

Board Meeting Minutes

DATE: Monday, February 6, 2012

PLACE: 4001 I-75 Business Spur
Sault Ste. Marie, MI 49783

MEMBERS PRESENT: Ted Postula Jack Kibble Michael Herbst
Frank Sasso Dennis Robinson

MEMBERS ABSENT: All present

ADMINISTRATIVE STAFF PRESENT: Chuck Moser Akemi Gordon
Lynda Schexnayder James Dunn, Attorney

ADMINISTRATIVE STAFF ABSENT: All present

OTHERS PRESENT: See attached sign in sheet.

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I. - II. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:00p.m. by Chairman Sasso. All Directors were present.

III. PUBLIC COMMENTS

Dan Cairns (Head Captain-Sugar Ferry) reported going to the recent Great Lakes Captain Meeting in Traverse City. He noted there was much discussion regarding the use of cell phones.

IV. APPROVAL OF BOARD MINUTES –January 4, 2012

With regard to Regular Board Meeting Minutes for January 4, 2012; **IT WAS MOVED** by Director Postula; **SUPPORTED** by Director Kibble to approve said minutes. **UNANIMOUS.** Motion carried.

V. FINANCIAL REPORT-P.E.-December 31, 2011

BUSSING

Finance Director Akemi Gordon reported we submitted our 2013 annual bus application to the State. We've applied for \$191,263 in state operating funds and \$84,761 in federal operating funds. We've budgeted \$179,000 in fare box revenue, \$39,500 in local funds and \$12,000 in other funds (freight & Misc. fees). Our expenses are budgeted at \$504,759. Finance Director Akemi Gordon presented and recommended approval of Resolution of Intent for 2013 Bus appropriations. **IT WAS MOVED** by Director Robinson; **SUPPORTED** by Director Kibble to approve said resolution. **UNANIMOUS.** Motion carried.

Gordon reported we have applied for one bus, a mini-van with a ramp and various support equipment. We have 2 busses on order with an estimated delivery date in March.

Gordon reported passenger counts for the month of December increased 479 bringing the 3 months ending to an increase of almost 2,000 riders.

FERRIES

Gordon reported the ferry system had an increase in both vehicles and passengers for the month of December but are down in both areas for the 3 months into our fiscal year.

Gordon reported the transfer to Maritime Escort for the operation of the Neebish Ferry will be \$13, 886.73. (this includes the extended season). Details were made available.

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VI. DIRECTOR'S REPORT

Director Moser reported he met with Wendy Hoffman from Sault Tribe regarding new 5311 funds for tribal transit. Beginning this summer, Tribal governments will be able to apply for both operating and capital funds through the 5311 program. This is separate from the existing tribal transit program. Moser had an initial meeting with Sault Tribe to discuss possible cooperative programs that we might be able to collaborate on. Sault Tribe retained the Corradino Group to perform a transit needs study about two years ago which has been completed. One of the recommendations from that study was that consideration should be given to the idea of contracting with EUPTA. Moser reported if anyone would like to access the study via computer to let him know.

Moser reported with regard to Congressman Camp's legislation that has passed a proposal through the House that would divert \$25 billion from the Mass Transit account. This has everyone in transit across the country scrambling. APTA and CTAA the two large national transit associations are leading an effort to defeat this issue in the Senate.

Moser reported with regard to MPTA's Midyear meeting - this year's legislative meeting is rapidly approaching and is set for later this month. Moser and Finance Director Gordon will be attending.

Moser went over and recommended adoption of Cell Phone Policy. Following discussion **IT WAS MOVED** by Director Kibble; **SUPPORTED** by Director Postula to adopt said policy. **UNANIMOUS**. Motion carried.

Moser gave an update on the St. Mary's River Dock Project; on January 24th a conference call meeting was held in regard to re-letting the Dock Project. The FHWA began the meeting by saying that this is "not officially an FHWA project; however we are going to scrutinize it as though it were".

We were hoping that the bid documents would be sent out right about now, however, we are pushed back at least a month pending the outcome of yet another conference call to be held within the next week or so.

Moser updated the board on status of TWIC cards.

Moser spoke briefly on requirements from the EPA with regard to vessel discharge to the waters. A onetime report needs to be filled out for each vessel.

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VII. ATTORNEY'S REPORT

Attorney Dunn reported with regard to the Elderly/Handicap Policy; the new definition of law takes care of the reason why we needed change. As long as we abide by the pounds per lift there is no need for change.

Attorney Dunn reported Governor Snyder's State of State message has a lot of changes with regard to transportation; close attention should be paid to this message.

There was a short discussion regarding the new 80/20 or Cap Rule with regard to payment for Health Insurance.

VIII. ADJOURNMENT

Being no further business to come before the Board, **IT WAS MOVED** by Director Robinson; **SUPPORTED** by Director Herbst to adjourn. **UNANIMOUS**. Motion carried. Meeting was adjourned at 5:20pm. The next regular board meeting is scheduled for Monday March 5, 2012 at 4PM.

Ted Postula, Sec. /Treas.

Prepared By: Lynda Schexnayder