

**ECONOMIC DEVELOPMENT CORPORATION
OF CHIPPEWA COUNTY
REGULAR MEETING
AGENDA**

PLACE: EDC Building #119

5019 W. AIRPORT DRIVE

Kincheloe, MI 49788

DATE: TUESDAY, June 7, 2016

TIME: 4:15 P.M.

I. Call to Order – 4:15 p.m. – Chairman McLean – Pledge of Allegiance

II. CONSENT CALENDAR

1. Presentation of Minutes – Regular Meeting May 3, 2016, Closed Session May 3, 2016, Special Meeting May 12, 2016
2. Executive Committee –
3. Finance Committee –
 - a. **Vouchers #206-264 plus payroll totaling \$118,946.77**
4. Airport Committee –
5. Buildings & Grounds/Brownfield Committee - no meeting

III. Public Comments

IV. **Presentation of Audit – Phillip Wolf, Anderson Tackman & Co.**

V. New Business

VI. Old Business

VII. Adjournment

SPECIAL BOARD MEETING - MINUTES

DATE: May 12, 2016

PLACE: Conference Room
5019 W. Airport Drive
Kincheloe, MI 49788

MEMBERS PRESENT: Don McLean, Chair

Dick Timmer
Richard Brawley
Kurt Perron
Leisa Mansfield
Dan Dasho

MEMBERS ABSENT: Ralf Wilhelms
Jim Moore
Jim Quinnell

EDC STAFF PRESENT: Tom Ewing

OTHERS PRESENT: Eric Wedesky, EUP Regional Planning

- I. CALL TO ORDER - Meeting was called to order, by Chairman McLean, at 9:15 A.M., with a quorum of the membership in attendance.

PLEDGE OF ALLEGIANCE

II. Public Comments - none

III. R.P.I. Logistics Study

Chairman McLean led a discussion of the upcoming EUP Transportation Logistics Study to be conducted through a Regional Prosperity Initiative grant to be administered by EUP Regional Planning.

MOTION by Director Mansfield, supported by Director Brawley that the CCEDC contribute \$4,000 toward the project, with the understanding that any funds not required to complete the study would be reimburse to the CCEDC. Motion carried.

IV. Update on Winlock Veneer Lease

MOTION by Director Mansfield, supported by Director Timmer to issue a Notice of Default to Winlock Veneer, LLC, on their lease on building #436, by reason of

1. Failure to make timely payments pursuant to the Agreement and
2. Failing to keep and maintain the base premises in a clean, safe and sanitary condition.

Motion Carried.

VI. ADJOURNMENT - MOTION by Director Timmer, supported by Director Mansfield, that the meeting be adjourned. There being no further business before the group, the meeting was declared adjourned at 10:15 A.M.

Minutes - Special Meeting
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Chairman of the Board

Date Approved

Corporate Secretary

REGULAR MEETING - MINUTES

DATE: May 3, 2016

PLACE: Conference Room
5019 W. Airport Drive
Kincheloe, MI 49788

MEMBERS PRESENT: Don McLean, Chair
Jim Quinnell
Dick Timmer
Richard Brawley
Kurt Perron
Jim Moore
Dan Dasho

MEMBERS ABSENT: Ralf Wilhelms
Leisa Mansfield

EDC STAFF PRESENT: Tom Ewing
John Trembl
Jen Fenwick
Tim Gregory
Brian Smith

OTHERS PRESENT: April Batho

- I. CALL TO ORDER - Meeting was called to order, by Chairman McLean, at 4:15 P.M., with a quorum of the membership in attendance.

PLEDGE OF ALLEGIANCE

II. CONSENT CALENDAR

1. Approval of the Minutes of the Regular Meeting April 5, 2016
 2. Approval of the Minutes of the Executive Committee Meeting April 21, 2016
 3. Approval of the Minutes of the Finance Committee Meeting, April 27, 2016
Approving Recommendations for:
 - Approving Vouchers #139-#206 plus payroll and payroll liabilities totaling \$178,706.03
 - Approving the purchase of a copier from National Office Products for \$5,709
 - Approving repairs to building #234 not to exceed \$12,000
 - Approving paint for building #430 not to exceed \$13,000
 - Approving a new garage door for building #422 not to exceed \$25,000
 4. Approval of the Minutes of the Airport Committee Meeting March 16, 2016
 5. Buildings and Grounds/Brownfield Committee – no meeting
- MOTION by Director Timmer, supported by Director Moore to approve the Consent Calendar.
Motion carried.

III. PUBLIC COMMENTS – None

IV. NEW BUSINESS –

1. Chairman McLean asked staff to create a proposed annual schedule of committee meetings for all committees to be reviewed.
2. Chairman McLean led a discussion of the upcoming EUP Transportation Logistics Study to be conducted through a Regional Prosperity Initiative grant to be administered by EUP Regional Planning. Chairman McLean suggested that the CCEDC contribute some cash amount toward the project. Regional Planning is about to submit their grant applications for additional state and federal funding for the study and requested a decision. After discussion no action was taken.

MOTION by Director Moore, supported by Director Timmer that the Board meet in closed session under section 8€ of the Open Meetings Act, to consider the purchase or lease of real property. On a Roll Call vote the motion carried 7-0.

[Return to Open Session]

V. OLD BUSINESS - none

VI. ADJOURNMENT - MOTION by Director Timmer, supported by Director Moore, that the meeting be adjourned. There being no further business before the group, the meeting was declared adjourned at 6:30 P. M.

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Chairman of the Board

Date Approved

Corporate Secretary