

CENTRAL DISPATCH BOARD OF DIRECTORS
MEETING MINUTES
October 30th, 2023

Robert Savoie called the meeting of the Central Dispatch Board of Directors to order at 1500 hours on Monday, October 30th, 2023 in the training room at Chippewa County Central Dispatch.

The following board members were in attendance: Commissioner Robert Savoie, County Administrator Kelly Church, Sault Fire Chief Ed Miller, Sault Police Chief Wes Bierling, BMFD Chief Dan Wilcox, CCSO Sheriff Michael Bitnar, BMPD Captain Ron Carrick, MSP Lt. Rob Allen

Others present: Dispatch Director Greg Postma and Operations manager Sara Ostwald

Roll call noted

Introductions- None needed

Additions/ deletions to meeting agenda

Addition: Neebish Island Rave Usage: Residents want notification for everything with the ferry when it goes down. They would like to be notified for anything from small delays to large issues. Rave can now only be used for true emergencies not just small 10-40 minutes down unless EUPTA wants to pay \$2500 for opt in fee. We don't feel it is beneficial to use rave for short delays such as fueling or small ramp issue. In order to use RAVE there needs to be public safety issue.

Approval of the agenda

Approval of additions/agenda **MOVED** by Michael Bitnar and supported by Ed Miller to approve the meeting agenda for October 30th, 2023. On a vote, the Motion carried.

Review and approve minutes from 8-28-2023

Approved of Minutes from 8/28/23 **MOVED** by Ed Miller and supported by Kelly Churh to approve the meeting minutes. On a vote, the **Motion carried**.

Review and approve expenditures and monthly revenue

Revenue and expenditures were reviewed from the past two months. It was noted that E911 surcharges were slightly low but a few of the larger payments came in this week that were not included in the cut off for this meetings revenue.

Public comment -No public comment

a) Bi- Monthly Report & Call Volume Reporting

- a. EMS numbers seem to be increasing due to the uptick in ALS runs and will continue to increase with the change to start sending ALS on all critical calls automatically starting in early 2024. Law enforcement numbers seem to be decreasing now that we are getting out of the summer season and into a lower call volume portion of the year.

b) Admin phone Project

- a. One step closer needing to get one more piece from rep then pass onto DS tech
- b. Brightspeed issues seem to be better in the past 6 weeks

c) UP 911 Authority New CAD Project

- a. Done with functional specs now working on the RFI to move forward in the process.
- b. In place to have new CAD up by 2025.
- c. Working on pushing forward with EMD addition to CAD in 2024. We are the only center without this feature in the UP and feel as if it is needed to best serve our citizens and all that travel here.

d) Operations manager Report

- a. On paper we are fully staffed. We have two in training, one will hopefully be done in 4-5 weeks and the other one just started and has a full training period left.
- b. Trooper Heidman applied for part time. Per Lt. Rob Allen waiting on Lansing to approve.

e) 2024 Budget- update/ Discuss increase from \$2.25 to \$2.75 for County Surcharge

- a. Director Postma submitted a letter to the board to change the surcharge amount. The surcharge has broken down and increasing it will bring an extra 92,000.00 at \$2.50 and an extra \$183,000.00 at \$2.75.
 - i. Former director Missy Robbins had us projected at \$2.75 by 2024/2025 so we are close to where she predicted us without taking into consideration the equipment replacements that need to begin.
 - ii. Increasing the surcharge will help with funding the new back up radios, the new CAD project to supplement any other funding we may receive, and the new encryption required by the FBI
- b. There was talk about checking the old literature/ resolutions on language of increase. Checking to see if there is a limit on the amount of increase and if it may be more than 25 cents a year.
 - i. Both Mackinac and Luce counties service fees went up by 8% this year
- c. Will revisit shortly after new year with an letter and email to board indicating what our final numbers are.

f) Back- up 800mhz APX Console Radios

- a. Both the two for Mackinac County and one for Luce County have been ordered. We are just waiting on them to arrive

g) 911 Revue Funding/ SNC Audit- Results

- a. 911 Revue and funding discussed above
- b. SNC Audit
 - i. During the audit they brought up paying the county back
 - 1. There was talk about how it is always planned to be paid back and then things come up that prevent it from being able to be completed

- ii. There will be an onsite visit done at Central Dispatch by the SNC in the end over November where they will come and do a walk through and talk to the dispatchers for a little bit

h) EMS Mutual Aid/ Closest Unit Concept- update

- a. Continuing to work on EMS for critical calls. Should be good to go first of the year along with new med control policies.

i) ARES/ AUXCOM Volunteer Group update

- a. Still big help very active want to help us and Search and Rescue for the county
 - i. They don't necessarily want to be the boots on the ground but would like to help out with MICIMS, tracking volunteers/ equipment in and out, and communications
- b. All have gone through 800 training. We have discovered radios will most likely work on Canadian side.
- c. The group will be helping with 800 pager testing alongside with fire chiefs for dead zones around the county to see if moving to 800 pagers would be an option
- d. Need to contact ELCOM for radio box at Soo fire which should help if we ever need to communicate with Canada.

j) Attack on multibridge- Firewall

- a. Firewall worked as it should and shut down after 2 hours with someone attempting to get in every second Still unknown who was attacking exactly but no one got through the firewall. Great Job to entire IT department during the whole situation

k) LEIN Audit – results

- a. Out of compliance on 5 issues
 - i. Issues one though four included tech departments/ IT not having training certificates within 2 years. We now can go into their portal and print out their certificates.
 - ii. Biggest issue was lack of encryption. The whole state has to have it per the FBI in next 3 years. We are planning to go with AES to be able to be in contact with everyone including federal departments. Moving to encryption will help us to avoid scanner land and protect officers' safety.
 - 1. Talking to a SNC member we may not have to pay for the encryption. It might be a state issue that they will pay for since everyone is required to change. We are going to be looking into it further with SNC member but will still keeping it in budget in case they do not cover the costs. We may not ever switch to encryption for fire but may look into it for EMS to protect patient information.

l) Next meeting December 20th at 1600 in the training room of Sault Ste Marie Police Department

Committee Member Comments- none

MOVED by Dan Wilcox and seconded by Ed Miller to adjourn. The meeting was adjourned at 1549 hours, by Chairman Robert Savoie.

Sara Ostwald

Robert Savoie, Board Chairman