

**CHIPPEWA COUNTY
BOARD OF COMMISSIONERS**
Regular Session
June 13, 2024

The Chippewa County Board of Commissioners met at a regular session on Thursday, May 16, 2024 at 4:30 p.m. in the 91st District Courtroom.

Vice Chairman called the meeting to order at 4:30 p.m. The meeting was also available via zoom. Commissioner Knepper lead the Pledge of Allegiance.

PRESENT: Commissioners Present: Justin Knepper, Damon Lieurance, Robert Savoie, James Traynor and Chairman Jim Martin

ABSENT: None

ALSO PRESENT: Administrator Kelly Church, Clerk Stevn Woodgate, Administrative Assistant Cady Bauers and 8 members of the public. 3 members of the public logged in via zoom.

ADDITIONS AND DELETIONS TO THE AGENDA

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to approve the agenda as presented. On a voice vote, the motion carried.

APPROVAL OF COUNTY BOARD MINUTES

It was moved by Commissioner Savoie, supported by Commissioner Traynor, to approve the following minutes as presented:

- Regular Board Meeting – April 11, 2024
- Work Shop – May 14, 2024

On a voice vote, the motion carried.

CORRESPONDENCE RECEIVED IN THE CLERK'S OFFICE

It was moved by Commissioner Savoie, supported by Commissioner Knepper, to accept the correspondence received and forward to the appropriate committees. On a voice vote, the motion carried.

PUBLIC COMMENTS

Marta LaLone spoke about having the Board Meetings later in the day.

Peggy Suriano spoke about the Chippewa County Republican Party headquarters open house on June 20th.

ADMINISTRATOR'S REPORT

Administrator Kelly Church provided for informational purposes only – *no action items*

Chairman Martin stated the tax millages did not increase for the county, but the taxable value on the land increased.

NEW BUSINESS

RESOLUTION # 24-12

**RESOLUTION IMPOSING 2024 PROPERTY TAX LEVY PURSUANT TO
MCL 211.24e, 211.34, 211.34d, 211.36, 211.37, and 211.44a, AND NOTICE OF
CERTIFICATION OF 2024 COUNTY TAX LEVY**

WHEREAS, CHIPPEWA County is authorized under the General Property Tax Act, Public Act 206 of 1893, as amended, to levy and collect its allocated and voted property taxes; and

WHEREAS, the General Property Tax Act has been amended by Public Act 357 of 2004, being MCL 211.44a, to require each Michigan County to levy and collect its allocated millage in the summer; and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Public Act 357 of 2004, 6.1402 **mills**, which is the County allocated millage, after application of the “Headlee” millage reduction fraction shall be levied and collected on July 1, 2024, and,

BE IT FURTHER RESOLVED, that all other anticipated and authorized County operating millages, i.e., EMS millage of 0.4268 mill, Road millage of 0.9805 mill, Recycling Programs millage of 0.4992 mill, Senior Programs millage of 0.7444 mill, and Animal Shelter millage of 0.0992 mill, after application of the “Headlee” and other applicable millage reduction fractions, will be levied and collected on December 1, 2024, and

BE IT FURTHER RESOLVED, that the Treasurer of each city, village, and township in CHIPPEWA County is directed to account for and deliver the County tax collections for 2024 in accordance with the provisions of statute pertaining to such collections; and

BE IT FURTHER RESOLVED, that this Resolution constitutes certification of the levy of the County millages as above described and as set forth on the attached 2024 TAX RATE REQUEST (L4029); and

BE IT FURTHER RESOLVED, that a copy of this Resolution will be delivered to the Treasurer of each City, Village and Township in CHIPPEWA County.

Moved: Commissioner Savoie

Supported: Commissioner Traynor

Carried: Jim Martin, Bob Savoie, Justin Knepper, Damon Lieurance, and Jim Traynor

RESOLUTION 24-11 DECLARED ADOPTED.

STANDING COMMITTEE REPORTS

**FINANCE, CLAIMS AND ACCOUNTS COMMITTEE
MEETING MINUTES
June 11, 2024**

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, June 11, 2024 at the Chippewa Courthouse in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 4:30 p.m. with a quorum present. The meeting was available via Zoom.

Approval of the Agenda

It was moved by Commissioner Savoie, supported by Commissioner Lieurance, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

AGENDA ITEMS

County – Audit Presentation and Approval FYE 12/31/2023

Ken Talsma from Anderson, Tackman and Company provided a presentation of the Chippewa County draft audit and financial statements for the fiscal year ending December 31, 2023. The audit indicates that the financial statements and reports follow the government auditing standards and is classified as an unmodified opinion, a clean audit. There were no findings and the Committee reviewed the various graphs presented.

It was moved by Commissioner Savoie, supported by Commissioner Traynor, to approve the Chippewa County Draft Audit FYE 12/31/2023 as presented, and to publish and release where necessary. On a voice vote, the motion CARRIED.

Health Department – Medical Director – Tail Coverage – Three-years - \$15,213.05

The Committee reviewed a request and quote from Health Officer Karen Senkus, to purchase a three-year Tail Policy to extend the current coverage for the medical director who oversees home health and hospice division; for any claims that might occur post closure of the program.

It was moved by Commissioner Savoie, supported by Commissioner Lieurance, to approve and authorize the three-year tail coverage for the Home Health and Hospice Medical Director at the cost of \$15,213.05 from U.P. Insurance Agency, Inc. On a voice vote, the motion CARRIED.

Information Systems – Release RFP's

- **NAS County SAN (Storage Area Network)**
- **NAS County (Network Attached Storage)**

The Committee reviewed the RFQ for the NAS County Storage Area Network and the Network Attached Storage RFPs, as presented.

It was moved by Commissioner Savoie, supported by Commissioner Traynor, to approve and release the RFPs for NAS County SAN (Storage Area Network) and NAS County (Network Attached Storage), as presented. On a voice vote, the motion CARRIED.

91st District Court – Mental Health Court Grant Program Additional \$41,758.00

The Committee reviewed the request from 91st District Mental Health Court Program to request an additional \$41,758.00 to be used prior to 9/30/2024.

It was moved by Commissioner Savoie, supported by Commissioner Knepper, to approve the submittal of the 91st District Court Mental Health Court Grant for an additional \$41,758.00 to be used prior to 9/30/2024. On a voice vote, the motion CARRIED.

Prosecuting Attorney – FY25 Allocation Victim Rights Unit General Grant \$89,180, Victim’s Needs \$2,515 and PC Allocation \$1,200- Total \$92,895.00

The Committee reviewed the estimates for the FY2025 Victim Rights Unit grant totaling \$92,895.00.

It was moved by Commissioner Savoie, supported by Commissioner Lieurance, to authorize and approve acceptance of the FY25 Allocation for the Prosecutor’s Victim Rights Unit Grant totaling \$92,895.00 (General grant \$89,180, Victim Needs \$2,515 and PC Allocation \$1,200), as presented. On a voice vote, the motion CARRIED.

Sheriff’s Office – Rudyard Area Schools – School Resource Officer

Law Enforcement Services

Equipment

The Committee reviewed the Contract for Law Enforcement Services between the Rudyard Area Schools and the Chippewa County Sheriff’s Office for the purpose of providing supplemental law enforcement in the form of a full time SRO (School Resource Officer) with terms beginning September 1, 2024 and ending June 30, 2025, with automatic renewal for up to five (5) years, with a 120 day in advance notice to terminate. Rudyard Schools agrees to pay \$75,000.00 per school year. The two entities will also be sharing office equipment costs of \$5,071.81, 50/50 for various hardware, desktop computer, reader, supplies and scanner.

It was moved by Commissioner Savoie, supported by Commissioner Traynor, to authorize the Contract for Law Enforcement Services for Rudyard Area Schools 2024, as presented with five-year renewal possibilities and a \$75,000.00 payment per year and to also split the office equipment cost of \$5,071.81, 50/50, as presented. One a voice vote, the motion CARRIED.

Commissioner Savoie commented the school officers are extremely valuable for protecting and working with the youth.

Office of Emergency Services – FY2023-24 Hazardous Materials Emergency Preparedness (HMEP)

The Committee reviewed the request to approve and authorize the documents and materials for the FY2023-2024 HMEP Hazardous Materials Emergency Preparedness Grant which includes the grant agreement, subrecipient risk assessment certification, certifications regarding lobbying, standard assurances, audit certification (EMD-053) and request for taxpayer ID.

It was moved by Commissioner Savoie, supported by Commissioner Knepper, to approve and except the FY2023-2024 Hazardous Materials Emergency Preparedness Grant (HMEP) and to authorize the necessary documents. On a voice vote, the motion CARRIED.

Office of Emergency Services – Emergency Medical Dispatch Software – PRO QA - \$69,432.00 waive County purchasing policy

The Committee reviewed a request from Director Postma, requesting to purchase a new resource for dispatchers, as a compliance audit earlier this year with the State 911 Committee, recommended that the County implement an EMD (Emergency Medical Dispatch- Software) in the dispatch center. The request to purchase the ProQA software with training and interface uplift and annual fee totals \$69,432.00 and is supported by both the 911 Board of Directors and the Medical Control Authority. This project was not budgeted for FY2024 and will also require a budget amendment.

It was moved by Commissioner Savoie, supported by Commissioner Lieurance, to approve and authorize ProQA Software and training costs at \$63,172.00 and Central Square for interface uplift and annual fee at \$5,720.00 for a total project cost of \$69,432.00; and to waive the County Purchasing Policy and approve a budget amendment for the same total cost of \$69,432.00. On a voice vote, the motion CARRIED.

Office of Emergency Services – Release RFP for backup Generator

The Committee reviewed the RFQ for a backup commercial grade generator, to provide a standby power system to supply electrical power in event of failure.

It was moved by Commissioner Savoie, supported by Commissioner Traynor, to approve the to release the RFP for back-up generator, as presented. On a voice vote, the motion CARRIED.

Building and Grounds – Albert Heating and Cooling

Public Defender Mini Split Replacement HVAC \$8,454.00 (\$2,100.00 Cloverland Rebate)

Attorney Client Office Mini Split Replacement HVAC \$8,454.00 (\$2,100.00 Cloverland Rebate)

Sheriff's Office Mini Split Replacement HVAC \$8,878.00 (\$2,100.00 Cloverland Rebate)

The Committee reviewed the proposal from Albert Heating and Cooling, Inc. to replace three different units on the County Building: 1) Public Defender's Office \$8,454.00; 2) Attorney Client Office \$8,454.00 and 3) Sheriff's Office \$8,878.00 and all qualify for a \$2,100.00 each Cloverland rebate.

It was moved by Commissioner Savoie, supported by Commissioner Knepper, to approve the three mini split replacements for the Public Defender's Office \$8,454.00; Attorney Client Office \$8,454.00 and the Sheriff's Office \$8,878.00, as presented and to seek the \$2,100.00 Cloverland rebates. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts - May - and Health Department

It was moved by Commissioner Savoie, supported by Commissioner Lieurance, to recommend the approval of May County bills and payroll: general claims \$410,884.35, other fund claims \$1,183,223.28, payroll \$794,095.18, and Health Department claims \$211,743.72 and payroll \$313,277.64 total claims \$2,913,224.17. On a voice vote, the motion CARRIED.

Committee Comments

Commissioner Traynor spoke about the Prison Liaison meeting and the need for employees; Commissioner Martin spoke about the America 250 marker dedication by the Daughters of the American Revolution that took place on the Courthouse grounds on June 8th.

Chairman Comments

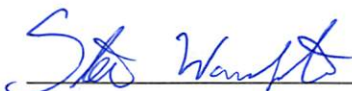
No additional comments were offered.

Adjourn

It was moved by Commissioner Savoie, supported by Commissioner Traynor to for the acceptance and distribution of the report. On a voice vote, the motion CARRIED.

COMMISSIONER REPORT ON MEETINGS AS BOARD REPRESENTATIVES AND GENERAL COMMENTS

Commissioner Savoie mentioned that there is no perfect time for the board meetings.
Commissioner Traynor spoke about the need for employees at the prisons.
Commissioner Knepper spoke about the opioid funding how to direct the funds.


Steven Woodgate, Clerk


James Martin, Chairman