

A REGULAR MEETING of the Board of Chippewa County Road Commissioners was held in their office located at 3949 S. Mackinac Trail, Sault Sainte Marie, Michigan on May 19, 2016.

The meeting was called to order at 8:00 a.m. followed by the Pledge of Allegiance.

PRESENT: Chairman Timmer, Commissioner Ormsbee, Commissioner Gagnon, Manager Laitinen, Office Manager Decker, Clerk Price, Engineer Krouth, Surveyor Wiggins, Foreman Erickson, Foreman McConkey, Foreman Goodman, and Union President Hopper.

ABSENT: Office Manager Decker, Chief Mechanic Marsh

MOTION by Commissioner Ormsbee **SECONDED** by Chairman Gagnon that the Payroll in the amount of \$111,970.72 and Vouchers in the amount of \$199,534.53 be approved and authorized for payment from the County Road Fund subject to audit.

MOTION CARRIED

MOTION by Commissioner Ormsbee **SECONDED** by Chairman Timmer to approve the minutes from the Regular Meeting held on May 5, 2016.

MOTION CARRIED

PUBLIC COMMENTS -

Kinross Township Supervisor Moore informed the Board that Norris Excavating will be starting the Short Cut Road soon and asked if he could get the culvert to be used where it intersects Gaines Highway be delivered. Supervisor Moore reported that the Township is still dealing with Devere Construction. Lastly he invited all children to attend the Kinross Kids fishing day to be held June 4th at Duke's Lake. Sugar Island resident Ed Mckelvie was in attendance to address the heavy truck traffic on the Sugar Island Ferry. He asked if it was possible to hold the trucks during the peak travel times in the morning and at the end of the work day. Manager Laitinen stated that the contractor has enough rocks stockpiled now that they should be able to limit the traffic during peak times.

STAFF REPORTS

Foreman Erickson

- Building addition is almost complete
- Working on gravel roads
- Seasonal Roads are in good shape

Foreman Goodman

- Sweeping sand and Patching
- Shaping up roads in Whitefish Township in preparation for brine
- Working on State shoulders
- Cleaning up dead trees along M-123
- Finished work on Lost Lake Road
- About a week of clearing left on Hulbert Road
- Turned North Road back to gravel

Foreman McConkey

- Dragging gravel roads
- Pulling shoulder for the State on M-134
- Brush hogging went well
- Hauled maintenance gravel to Neebish Island
- Sweeping and Patching
- Mechanic Fegan is back and is doing well.

Surveyor Wiggins

- Getting ready for the construction season
- Staking 13 Mile
- Working with Foreman McConkey to solve a water problem on South Caribou Lake Road.

Engineer Krouth

Little Rapids Project

- Numerous contractors have been hauling overnight creating a stockpile for them to work with. Hauling will be limited during the morning and evening commute times. Hauling will continue for another week or two depending on progress.

- Utilities for the project will be placed when the alternate side road is complete.
- Kick off meeting will be held June 28th at 1:00 at Rotary Park.
- Next Tuesday Payne & Dolan will begin the pavement patches along Mackinac Trail.
- Preconstruction meetings will be coming up for the pavement marking package and for the two Pickford projects. Gogomain and Townline Roads.

Union President Hopper

- Union President Hopper mentioned that use of the Brush hog machine can cause a public relations problem because of the mess it leaves behind. Manager Laitinen responded that the new brush hog does not make as big of a mess as the first one and that so far we have not had received any complaints.

MANAGERS REPORT

- The Building addition is going well. We have a talented group of employees that are doing a great job.
- Ready for construction plans have been received for the LRP bridge structure. A preconstruction meeting will be held on June 1st.
- 45 applications were received for the equipment operator openings. 6 interviews were conducted.
- Received back in the May bid letting for the Townline Road project. Low bidder was Payne & Dolan. Preconstruction meeting is scheduled for the second week of June.
- Met with John Kloet with U.P. Concrete Pipe regarding the 12 Mile Box Culvert project. We are waiting on the engineers final details. Bids will go out soon. The overhead transmission line will be down for the summer to be rebuilt.
- The land purchase at the Charlotte River and 12 Mile is complete. Closing is next week.
- Spent the last two days with Environmental Attorney McNeely going over each site that was noted in the DEQ complaint. Fresh photos were taken at each site. Mediation is scheduled for the third week of June. Very possible to have this all resolved by the end of the summer. We may need to schedule a special meeting to discuss what we are and are not will to do/fix. Discussion Ensued
- U.P. Road Builders is coming up June 8th thru the 10th. Hotel reservations open up on Tuesday the 24th.

- Office Manager Decker is attending the Finance & Human Resource conference in Marquette. He has been compiling information on the best way to provide internet service to all the garages and the hardware necessary needed.
- Have been contacted by a gravel crushing company who is crushing for Bacco in the Maple Ridge area of Hulbert. They wanted to know if we had any needs nearby. It so happens that it is in an area that was going to go to bid for gravel, so Manager Laitinen stated he was negotiating a price and quantity and would move forward within the guidelines of our purchasing policy.

APPROVAL OF APPLICATION FOR ENGINEERING REIMBURSEMENT

Per act 51 we are permitted to bill up to \$10,000 per year for engineering services.

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to approve the application for Engineering Reimbursement.

MOTION CARRIED

APPROVAL OF TWO PICKFORD ROAD CONTRACTS

Manager Laitinen read the two Township contracts to the Board and discussed the scope of work proposed. Improvements are for Townline Road and Libby/20 Mile Road.

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon for approval of the two Pickford Road Contracts.

MOTION CARRIED

APPROVAL TO PARTICIPATE IN THE ANNUAL DUST CONTROL PROGRAM WITH THE TOWNSHIPS.

Manager Laitinen explained that we yearly will reimburse the Townships up to \$1200.00 for their dust control programs.

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to approve the Annual Dust Control program with the Township.

MOTION CARRIED

UPDATE TO LIST OF CREDIT CARD HOLDERS

A list of employees that carry a Road Commission Credit Card is kept on file and is included in our policy book. The list needed to be updated to include Engineer Krouth.

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon to update the list of Credit Card holders.

MOTION CARRIED

APPROVAL OF SOCIAL MEDIA POLICY

Manager Laitinen has read through the proposed Social Media Policy and has just one concern. During our safety presentations at the schools we regularly take pictures of the children with the Trucks. We would want to be sure that we have permission to use any photo's we take. Commissioner Ormsbee stated that the schools have permission slips signed at the beginning of the year to authorize use of photos.

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee for approval of the Social Media Policy.

MOTION CARRIED

HIRING DECISION

Manager Laitinen recommends converting seasonal temporary employee Glenn Cheny to fulltime status and hiring Curtis Mikolowski for the Soo position and Jayson Cairns for the Pickford position.

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to convert seasonal temporary Glenn Cheny to fulltime status for the Rudyard position and to hire Curtis Mikolowski for the Soo position and Jayson Cairns for the Pickford position.

MOTION CARRIED

RESOLUTION 2016-07 PURCHASE OF BAKER PROPERTY

Manager Laitinen read the resolution to the Board.

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon for approval of Resolution #2016-07.

MOTION PASSED BY UNANIMOUS ROLL CALL VOTE

RESOLUTION 2016-08 PURCHASE OF MURRAY PROPERTY

Manager Laitinen read the resolution to the Board.

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee for approval of Resolution #2016-08.

MOTION PASSED BY UNANIMOUS ROLL CALL VOTE

Chairman Timmer mentioned that it might be a good idea to establish a Real Estate fund to be used for land purchases.

RESOLUTION 2016-09 SUPPORT FOR SMALL URBAN PROGRAM FUNDING 2018-2020 SAULT STE. MARIE URBAN AREA.

Engineer Krouth read the resolution to the Board.

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon for approval of Resolution #2016-09.

MOTION PASSED BY UNANIMOUS ROLL CALL VOTE

RESOLUTION 2016-10 SUPPORT FOR SMALL URBAN PROGRAM FUNDING 2018-2020 KINROSS CHARTER URBAN AREA.

Engineer Krouth read the resolution to the Board.

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon for approval of Resolution #2016-10.

MOTION PASSED BY UNANIMOUS ROLL CALL VOTE

COUNTY COMMISSIONERS COMMENTS - NONE

PUBLIC COMMENTS

Kinross Township Supervisor Moore asked Manager Laitinen if he had talked to Wendy Hoffman? He replied yes, they are working on setting up a date to meet. Supervisor Moore asked about Curtis Road paving and Tilson Road pavement markings. Both items will be taken care of this summer.

Supervisor Moore thanked Foreman Goodman for the work done in Kinross Township.

Union President Hopper asked if are moving Forward with Forest Service Road, Bear Creek. Manager Laitinen replied yes, contracts are being processed. Union President Hopper mentioned that the repairs at the RR Xing on M-28 have started. Lastly he informed the Board that there will be a Union Meeting at the VFW in Sault Ste Marie at 6:00 p.m.. Possible insurance plan changes will be discussed, all are welcome.

ROAD COMMISSIONERS COMMENTS

Commissioner Ormsbee asked about installing 4-way stops at the intersections 6 Mile & Mackinac Trail, 3 Mile & Seymour and 3 Mile and Shunk. Manager Laitinen stated that it would require MSP traffic

safety involvement and that he would inquire about a study. Also Commissioner Ormsbee mentioned his concern over the signage in the ROW. Manager Laitinen stated he would have a look.

Chairman Timmer complemented the staff for a doing a great job cleaning up the garages. Looks good.

There being no further business to come before the Board, Chairman Timmer adjourned the meeting at 9:25 a.m.

Amy L. Price
Board Secretary

Richard B. Timmer
Chairman of the Board