

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE
MEETING MINUTES
December 12, 2013

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, December 12th, 2013 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Cooper called the meeting to order at 5:00 p.m. with a quorum present.

MEMBERS PRESENT: Don Cooper, Scott Shackleton George Kinsella, and Don Mclean

MEMBERS ABSENT: Ted Postula

OTHERS PRESENT: Kathy Noel, Margie Hank, Jim German, Judge James Lambros, Debbie Sirk, Brian Pepler, Chuck Leonhardt, Cathy Maleport, Sharon Kennedy and Kelly Church

Additions / Deletions to the Agenda

None

Approval of the Agenda

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

Prosecuting Attorney Brian Pepler addressed the Committee regarding the recent decision to eliminate the SANE Prosecutor, of which one third of that case load is within Chippewa County, there are approximately 75 cases annually. Mr. Pepler asked that the Committee reconsider the restoration of one Assistant Prosecutor for his office, in order to maintain the case load.

Correspondence and Informational Items

The Committee received the monthly Treasurer's report and the monthly travel report.

AGENDA ITEMS

OPEB Analysis

The Committee reviewed the updated OPEB Analysis, with regards to the establishment of a Health Care Trust Fund. Chuck Leonhardt answered questions and recommended using MERS to set up the fund.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to establish the Retiree Health Funding Vehicle with MERS by transferring \$2 million from the DTRF and \$1,247,516.20 from Fund 296 the Health Care set aside fund, and to make the appropriate budget amendments. On a voice vote, the motion CARRIED.

MMRMA-Net Asset Distribution to Loss Fund

The Committee reviewed a letter from Regional Risk Manager John Katona on the net asset distribution from MMRMA which this year is \$44,776. It was recommended by Mr. Katona that the entire amount be placed in the retention fund as the County still has impending law suits. A discussion ensued.

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to request the net asset distribution check of \$44,776.00 be refunded to the County and to make the budget amendments reflecting this transaction. On a voice vote, the motion CARRIED.

Imagesoft Settlement Agreement

The Committee reviewed a settlement agreement that the administration and ImageSoft reached on the project of \$140,000 which was down from the original \$240,000. This change to the Statement of Work will have only the Prosecutor's office completed, and the amount owing to ImageSoft will be \$15,578.02. The County previously paid \$124,422.33.

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve the ImageSoft Statement of Work settlement as negotiated for signature, and to pay the balance of \$15,578.02 due to ImageSoft to finish the project. On a voice vote, the motion CARRIED.

RFB Proposal for Scanner

The Committee reviewed the RFB for a scanner for the ROD requested by Sharon Kennedy and to be paid from Fund 256's Technology Fund.

It was moved by Commissioner Kinsella, supported by Commissioner Shackleton, to approve the RFB for release to purchase a Fujitsu fi-6770 scanner; to be purchase with Fund 256 funds. On a voice vote, the motion CARRIED.

Friend of the Court Position

The Committee reviewed a request from Judge Lambros via the Personnel Committee to begin the search for a new Friend of the Court as the current person serving in the position is retiring. A discussion took place on if the position should be filled with an attorney and at what rate of pay; Judge Lambros handed out a new job description to the Committee for review. Judge Lambros also indicated that there would be a probationary period, and this person would not be able to main a private practice.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to approve filling the position with an attorney at a Grade 16 the 2 year level at the 80 hour salary level, which is \$73,205.81. On a voice vote, the motion CARRIED.

FINANCE

Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Shackleton , supported by Commissioner Kinsella, to recommend the approval of the general claims totaling \$225,878.37 other fund claims \$348,501.26 payroll \$637,884.55 and Health Department claims \$503,748.23 total claims \$1,716,012.41 and voucher H-1 through H-253. On a voice vote, the motion CARRIED.

Budget Amendments

See Attached

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the budget adjustments as presented. On a voice vote, the motion CARRIED.

Committee and Chairman's Comments

Commissioner Shackleton explained how the budget process would work at Monday's Board meeting.

Adjourn

It was moved by Commissioner Shackleton, supported by Commissioner Kinsella, to adjourn the meeting.

Chairman Cooper declared the meeting adjourned at 5:40 p.m.

Jim German, Administrator

Don Cooper, Chairman