

**REGULAR MEETING - MINUTES**

DATE: February 4, 2014

PLACE: Conference Room  
5019 W. Airport Drive  
Kincheloe, MI 49788

MEMBERS PRESENT: Earl Kay, Chair  
Pat Benoit  
Dan Dasho  
Leisa Mansfield  
Don McLean  
Jim Moore  
Jim Quinnell  
Dick Timmer

MEMBERS ABSENT: Richard Brawley

EDC STAFF PRESENT: Kathy Noel  
Paula Adams  
Tami Beseau  
John Tremel  
Jen Fenwick  
Tom Ewing

OTHERS PRESENT: Kristen Claus, Sault Ste. Marie EDC  
Ralf Wilhelms  
Kurt Perron

I. CALL TO ORDER - Meeting was called to order, by Chairman Kay, at 4:15 P.M., with a quorum of the membership in attendance.

PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS - Chairman Kay acknowledged and welcomed new EDC staff members: Jen Fenwick, Accountant and Tom Ewing, President; as well as new Director appointee Ralf Wilhelms. There were no Public Comments offered.

II. PRESENTATION OF MINUTES - MOTION by Director McLean, supported by Director Quinnell, approving the minutes of the Regular Meeting of January 7, 2014 as presented. Motion carried.

IV. MONTHLY REPORTS -

A. Executive Committee - Chairman Kay advised that the committee met on January 28<sup>th</sup>, and reported on matters discussed.

1. MOTION by Director Benoit, supported by Director Dasho, that the EDC continue to pursue a Development Agreement with Winlock for remediation/rehabilitation of building #436. Motion carried.

2. MOTION by Director Quinnell, supported by Director Benoit, approving the Cooperative Agreement between the Eastern U.P. Regional Planning & Development Commission and Economic Development Corporation of Chippewa County, at a cost of \$17,000.00 for the period February 1, 2014 through January 31, 2015. Motion carried, with 5 ayes and Directors Moore, Timmer & McLean abstaining.

3. MOTION by Director Quinnell, supported by Director Dasho, approving the report of the Executive Committee. Motion carried.

IV. MONTHLY REPORTS (cont'd)

B. Finance Committee - Committee Chair Benoit advised that the committee had met on January 14<sup>th</sup>, and reported on matters discussed.

1. MOTION by Director Benoit, supported by Director Quinnell, approving December payable vouchers, #735 - #792, including payroll and totaling \$150,006.99. Motion carried.

2. MOTION by Director Benoit, supported by Director Quinnell, approving December financial statements. Motion carried.

3. MOTION by Director Benoit, supported by Director Quinnell, authorizing the purchase of a floor scrubber from dalco, low bidder, at a cost not to exceed \$6,910.04. Motion carried.

4. MOTION by Director Benoit, supported by Director Quinnell, approving an allowance of \$15.00 per month for Tim Gregory, Tami Beseau, Tom Ewing, John Treml, Todd Vandersys & Brian Smith, for the use of their personal cell phones for EDC business. Motion carried.

5. MOTION by Director Benoit, supported by Director Timmer, approving the report of the Finance Committee. Motion carried.

C. Airport Committee - Committee Member Quinnell reported on matters discussed during the committee's monthly meeting of January 13<sup>th</sup>, the Joint Advisory Committee meeting with County Transportation Committee of January 27<sup>th</sup>, and the workshop with the airlines of January 29<sup>th</sup>.

1. MOTION by Director Quinnell, supported by Director McLean, approving Tami Beseau's attendance of the MAAE conference, in Lansing, on February 19<sup>th</sup> and 20<sup>th</sup>, and approving travel costs not to exceed \$600.00. Motion carried.

2. MOTION by Director Quinnell, supported by Director Timmer, approving the report(s) of the Airport Committee. Motion carried.

IV. MONTHLY REPORTS (cont'd)

D. Joint Advisory Committee - see Airport Committee report above.

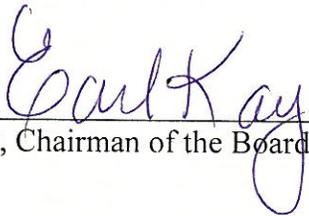
E. Brownfield Committee - No meeting

F. Staff Activity - Noel reported on matters contained within January's report. MOTION by Director McLean, supported by Director Dasho, approving the staff report. Motion carried.

V. NEW BUSINESS - MOTION by Director McLean, supported by Director Quinnell, that Tom Ewing be reimbursed, \$200.00 for expenses incurred through his attendance of Operation Action UP's annual meeting, on January 21<sup>st</sup>, in Marquette. Motion carried.

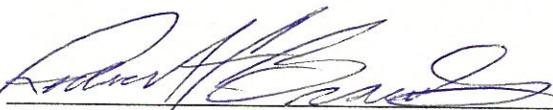
VI. OLD BUSINESS - None

VII. ADJOURNMENT - MOTION by Director Benoit, supported by Director Timmer, that the meeting be adjourned. There being no further business before the group, the meeting was declared adjourned at 4:55 P. M.



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Earl Kay, Chairman of the Board

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Date Approved



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Richard F. Brawley, Corporate Secretary