

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

August 8th, 2013

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, August 8th, 2013 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Cooper called the meeting to order at 5:00 p.m. with a quorum present.

MEMBERS PRESENT: Don Cooper, Scott Shackleton, George Kinsella, Don Mclean (5:07p.m.) and Ted Postula (5:20p.m.)

MEMBERS ABSENT: None

OTHERS PRESENT: Kathy Noel, Margie Hank, Debbie Sirk, Sharon Kennedy, Tim Mckee, Holly Henderson, Judge James Lambros, Eric Blubaugh, Jim German and Kelly Church

Additions / Deletions to the Agenda

None

Approval of the Agenda

It was moved by Commissioner Shackleton, supported by Commissioner Kinsella, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

None

Correspondence and Informational Items

The Committee received the monthly Treasurer's report and the monthly travel report.

AGENDA ITEMS

Travel

The Committee received an out-of-state travel request, which had previously been sent out via e-mail, seeking travel approval earlier, due to the travel dates. This was for Shelter Manager Holly Henderson to attend a 'No Kill Advocacy Center Conference' in Washington DC, at no cost to the County, as she was invited to sit on one of the panels.

It was moved by Commissioner Kinsella, supported by Commissioner Shackleton, to approve the out-of-state travel for Holly Henderson to go to Washington DC at no cost to the County. On a voice vote, the motion CARRIED.

The Committee received an out-of-state travel request from Veterans Affairs Counselor Beth Yeack, to attend the National Association of County Veterans Services Officers – Accreditation Training in Kearney, Nebraska, so that she can become accredited so she can legally file for VA Benefits for veterans and dependents. The request will also require a budget adjustment into the travel line item of \$1500.00, as this travel was not budgeted.

It was moved by Commissioner Kinsella, supported by Commissioner Shackleton, to approve the out-of-state travel request for Beth Yeack to attend the National Association of County Veterans Service Officers –

Accreditation Training in Kearney, Nebraska and to make a line item budget amendment of \$1500.00 for the mandatory training. On a voice vote the motion CARRIED.

The Committee received a travel request for Administrator German to attend the annual MERS Conference October 1-3, 2013 at the Grand Traverse Resort, and to approve Administrator German as the Officer Delegate for Chippewa County.

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve the travel for Administrator German to attend the MERS Conference, as the Officer Delegate for Chippewa County, October 1-3-2013. On a voice vote the motion CARRIED. (4-1 Commissioner Cooper voted No)

Contract Approval-U.S. Army Corp of Engineers

The Committee received a request to approve a contract with the US Army Corp of Engineers, to install a cross patch radio at the Sugar Island Tower site and to record up to four of their 800 MHz talkgroups. Commissioner McLean described the project, as it had already been recommended by the OES/9-1-1 Board. The US Army Corp of Engineers will pay \$8,500 for the project plus \$400.00 per year configurations costs.

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve the contract of \$8,500.00 with the U.S. Army Corp of Engineers to install a cross patch radio and to record up to four of their 800 MHz talkgroups, as well as, \$400.00 per year for configuration costs. On a voice vote, the motion CARRIED.

Administrative Credit Card

The Administrator addressed an idea, which was brought up by one of the Board members, to approve of the Administrator's Office getting a credit card to assist in making reservations for travel for the Board of Commissioners and the Administration. Discussion followed regarding the billing approval, and having the itemized bill available for review monthly.

It was moved by Commissioner Kinsella, supported by Commissioner McLean, to approve the Administration to obtain a credit card for Board of Commissioners and Administration to assist in making reservations for travel and conferences. On a voice vote, the motion CARRIED. (4-1 Commissioner Cooper voted No)

Chippewa County EDC-MERS Merging and Change

The Committee received a request from the Chippewa County EDC to approve changes to their current MERS divisions, which will eliminate Division #14 – officials and to merge all into Division #13, with a new Division to be established for new hires. Chippewa County EDC is not seeking any type of financial assistance from the County toward any obligations which may arise as a result of this merger.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the Chippewa County EDC request, to amend the MERS 'Defined Benefit Adoption Agreement', eliminating Division 14 of Municipality #1703. On a voice vote, the motion CARRIED.

Approval to Release Bids-Three Used Sheriff Department Vehicles

The Committee received a notice of receiving bids notice for three used vehicles from the Sheriff's Department. Discussion on the vehicles use followed.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the release of and to advertise for bids on three used Sheriff Department vehicles. On a voice vote the motion CARRIED.

Approval to Release RFQ for Retiree Health Care Actuarial

The Committee received an RFQ for the Retiree Health Care Actuarial which needs to be completed every three years. The RFQ will be released now so that, we can properly budget for the FY2014 completion of the Retiree Health Care Actuarial.

It was moved by Commissioner Shackleton, supported by Commissioner Kinsella, to approve the release of the RFQ for Retiree Health Care Actuarial, which will be completed and budgeted for in FY2014. On a voice vote, the motion CARRIED.

Millages

Animal Protection Millage Proposal

The Committee received and reviewed a request to place a millage proposal regarding Chippewa County Animal Protection on the General Election ballot. This request is being brought forward as the Shelter has had financial assistance provided previously by Guardian Angels for Animals, in the amount of \$77,974.94 over the past three and half years, which paid for medical care, this funding is depleting and soon will no longer be provided. The language reads as follows:

Chippewa County
Animal Protection
Millage Proposal

(This proposal, if passed, will permit the COUNTY to increase its tax levy by a tenth (.1) of a mill to provide additional operating funds to the Chippewa County Animal Shelter to be used exclusively to continue the facility as a no-kill shelter, and, as such, the funding will be used to provide medical and supplemental care for the health, safety, and well-being of the animals housed and cared for at the Chippewa County Animal Shelter)

Shall the 15 mill limitation imposed under Article IX, Section 6 of the Michigan Constitution on general ad valorem taxes within CHIPPEWA COUNTY MICHIGAN be increased by .1 mill (\$0.10 per \$1,000 of taxable value) for a period of SIX YEARS, being 2013, 2014, 2015, 2016, 2017, and 2018, inclusive, for the purpose of providing additional operating funds to the Chippewa County Animal Shelter to be used exclusively to continue the facility as a no-kill shelter, and used to provide medical and supplemental care for the health, safety, and well-being of the animals housed and cared for at the Chippewa County Animal Shelter, and shall the County levy such millage for said propose, thereby raising in the first year an estimated \$109,000?

It was moved by Commissioner McLean, supported by Commissioner Postula, to approve the millage language proposal for the Chippewa County Animal Protection Millage Proposal, for the General Election. On a voice vote, the motion CARRIED.

Sugar Island Solid Waste Disposal Millage Renewal

No action was taken nor required on the Sugar Island Township Solid Waste Disposal Millage Request Millage Renewal information provided to the Committee.

Superior District Library

The Committee reviewed Superior District Library Proposal to approve the language for the General Election. The language reads as follows:

Superior District Library
Library Millage Proposal

Shall the Superior District Library, Counties of Chippewa and Mackinac, Michigan, levy an amount not to exceed .5 mill (\$.50 on each \$1,000 of taxable value) against all taxable real and tangible personal property within the Superior District Library District for a period of two (2) years, 2013 to 2014, inclusive, for the purpose of providing funds for all District Library purposes authorized by law; and shall the Superior District Library levy such new additional millage is approved and levied in the 2013 calendar year is approximately \$618,000. A portion of the revenue collected may be subject to capture by the City of Sault Sainte Marie Downtown Development Authority and the City of Sault Sainte Marie Economic Development Corporation.

Yes No

It was moved by Commissioner McLean, supported by Commissioner Postula, to approve the Superior District Library Millage Proposal language for the General Election. On a voice vote, the motion CARRIED.

FINANCE

Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner McLean, supported by Commissioners Shackleton, to recommend the approval of the general claims totaling \$305,198.73 other fund claims \$437,814.64 payroll \$427,712.94 and Health Department claims \$470,751.30 total claims \$1,641,477.61 and voucher H-1 through H-416. On a voice vote, the motion CARRIED.

The Committee also reviewed budget amendments as follow:

Revenue		Original	Amended	Change
280-000-506.000-ROV Grant	Federal Sources	0.00	167,999.00	167,999.00 ROV Grant
Expenditures				
232-000-979.000-Community Corr.	Equipment	860.00	2,410.00	1,550.00 2 computers
280-000-979.000-ROV Grant	Equipment	0.00	167,999.00	167,999.00 Robot

It was moved by Commissioner McLean, supported by Commissioner Postula, to approve the budget amendments as presented. On a voice vote, the motion CARRIED.

Closed Session

It was moved by Commissioner Shackleton, supported by Commissioner McLean, at 5:32 p.m. to move into closed session to discuss legal correspondence and union negotiations. On a roll call vote (4-1 Commissioner Cooper voting nay), the motion CARRIED

Chairman Cooper declared the closed session ending at 7:35 p.m.

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to reconvene the Finance Committee meeting at 7:37 p.m. On a roll call vote 5-0, the motion CARRIED.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to hire Silver & Van Essen, to dismiss the lawsuit No. 2013-839-CK, with the Michigan Department of Human Services, to include MMRMA's counsel, and to release Silver & Van Essen's opinion dated August 6, 2013 to the Michigan Association of Counties and any other interested party. On a voice vote, the motion CARRIED.

It was moved by Commissioner Kinsella, supported by Commissioner Postula, to hire Silver & VanEssen, to represent the Chippewa County Board of Commissioners, and to file a declaratory judgment to articulate for prospective relief only, regarding the 1993 Stipulation for Entry of Consent Judgment. On a voice vote, the motion CARRIED. (4-1 Commissioner Cooper Abstained)

No action was taken on the Mattson lawsuit or the Union Negotiations with FOP and POLC.

Committee and Chairman's Comments

No additional comments were offered by the Committee or by the Chairman.

Adjourn

It was moved by Commissioner McLean, supported by Commissioner Postula, to adjourn the meeting.

Chairman Cooper declared the meeting adjourned at 7:50 p.m.



Kelly J. Church, Recorder



Don Cooper, Chairman