

REGULAR MEETING - MINUTES

DATE: September 2, 2014

PLACE: Conference Room
5019 W. Airport Drive
Kincheloe, MI 49788

MEMBERS PRESENT: Don McLean, Chair
Kurt Perron
Ralf Wilhelms
Jim Moore
Jim Quinnell
Dick Timmer
Richard Brawley
Dan Dasho

MEMBERS ABSENT: Leisa Mansfield

EDC STAFF PRESENT: Tami Beseau
Jen Fenwick
Tom Ewing
John Tremel
Tim Gergory

OTHERS PRESENT: Kristen Claus – Sault Ste. Marie EDC
Erin Marra – Michigan Works

I. CALL TO ORDER - Meeting was called to order, by Chairman McLean, at 4:18 P.M., with a quorum of the membership in attendance.

PLEDGE OF ALLEGIANCE

II. PRESENTATION OF MINUTES - MOTION by Director Quinnell supported by Director Timmer, approving the minutes of the Regular Meeting of August 5, 2014 and the Special Meeting held August 13, 2014 as presented. Motion carried.

III. PUBLIC COMMENTS - There were no Public Comments offered.

IV. MONTHLY REPORTS –

A. Finance Committee - Committee Chair Quinnell advised that the committee had met on August 19th and reported on matters discussed.

1. MOTION by Director Quinnell, supported by Director Timmer, approving payable vouchers, #411 - #474, including July payroll and payroll liabilities for the amount of \$213,146.15, and the financial statements. Motion carried.

2. MOTION by Director Quinnell, supported by Director Timmer to approve Resolution 2014 - #08 Approving Renewal of the \$500,000 Revolving Line of Credit with Central Savings Bank for one year, and authorizing Chairman McLean to execute the same on behalf of the Corporation. On a roll call vote the motion carried unanimously.

3. MOTION by Director Quinnell, supported by Director Moore to approve the purchase of plow blades, broom bristles, urea and sand for the 2014-2015 Winter season in the amount of \$45,636.42, of which \$9,001.50 will be reimbursed by GM. Motion carried.

4. MOTION by Director Quinnell, supported by Director Timmer to support Tami Beseau attending the Michigan Association of Airport Executives Conference September 8th – 12th on Mackinac Island. Cost not to exceed \$950.00. Motion carried.

5. MOTION by Director Quinnell, supported by Director Moore to support Tami Beseau and Tim Gregory attending Wildlife Training September 23rd in Pellston, MI. Cost not to exceed \$400.00. Motion Carried.

6. MOTION by Director Quinnell, supported by Director Timmer to support Fuelers Brian Smith and Todd Vandersys attending the AvFuel Quality Assurance & Fire Safety Seminar October 7th – October 8th in Lansing. Cost not to exceed \$700.00. Motion carried.

7. MOTION by Director Brawley, supported by Director Timmer to accept the ~~Airport~~ Committee report. Motion carried.

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B. Airport Committee - Committee Chairman Brawley reported on matters discussed during the committee's monthly meeting and Airport Workshop.

1. MOTION by Director Brawley, supported by Director Timmer to approve the report of the Airport Committee. Motion carried.

C. Executive Committee – Chairman McLean reported on matters discussed during the committee meeting at the EDC Conference Room, August 25, 2014. The committee favorably evaluated President Ewing, as called for in his initial job offer. President Ewing asked that the board go into closed session.

1. MOTION by Director Timmer, supported by Director Dasho that the board go into closed session. On a roll call vote, motion passed unanimously.

2. Following discussion in closed session MOTION by Director Timmer, supported by Director Dasho that the board go back into open session. On a roll call vote, motion passed unanimously.

3. MOTION by Director Timmer, supported by Director Dasho that President Ewing's probation period be completed and a salary adjustment be approved.

4. MOTION by Director Moore, supported by Director Timmer to AMEND the previous motion to include the salary adjustment amount, that being \$3,000 per year, effective October 1, 2014. Motion on the AMENDMENT carried. The original MOTION as amended carried.

5. MOTION by Director Moore, supported by Director Brawley that the job description for the President be rewritten, and a policy be established, calling for an annual evaluation of the President. Motion carried.

6. MOTION by Director Moore, supported by Director Timmer to have the President create an evaluation template. Motion Carried.

7. MOTION by Director Moore, supported by Director Dasho to accept the report from the Executive Committee. Motion Carried.

D. Brownfield Committee - No meeting. Chairman McLean suggested a future meeting of the Brownfield Committee to explore current status of government programs and possible use for the corporation.

V. NEW BUSINESS –

- A. MOTION by Director Moore, Supported by Director Timmer to approve Resolution 2014 - #09, resolving that the board approved the grant of an easement to Cloverland Electric Cooperative on Lot 19 for the purpose of extending an overhead electric line to Family Dollar's new building to be located on Lot 9 of "Chippewa County Industrial Air Park Plat" and that the proper officers and employee of the Corporation can proceed with any measures necessary in order to carry out th grant of this easement. On a roll call vote, motion carried.

(Copy attached)

- B. President Ewing briefly updated the board on the rehabilitation agreement with Steve Ball on Building 436. Ball has completed work in time for the second deadline to be reached by August 31st, consisting of completing roof repairs.

President Ewing will attempt to schedule a presentation by Jodie Bissonette from Gaslight Media on her proposal to rebuild the CCEDC website.

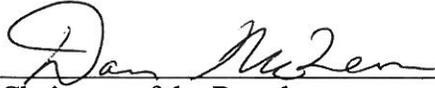
President Ewing will discuss further strategic planning work with Jeff Hagan from EUP Regional Planning.

President Ewing also briefly reported on his attendance at the annual MEDA meeting at Boyne Mountain in August, that the repairs on the first curve of the railroad are nearly completed and on the continuing efforts to conclude the sale of building #427 to Superior Fabrication.

VI. OLD BUSINESS – none

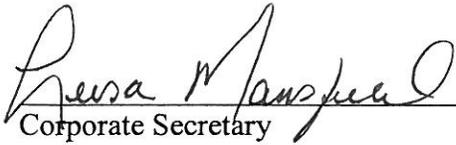
VII. ADJOURNMENT - MOTION by Director Moore, supported by Director Timmer, that the meeting be adjourned. There being no further business before the group, the meeting was declared adjourned at 5:55 P. M.

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Chairman of the Board

Date Approved



Corporate Secretary