

Minutes of a regular meeting of the Chippewa County Board of Commissioners, held at the Chippewa County Courthouse, 319 Court St., Sault Ste. Marie, Michigan, on the 14th day of November, 2024, at 4:30 pm.

PRESENT: Jim Martin, Robert Savoie, Damon Lieurance, Jim Traynor and Justin Knepper

ABSENT: None

The following preamble and resolution were offered by Commissioner Savoie and supported by Commissioner Traynor.

RESOLUTION NO. 2024-32

**FISCAL YEAR 2025 BUDGET RESOLUTION
AND GENERAL APPROPRIATIONS ACT**

WHEREAS, the Chippewa County Board of Commissioners (“Board”) has examined the fiscal requests for 2025 of the various departments, agencies, courts, offices, and activities (“Activity Centers”) that it must legally finance or assist in financing; and

WHEREAS, the Board has taken into consideration the fact that there are required functions of county government or operations which must be budgeted at a serviceable level in order to provide statutory and constitutionally required services and programs; and

WHEREAS, the County Administrator, on behalf of the Board, has interviewed officials responsible for providing such mandated services to determined serviceable levels and the funds to sustain such levels; and

WHEREAS, the Board has determined the amount of money to be raised by taxation necessary for expenditures and liabilities for the 2025 fiscal year and has ordered that money to be raised by taxation within statutory and constitutional limitations; and

WHEREAS, the Uniform Budgeting and Accounting Act (Act 2, P.A. 1968, as amended, being MCL 141.421 through MCL 141.440a) requires that the Board enact a general appropriations act designed to meet county-funded expenditures.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the 2025 Chippewa County Budget for the General Fund which is incorporated by reference herein, is hereby adopted on a basis consistent with the Chippewa County Annual Budget Development Policy, subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.
2. That the County Treasurer is hereby directed to collect millage for the County’s operations as follows:

a. Allocated Operating Millage	6.1402 mills
b. Voted Operating Millage for Roads	0.9805 mills
c. Voted Operating Millage for Fire and Ambulance	0.4268 mills
d. Voted Operating Millage for Recycling	0.4992 mills
f. Voted Operating Millage for Senior Program	0.7444 mills
g. Voted Operating Millage for Animal Shelter	0.1500 mills
3. That this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts and the constitutional and statutory offices, to be performed at reasonable, necessary, and serviceable levels or at even more than adequate levels of performance.
4. That the amounts indicated in the following “Budgetary Detail” are hereby appropriated from the General Fund and other funds of Chippewa County according to the Activity Centers (Departments) contained in that detail which is incorporated herein by reference, and that such appropriations shall be restricted to the functioning of those Activity Centers (Departments) and by the provisions of this Act.

GENERAL FUND

<u>ACTIVITY CENTER</u>	<u>REVENUE</u>	<u>EXPENDITURE</u>
GENERAL FUND REVENUE	15,350,893	—
101 - COMMISSIONERS	—	71,862
172 - COUNTY CONTROLLER	—	350,090
193 - COST ALLOCATION PLAN	—	5,000
215 - COUNTY CLERK	—	285,509
223 - AUDIT	—	25,900
228 - INFORMATION SYSTEMS	—	509,004
229 - COMPUTER	—	271,295
245 - REMONUMENTATION GRANT	—	133,816
253 - TREASURER	—	361,872
257 - EQUALIZATION	—	328,438
261 - RETIREES HOSPITALIZATION	—	816,327
262 - ELECTIONS	—	25,600
265 - BUILDING AND GROUNDS	—	398,637
266 - LEGAL SERVICES	—	20,000
267 - INSURANCE	—	365,000
277 - JURY BOARD	—	15,500
283 - 50TH CIRCUIT COURT	—	514,249
285 - 50TH CIRCUIT COURT JUVENILE COURT	—	381,707
286 - DISTRICT COURT	—	679,162
289 - FRIEND OF THE COURT	—	607,228
294 - PROBATE COURT	—	433,594
296 - PROSECUTING ATTORNEY	—	796,710
299 - CRIME VICTIM ADVOCATE	—	129,048
301 - SHERIFF DEPARTMENT	—	1,816,977
302 - BAILIFF/SECURITY	—	205,089
309 - O.R.V. ENFORCEMENT GRANT	—	49,130
331 - MARINE	—	12,100
334 - SNOWMOBILE PATROL GRANT	—	18,998
351 - CORRECTIONAL FACILITY	—	3,155,246
430 - ANIMAL CONTROL	—	344,478
442 - DRAIN COMMISSIONER	—	1,079
568 - SOIL CONSERVATION DISTRICT	—	36,000
601 - HEALTH DEPARTMENT FUND	—	204,000
631 - SUBSTANCE ABUSE	—	94,263
648 - MEDICAL EXAMINER	—	117,991
649 - MENTAL HEALTH - CLINIC	—	171,334
682 - VETERAN'S AFFAIRS	—	74,357
710 - MSU EXTENSION	—	155,529
711 - REGISTER OF DEEDS	—	258,216
713 - COUNTY SURVEYOR	—	21,465
714 - PLAT BOOK	—	5,000
715 - GIS MAPPING	—	28,000
716 - REGIONAL PLANNING COMMISSION	—	28,750
717 - ECONOMIC DEVELOPMENT CORPORATION	—	50,000
719 - RURAL BUS PROGRAM	—	30,000
972 - P.L.L.T. FUNDS - TOWNSHIPS	—	30,000
980 - ROAD PATROL	—	0
980.000 - VEHICLES	—	150,000
980.001 - RECORD COPIER	—	10,000
980.002 - POSTAGE METER	—	3,500
995.104 - TRANSFER TO TRIDENT TASK FORCE	—	107,871
995.238 - TRANSFER TO SCHOOL RESOURCE	—	200,000
995.252- DRUG COURT	—	2,000
995.260 - TRANSFER TO MIDC	—	226,130
995.269 - LAW LIBRARY FUND	—	1,500
995.287 - SOCIAL SERVICES FUND	—	20,110
995-292 - CHILD CARE - PROBATE	—	162,349
998 - CORRECTION OFFICERS TRAINING (264)	—	0
TOTAL REVENUE AND EXPENDITURES	15,350,893	15,317,010
Net Position Prior Year Delinquent Tax Fund	12,954,477	0
Ending Year Delinquent Tax Fund	0	12,954,477
Beginning Year Fund Balance	10,775,349	0
Ending Year Fund Balance	0	10,809,231
TOTAL BUDGET	39,080,719	.

SPECIAL REVENUE FUNDS

<u>FUND</u>		<u>ACTIVITY</u>	<u>BEG. YEAR FUND BAL.</u>	<u>END. YEAR FUND BAL.</u>
103 - SHERIFF SPECIAL PROJECTS FUND	REV.	1,000	3,974	
	EXP.	1,000		3,974
104 - TRIDENT TASK FORCE	REV.	107,871	0	
	EXP.	107,871		0
105 - MARINE LIVERY INSPECTION FUND	REV.	100	1,785	
	EXP.	0		1,885
106 - HEALTH INSURANCE	REV.	700,000	0	
	EXP.	700,000		0
208 - SHERIFF REVOLVING FUND - PARK PATROL	REV.	3,026	7,118	
	EXP.	3,026		7,118
210 - COUNTY AMBULANCE ACCOUNT	REV.	609,648	0	
	EXP.	609,648		0
211 - OFFICE OF EMERGENCY SERVICES	REV.	245,917	216,345	
	EXP.	213,646		248,616
213 - TITLE III FUNDING (OES)	REV.	25,000	78,445	
	EXP.	25,000		78,445
214 - STATE TRAINING FUND DISPATCHERS	REV.	14,000	21,375	
	EXP.	14,000		21,375
215 - F.O.C. RELATED CHILD SUPPORT COLLECTIONS	REV.	22,090	237,598	
	EXP.	14,595		245,093
216 - COMMUNITY SERVICE FUND	REV.	34,000	14,258	
	EXP.	34,000		14,258
217 - OPERATION STONEGARDEN	REV.	135,000	0	
	EXP.	135,000		0
218 - MENTAL HEALTH COURT FUND	REV.	107,664	9,903	
	EXP.	107,664		9,903
225 - CORRECTIONAL FACILITY MAINTENANCE FUND	REV.	0	178,937	
	EXP.	67,240		111,697
230 - CHIPPEWA COUNTY RECYCLING	REV.	713,727	368,683	
	EXP.	763,698		318,711
232 - OFFICE OF COMMUNITY CORRECTIONS	REV.	301,000	547,606	
	EXP.	296,787		551,819
234 - ELECTIONS	REV.	1,000	900	
	EXP.	0		1,900
235 - COMMUNITY ACTION SENIOR MEALS	REV.	1,065,325	184,202	
	EXP.	1,065,325		184,202
237 - SHERIFF FIRST RESPONDER GRANT	REV.	0	0	
	EXP.	0		0
238 - SCHOOL RESOURCE OFFICERS	REV.	261,500	133,858	
	EXP.	226,451		168,907
245 - SHERIFF DEPT CPE PILOT PROGRAM	REV.	9,000	0	
	EXP.	9,000		0
249 - CONSTRUCTION CODE REVOLVING ACCOUNT	REV.	130,000	0	
	EXP.	130,000		0
251 - 50TH CIRCUIT COURT PROBATION AND PAROLE	REV.	15,500	106,996	
	EXP.	8,200		114,296
252 - 50TH CIRCUIT COURT DRUG COURT	REV.	113,600	1,258	
	EXP.	113,600		1,258
254 - OPIOID SETTLEMENT	REV.	100,000	187,119	
	EXP.	0		287,119
255 - HOMESTEAD PROPERTY TAX EXEMPTION	REV.	3,500	12,471	
	EXP.	3,500		12,471
256 - REGISTER OF DEEDS AUTOMATION FUND	REV.	52,000	194,712	
	EXP.	43,527		203,185
257 - DRUG FORFEITURE FUND	REV.	500	24,423	
	EXP.	21,500		3,423
259 - CCSD SALVAGE VEHICLE	REV.	1,000	6,235	
	EXP.	3,800		3,435
260 - MIDC INDIGENT DEFENSE FUND	REV.	1,225,290	0	
	EXP.	1,225,290		0
261 - ENHANCED 911 EMERGENCY TELEPHONE SYSTEM	REV.	1,272,000	215,302	
	EXP.	1,423,260		64,042
263 - CPL - CLERKS OFFICE	REV.	20,000	123,994	
	EXP.	7,500	0	136,494
264 - LOCAL CORRECTIONS OFFICER'S TRAINING	REV.	8,600	12,174	
	EXP.	18,000		2,774
269 - LAW LIBRARY	REV.	6,000	0	
	EXP.	6,000		0
272 - ROAD PATROL CONTRACT	REV.	140,141	0	
	EXP.	96,346		43,795

273 - ROAD PATROL OVERTIME FUNDING	REV.	32,000	19,979	
	EXP.	42,000		9,979
274 - SHERIFF LAW ENFORCEMENT FUND	REV.	6,800	7,413	
	EXP.	13,000		1,213
275 - SHERIFF- SEARCH & RESCUE	REV.		350	
	EXP.	0		350
276 - SHERIFF SPECIAL MENTAL HEALTH	REV.	1,000	2,373	
	EXP.	0		3,373
277 - HIGHWAY SAFETY FUND	REV.	32,832	0	
	EXP.	32,832		0
280 - ANIMAL CONTROL MILLAGE	REV.	217,060	258,806	
	EXP.	126,000		349,866
285 - ANIMAL SHELTER DONATIONS	REV.	63,500	596,556	
	EXP.	23,600		636,456
286 - SHERIFF DEPT K-9	REV.	50	0	
	EXP.	0		0
287 - FIA APPROPRIATION	REV.	20,110	941	
	EXP.	20,110		941
292 - CHILD CARE FUND - PROBATE	REV.	290,349	0	
	EXP.	290,349		0
294 - VETERANS TRUST	REV.	78,939	47,766	
	EXP.	78,939		47,766
296 - HUD MSC 02-731-HO GRANT	REV.	35,000	10,552	
	EXP.	35,000		10,552
298 - FAMILY COUNSELING SERVICES	REV.	3,500	135	
	EXP.	3,500		135

DEBT SERVICE FUNDS

	<u>REVENUE</u>	<u>EXPENDITURE</u>	<u>BEGINNING</u>	<u>ENDING</u>
5 377 - CITY OF SSM 2013 REFUNDING	620,200	620,200	0	0
484 - ROSS-HOKOLA DRAINAGE DISTRICT	0	0	7,503	7,503

That the County Clerk is authorized to certify the following claims within such budgeted allocations and to process a warrant for payment and upon receipt of such warrant the County Treasurer is authorized to pay the claims within such budgeted allocations:

<u>ALLOCATION</u>	<u>FREQUENCY</u>	<u>DATE</u>
General Payroll	Bi-weekly	
Employee Fringe Benefits	As due	
Insurances and Bonds	As due	
Loan/Bond Payments	As due	
Utilities	As due	
District Health	Monthly	1 st of Month
Jail Medical Retainer	Monthly	15 th of Month
Medical Examiner	Monthly	1st of Month
Copier Leases	Monthly	1 st of Month
Community Mental Health	Quarterly	June, July, August, September
Child Care	Quarterly	January, April, July, October
Law Library	Quarterly	January, April, July, October
Cigarette Tax	Annually	Following Receipt
Social Services	Annually	October
Soil Conservation	Annually	April

6. That funds be allocated as may be appropriated by budget action of the Board of Commissioners for the Public Improvements and Capital Fund for capital equipment and projects, and to include the amounts due for the payment of purchase agreements and bond payments as scheduled.

7. That funds be allocated as may be appropriated by budget action of the Board of Commissioners. The funds may be transferred by the County Treasurer and/or the County Administrator's Office in accordance with such budgets.

8. That the following regulations shall apply to these appropriations and Activity Centers (Departments). All Departments, budget administrators, and other agencies and organizations receiving County funds shall be deemed to have agreed to these restrictions and obligations by accepting funds pursuant to this Act or otherwise incurring expenditures in expectation of County funding.

- a. All terms in the Act shall have the meaning assigned to them in the Uniform Budget and Accounting Act. The term "Activity Center" includes all courts receiving funds through this Act.
- b. All Activity Centers (Departments) receiving funds herein shall abide by the Uniform Budget and Accounting Act, and that any modification, addition or deletion of such amounts hereby adopted shall be done in accordance with the policies and procedures established by the Board of Commissioners. Each administrative officer in charge of an Activity Center shall promptly provide the County Administrator with all information which the Administrator considers necessary and essential to the preparation of a County budget for the ensuing fiscal period.
- c. All purchases and travel shall be in accordance with the Chippewa County Purchasing, Contracts and Sales Policy (Policy No. 320) and Travel and Business Expenses Policy (Policy No. 410).
- d. The amounts appropriated herein shall be paid from the County Treasury at the time and in the manner provided by law and other applicable policies or resolutions of the Board, whether enacted to date or subsequently adopted.
- e. Expenditures and revenues shall be recorded and reported in the manner provided by law. Fees and other money received by Activity Centers (Departments) shall be forwarded promptly to the County Treasurer and credited to the appropriate County fund, except as otherwise provided by this Act or by any other act of the Board.
- f. Except as otherwise provided by law, each Activity Center (Department) shall limit expenditures within the appropriations authorized herein and shall not attempt to expend funds at a rate which will eventually result in a deficit in any Activity Center without the approval of the Board. Further, all expenditures of County funds and other funds under the control of any Activity Center, except as otherwise provided by law, shall be expended only for purposes attached to the line-items and within the various policies of the Board of Commissioners, including, but not limited to purchasing policy, applicable collective bargaining agreements and applicable personnel policies. The County of Chippewa shall only be responsible for the payment of purchases made as provided by law and/or policy.
- g. In the event that State of Michigan fails to provide certain revenue transfer payments as required by state law and/or contractual agreements between the State and Chippewa County, the specific programs funded by such state revenue transfer payment shall bear the full impact of such revenue reduction. In the event the State defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board, upon the recommendation of the Finance, Claims and Accounts Committee, shall allocate said revenue reduction in its legislative judgment.

THE CHIPPEWA COUNTY BOARD OF COMMISSIONERS CANNOT, AND WILL NOT, ABSORB THE PROGRAM COSTS CREATED BY REVENUE TRANSFER PAYMENT DEFAULTS BY THE STATE OF MICHIGAN.

- h. If an Activity Center (Department) desires an additional appropriation, it shall forward a detailed request to the County Administrator's Office describing the proposed budgetary amendment or transfer and the reasons for the action. The matter will then be presented to the Board of Commissioners through its Finance, Claims and Accounts Committee. No funds may be transferred between Activity Centers (Departments) without prior Board approval.
- i. Except as otherwise provided by law, the number of positions noted for certain Activity Centers (Departments) in the approved Employee Roster included with the budget shall be the maximum staffing level authorized to be drawn from such line-item. No Activity Center shall maintain more employees on the payroll than the maximum specified for the appropriate account. In addition, the job position titles, pay classifications, and full-time equated designations for each position are deemed to be the correct classifications, and any modification of employment classifications shall be done in conformance with established Board policy. Further, if an Activity Center employs at any time, fewer employees than the maximum specified for the appropriate line item in this Act, unexpended appropriation in the amount identified with the unfilled position(s) by payroll records shall immediately and automatically revert to the General Fund Contingency Activity Center (Department No. 890).
- j. It is understood that revenues and expenditures may vary from those that are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2025 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the approved Employee Roster and/or impose a hiring freeze at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Employee Roster.

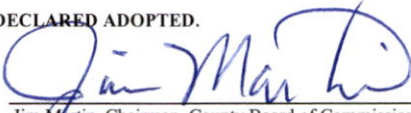
- k. Positions on the Employee Roster that are supported by a grant, cost sharing, reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position will not be received, the Elected Official or Department Head shall immediately notify the County Controller and Finance, Claims and Accounts Committee, and that position shall be immediately removed from the Employee Roster if funding is exhausted.
- l. The County Administrator's Office and/or County Treasurer shall be authorized to make year-end transfers of up to \$100,000 between Departments or Funds or with such amounts that may be available in the General Fund, as may be necessary to insure that departments do not end the 2025 fiscal year in a deficit condition.
- m. This Act shall become effective January 1, 2025, and may be amended by the Board at any time. Any appropriations made hereunder may be increased or decreased in the discretion of the Board.
- n. This Act and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2025 General Appropriations Act for Chippewa County for all purposes under the law; and approved at the highest level possible.

A VOTE WAS TAKEN AS FOLLOWS

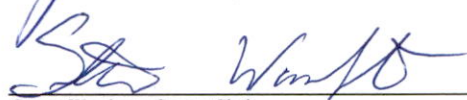
AYES: Jim Martin, Robert Savoie, Damon Lieurance, Jim Traynor and Justin Knepper

NAYS: None

RESOLUTION DECLARED ADOPTED.



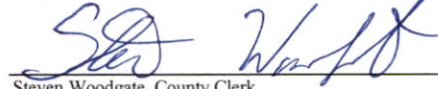
Jim Martin, Chairman, County Board of Commissioners



Steven Woodgate, County Clerk

STATE OF MICHIGAN)
) ss
 COUNTY OF CHIPPEWA)

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Chippewa County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided



Steven Woodgate, County Clerk