

Board Meeting Minutes

DATE: Monday, March 7, 2016

PLACE: 4001 I-75 Business Spur
Sault Ste. Marie, MI 49783

MEMBERS PRESENT: Ted Postula Frank Sasso
John Waltman

MEMBERS ABSENT: Greg Schultz Jack Kibble

**ADMINISTRATIVE
STAFF PRESENT:** Chuck Moser Akemi Gordon
Lynda Schexnayder

**ADMINISTRATIVE
STAFF ABSENT:** James Dunn, Attorney

OTHERS PRESENT: See attached sheet

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I. - II. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:10p.m. by Chairman Sasso. All directors were present with the exception of Director Kibble and Luce County board member Greg Schultz.

III. PUBLIC COMMENTS

There were no public comments

IV. APPROVAL OF BOARD MINUTES –February 1, 2016

With regard to Minutes for February 1, 2016; **IT WAS MOVED** by Director Postula; **SUPPORTED** by Director Waltman to approve said minutes. **UNANIMOUS.** Motion carried.

V. AUDITOR'S REPORT

Amber Mack from Anderson Tackman went over Statement of Net Position, graphs, and Report to Management with the board. Amber reported EUPTA received an "unqualified opinion", which is the highest opinion possible. Amber reported the audit went very well as usual.

VI. FINANCIAL REPORT-P.E.-January 31, 2016.

IN GENERAL

Finance Director Gordon went over electronic funds transfer report.

Gordon presented and recommended approval of Resolution of Intent for regular service bus operations. **IT WAS MOVED** by Director Waltman; **SUPPORTED** by Director Postula to approve said resolution. **UNANIMOUS.** Motion carried.

Gordon presented and recommended approval of revised Resolution of Intent for Marine service operations. **IT WAS MOVED** by Director Postula; **SUPPORTED** by Director Waltman to approve said resolution. **UNANIMOUS.** Motion carried.

Gordon went over Security Benefit 457 revised plan document to comply with IRS regulations. **IT WAS MOVED** by Director Postula; **SUPPORTED** by Director Waltman to approve the revised plan document. **UNANIMOUS.** Motion carried. Some retirees still have their money with Security Benefit so we are keeping this plan open for them.

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BUSING

Gordon reported fares and passengers are both down 9% and 18% respectively. Expenses are 14.8% less than a year ago. Lower fuel cost and reconciliation of the mechanics wages were the primary explanation of lower expenses.

FERRIES

Gordon reported a 19% increase in fares for the month of January on the ferries and 13.4% for the year. There was a 9% increase in vehicle crossings and 5% increase in passengers.

VII. DIRECTOR'S REPORT

FERRIES

Director Moser reported with regard to Gilbert Associates; we finally received the (MDOT) approved third party contract for Naval Architect and have forwarded for signatures. In regard to the deliverables on this project, Moser has stressed that getting preliminary designs that will include estimated cost of construction will be high priority so that we can go to work on requesting funding.

Moser reported with regard to Out-of-Water survival craft issue; President has signed the bill that contained the amendment that we supported.

Moser reported that a Request For Proposal has been issued for paving. We have solicited and advertised for repaving the DeTour ferry dock and some pavement repairs to the North side of the Drummond Island dock.

Moser reported that a Request For Proposal has been issued for a consultant in regard to fare collection technology.

Moser reported speaking with Union Representative regarding changes to MERS for future new hires.

BUS

Moser reported the rural bus systems continue to have concerns in regard to the distribution of bus MPTA and MDOT to increase operating funds for rural bus operations. With additional funding finally coming in to the CTF Moser explained that this would be the most opportune time to address the issue that has existed for years in regard to how the urban systems are drawing down the available funds making it difficult for the rural systems to keep service going. Moser gave an explanation with regard to "the floor".

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VIII. ATTORNEY'S REPORT

No report available.

IX. ADJOURNMENT

Being no further business to come before the Board, **IT WAS MOVED** by Director Postula; **SUPPORTED** by Director Waltman to adjourn. **UNANIMOUS.** Motion carried. Meeting was adjourned at 5:15pm. The next regular board meeting is scheduled for Monday, April 4, 2016 at 4PM.

Ted Postula, Sec. /Treas.

Prepared By: Lynda Schexnayder