motion carried.

3. MOTION by Director Hopper, supported by Director Mansfield, authorizing emergency repairs to the EDC's industrial rail track, by AJ's Railroad Contracting, at a cost not to exceed \$18,936.00. Motion carried.

IV. COMMITTEE REPORTS

F. Staff Activity (cont'd)

4. MOTION by Director Brawley, supported by Director Benoit, authorizing emergency repair, compressor replacement, to the air conditioning unit at the commercial terminal building, by Johnson Controls, at a cost not to exceed \$5,995.00. Motion carried.

5. MOTION by Director Hopper, supported by Director Timmer, approving the July staff report. Motion carried.

V. NEW BUSINESS - None

VI. OLD BUSINESS - Noel advised that Iven C. Kincheloe has been inducted into the National Aviation Hall of Fame.

VII. ADJOURNMENT - MOVED by Director Benoit, supported by Director Timmer, that the meeting be adjourned. There being no further business before the group, Chairman Kay declared the meeting adjourned at 5:15 P. M.



Earl Kay, Chairman of the Board

9-6-11

Date Approved



Richard F. Brawley, Corporate Secretary