

CHIPPEWA COUNTY CLERK  
319 COURT STREET  
SAULT STE. MARIE, MI 49783  
**Steven J. Woodgate, Clerk**  
Office (906) 635-6300  
Fax (906) 635-6851  
Email – vitalrecords@chippewacountymi.gov

**RECORD REQUEST FORM**

(Please check one of the following and indicate the number requesting)

**Type of Document:** \_\_\_\_\_ **Number requesting** \_\_\_\_\_

Death: \_\_\_\_\_ \_\_\_\_\_

Marriage: \_\_\_\_\_ \_\_\_\_\_

Divorce: \_\_\_\_\_ No of Pgs: \_\_\_\_\_ (\$1.00 per page)

*(Note: A certified copy of a divorce record is \$10.00 for the first page and \$1.00 for each additional page)*

**Relationship to the person named on record:**

Parent \_\_\_\_\_ Registrant \_\_\_\_\_ Other \_\_\_\_\_

***FEES: VITAL RECORDS ARE \$10.00 FOR THE 1<sup>ST</sup> COPY AND \$5.00 FOR EACH ADDITIONAL COPY OF THE SAME RECORD.***

**Please Print (ALL FIELDS MUST BE COMPLETE)**

Name on record: \_\_\_\_\_

Date of birth/death/marriage/divorce: \_\_\_\_\_

Name of person requesting: \_\_\_\_\_

Phone number: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_