

**Building Grounds and Jail, Legislative and Natural Resources and
Information Technology Committee
Meeting Minutes
October 4, 2023**

A regular meeting of the Chippewa County Board of Commissioners' Building, Grounds and Jail, Legislative and Natural Resources and Information Technology Committee was held on Wednesday, October 4, 2023, at the U.P. Engineers & Architects, Inc. Office in Sault Ste. Marie, Michigan. Chairman Traynor called the meeting to order at 8:30 a.m. with a quorum present.

MEMBERS PRESENT: Scott Shackleton and Jim Traynor

MEMBERS ABSENT: Robert Savoie

OTHERS PRESENT: Jeremy Gagnon, Dan Arbic, David Cowan, and Kelly Church (in-person); U.P. Engineers & Architects via Polycom Shane Pakkala, Karin Cooper, Paul Marttila & Aaron Janke

Additions/Deletions and Approval of the Agenda

It was moved by Commissioner Shackleton, supported by Commissioner Traynor, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comments

No public comments were offered.

Agenda Items

Building and Grounds

Sheriff's Department – Storage Building & Animal Shelter Renovations

The Committee reviewed the site plan for both the Animal Shelter and Sheriff's Storage Building which will be located on Mackinac Trail, with comments and questions from all in attendance. The Shelter renovation will begin this fall and the Sheriff's Office Storage building will be bid out in January; for a proposed spring 2024 start. Arbic Constructions has the contract for the Animal Shelter additions and renovation; he spoke about fencing that needs to come down prior to construction beginning and will be checking with Environmental Health at the Health Department to review the current septic specifications and what if anything will be needed changed. It was also noted that the entrance area of the shelter will be changed to be more appealing, increasing the size and adding two dormers were discussed. U.P. Engineers & Architects' Jeremy Gagnon is the lead associate for the Sheriff's Storage Building project and had several topics to cover including mechanical, electrical, site plan, as well as, a few questions that need to be answered regarding receptacles in the storage area, data runs, camera locations and a possible fenced in area.

The Committee will meet again at the U.P. Engineers Office on Thursday, November 30, 2023 at 10:00 a.m. to review the updated plans; the approval of the final plans is projected to go through Finance Claims and Accounts in December.

Committee and Chairman's Comments

The Committee was updated on the County Building flagpole and the hedge to the east of the Bingham Avenue parking lot.

Adjourn

It was moved by Commissioner Shackleton, seconded by Commissioner Traynor, to adjourn the meeting. On a voice vote, the motion was CARRIED.

Chairman Traynor declared the meeting adjourned at 9:19 a.m.



Kelly J. Church, Recorder



Jim Traynor, Committee Chairman