

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE
MEETING MINUTES
October 10th, 2013

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, October 10th, 2013 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Cooper called the meeting to order at 5:00 p.m. with a quorum present.

MEMBERS PRESENT: Don Cooper, Scott Shackleton George Kinsella, Don Mclean and Ted Postula

MEMBERS ABSENT: None

OTHERS PRESENT: Kathy Noel, Margie Hank, Jenny Pierce, Kaylyn Pierce, Tim McKee, Jim German and Kelly Church

Additions / Deletions to the Agenda

None

Approval of the Agenda

It was moved by Commissioner McLean, supported by Commissioner Postula, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

None

Correspondence and Informational Items

The Committee received the monthly Treasurer's report, and the monthly travel report.

AGENDA ITEMS

OPEB Analysis

The Committee reviewed possible options for a trust for unfunded liabilities. A discussion ensued. Commissioner Cooper discussed a possible way to fund a health care trust with proceeds from the DTRF going into the trust on a yearly basis.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to request written proposals from MERS and Burnham & Flowers to set up a trust to include what choices we have, if we can close the trust at anytime, past performance of trust funds over a ten year period and for staff to develop a policy for the transfer of funds from the DTRF to the trust. On a voice vote, the motion CARRIED.

FY2014 Community Corrections Grant

The Committee was presented with the FY2014 Community Corrections grant.

It was moved by Commissioner , supported by Commissioner , to approve the Community Corrections Grant for FY2014. On a voice vote, the motion CARRIED.

Equalization Overtime Request

Sharon Kennedy requested 30 hours of overtime to run the tax rolls after the November election due to the ballot proposals.

It was moved by Commissioner Kinsella, supported by Commissioner Postula, to approve 30 hours of overtime for the Equalization Department not to exceed \$1,300 and approve a budget amendment to that effect. On a voice vote, the motion CARRIED.

Information Systems-Fund Re-Allocation To Purchase Hardware

The Committee reviewed a request from Information Systems for three new computers with funds coming out of what was budgeted for FOC Imagesoft hardware and that will not be used now and this will help offset next years request for new computers..

It was moved by Commissioner Kinsella, supported by Commissioner Postula, to approve the purchase of three new computers in the amount not to exceed \$2,295. On a voice vote, the motion CARRIED.

Retiree Health Care Actuarial-Bid Approval.

The Committee reviewed the one bid for the retiree health care actuarial in the amount of \$18,000. The County portion would be \$10,000, CCHD portion would be \$3,900 and the EDC portion would be \$3,600.

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve the bid from Gabriel, Roeder, Smith & Company for the retiree health care actuarial in the amount of \$18,000. On a voice vote, the motion CARRIED.

Imagesoft-Leap Portal

The Committee reviewed an amendment to the Imagesoft contract for integration of LEMS to LEAP to connect to the Prosecutor's Office the Sheriff's Department. The cost of the solution would be zero dollars to build and would cost \$2,862 per year.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the LEMS to LEAP agreement with Imagesoft. On a voice vote, the motion CARRIED.

Service Agreements for 911 with Mackinac and Luce Counties

The Committee reviewed new service agreements for dispatch services with Mackinac and Luce Counties. There would be a 2.5 percent increase for those Counties for service plus they would share in the redundant link cost which is priced at \$27,000.

It was moved by Commissioner Postula, supported by Commissioner Kinsella, to approve the new 911 Service agreements with Mackinac and Luce Counties for a five year term from 11/20/13 to 11/20/18. On a voice vote, the motion CARRIED.

FINANCE

Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Shackleton , supported by Commissioner McLean , to recommend the approval of the general claims totaling \$195,004.85 other fund claims \$618,480.24 payroll \$455,949.74 and Health Department claims \$494,224,.76 total claims \$1,763,659.59 and voucher H-1 through H-294. On a voice vote, the motion CARRIED.

Budget Adjustments

See Attached

It was moved by Commissioner McLean, supported by Commissioner Postula, to approve the budget adjustments as presented. On a voice vote, the motion CARRIED.

Committee and Chairman's Comments

No additional comments were offered by the Committee or by the Chairman.

Adjourn

It was moved by Commissioner, supported by Commissioner , to adjourn the meeting.

Chairman Cooper declared the meeting adjourned at 6:05 p.m.

Jim German, Administrator

Don Cooper, Chairman