

Approved: J. J. J. J. J.

**Chippewa Luce Mackinac Conservation District
Board Meeting Minutes - September 29th, 2015**

Board Members Present: Forbes McDonald, Orville Kabat, Jane Bishop, Tom Allan

Absent: Tina Love

NRCS/District Staff Present: Kristina Denison, Tim LeQuier

MDARD Representative: none

The Treasurers Report and September 3rd meeting minutes were reviewed. Kabat motioned to accept both, second by Allan. Carried.

There were no Public Comments.

- Tim LeQuier gave an NRCS program report/update
- Kabat motioned to pursue writing and sending a letter through the appropriate channels to get Pat Carr moved to a Soil Conservationist Position - Grade 9 (assuming he is amenable to the Board doing so). Second by Bishop. Carried. Denison will speak with Carr and prepare letter as appropriate.
- Program Reports were distributed
- The Annual Plan of Work was reviewed. Kabat motioned to accept and it was seconded by Bishop. Carried.

Updated policies were reviewed.

- Bishop motioned to adopt the new Employee Handbook/Personnel Policies. Second by Kabat. Carried.
- Kabat motioned to adopt the updated General Policies and Procedures, seconded by Bishop. Carried.
- Allan motioned to adopt the new FOIA Policy. Seconded by Kabat. Carried.

- All MDARD Grants have arrived except for FAP. Should be arriving today.
- Fall Tree Sale will be held Oct 8th. Approximately the same number of orders as last year even with cancelling the Newberry pick-up location.
- The Audit will begin November 2nd by Anderson & Tackman.
- The County Budget Hearing meetings will be held the week of Oct 18th, 2015. Denison will notify Board when CLMCD's time is scheduled.
- There will be no October board meeting, next meeting will be November 3rd, 2015.

Kabat moved to adjourn the meeting, supported by Bishop, carried. Meeting Adjourned.