

Board Meeting Minutes

DATE: Monday, May 2, 2016

PLACE: 4001 I-75 Business Spur
Sault Ste. Marie, MI 49783

MEMBERS PRESENT: Ted Postula Frank Sasso
John Waltman

MEMBERS ABSENT: Greg Schultz Jack Kibble

**ADMINISTRATIVE
STAFF PRESENT:** Chuck Moser Akemi Gordon

**ADMINISTRATIVE
STAFF ABSENT:** Lynda Schexnayder James Dunn, Attorney

OTHERS PRESENT: See attached sheet

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I. - II. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:05p.m. by Chairman Sasso. All directors were present with the exception of Luce County board member Greg Schultz and Jack Kibble.

III. PUBLIC COMMENTS

There were no public comments

IV. APPROVAL OF BOARD MINUTES –April 4, 2016

With regard to Minutes for April 4, 2016; **IT WAS MOVED** by Director Postula; **SUPPORTED** by Director Waltman to approve said minutes. **UNANIMOUS**. Motion carried.

V. FINANCIAL REPORT-P.E.-March 31, 2016.

IN GENERAL

Finance Director Gordon went over electronic funds transfer report.

Gordon went over MERS projection study-meeting with the union (Letter of understanding). Met with the union to discuss different benefit plan for new full time employees. The union members had agreed to a lower DB Plan as proposed in the projection study.

BUSING

Gordon reported overall revenue is down almost \$17,000 or 6.89%. Expenses are \$35,514 less than a year ago or 14.88%. Passengers are down 18% for the year.

FERRIES

Gordon reported the ferry system had a fantastic March. Fare revenue was up 21.11% for the month, and 13.34% for the year. Vehicles were up 14% and passengers increased 12% for March.

The weekend of April 22nd-24th, Drummond Island Tourist Association was co-host of the Jeep the Mac event. 346 Jeeps crossed onto the Island. It was a great weekend and hopefully becomes an annual event.

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VI. DIRECTOR'S REPORT

Director Moser reported MDOT has approved the third party contract for vessel design services. Moser has issued the necessary "Notice to proceed" to Gilbert Associates. Gilbert's first order of business is to set up a timeline and initial meeting to set up work group to discuss design, general arrangements, operating characteristics, size, capacity and items of this nature.

Moser reported in regard to the "fare collection study" project; R.E. Diehl Associates was the low proposal. The price that was offered qualifies this procurement as a "micro-purchase" as it is \$2,500 which is the maximum amount allowed and still be eligible for capital reimbursement. Diehl Associates will be contacted this week to set up a project start date and to discuss goals, timelines, etc.

The Jeep event held on Drummond Island the weekend of April 22nd and 23rd was a huge success with 346 Jeeps.

Moser reported several property owners and loggers have expressed interest in logging some large tracts of land on Neebish but cannot make it work with Neebish II. We are planning to move Drummond III up there for approximately one month until the Thursday before Memorial day weekend, then move it back to Drummond/DeTour until September after Labor Day when it will be moved to Sugar Island to provide service when Sugar II goes in for dry-dock. Once Sugar II is back online, we should be able to let Drummond III go back to Neebish to facilitate logging until the river starts to freeze up for the season.

Moser reported Michigan Transit Pool's annual meeting is nearly upon us again. This year's venue is the same as last year in Holland, MI. The pool has had a very good year and it appears that every member in the system will be receiving funds back.

Moser reported in regard to capital procurements; as a result of left over funds from 2015 within MDOT, he was able to move two cut-a-way buses up by one year for replacement. This is very good as our bus fleet is getting very old.

In closing Director Moser informed the board that he will turn 65 in October and plans to retire shortly thereafter.

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VII. ATTORNEY'S REPORT

No report given.

VIII. ADJOURNMENT

Being no further business to come before the Board, **IT WAS MOVED** by Director Waltman; **SUPPORTED** by Director Postula to adjourn. **UNANIMOUS.** Motion carried. Meeting was adjourned at 4:45pm. The next regular board meeting is scheduled for Monday, June 6, 2016 at 4PM.

Ted Postula, Sec. /Treas.

Prepared By: Lynda Schexnayder