

Eastern Upper Peninsula Transportation Authority
Board Meeting Minutes
2/13/2024

- Call to Order:

Board Chair, John Waltman, called the February 13, 2024 meeting of the Eastern Upper Peninsula Transportation Authority Board to order at 10:31 a.m.

- Roll Call was taken:

MEMBERS PRESENT: John Waltman, Brandon Wheeler, Nick Huyck, and Lynda Garlitz

MEMBERS ABSENT: Joe Henne (excused)

Those in attendance stood for the Pledge of Allegiance to the Flag of the United States of America.

- Agenda: It was moved and carried by unanimous vote:

MOTION: Lynda Garlitz SECOND: Brandon Wheeler	Approve the addition of a closed session to discuss administrative issues.
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- Public Comment:

Bob Malpass

- Minutes: It was moved and carried (Nick Huyck Abstained)

MOTION: Brandon Wheeler SECOND: Lynda Garlitz	Approve the January 9, 2024 Regular Meeting Minutes as presented.
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- Closed Session Minutes: It was moved and carried (Nick Huyck Abstained)

MOTION: Brandon Wheeler SECOND: Lynda Garlitz	Approve the January 9, 2024 Closed Meeting Minutes as presented.
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- Finance Director Report:

- Ms. Gordon discussed the A/P and EFT transfers and fielded questions from the Board. The new Kubota was 100% covered with grant money.
- Ms. Gordon stated that the audit has been finalized and that Anderson and Tackman will be presenting at the March meeting.

- Bussing – Ms. Gordon stated that EUPTA took delivery of a new bus that was 100% contract money and we have disposed of two older busses that had close to 300,000 miles on each of them using a governmental auction site. The bus we just received took about a year from when it was ordered so we’re seeing an improvement in turn around time. We are still waiting on the delivery of a minivan; however, the current fleet is in pretty good shape.
- Gordon reported that there has been a slight decrease in fare revenues in Luce County and a significant increase in Chippewa County.
- Ferries –. Gordon reported that we had a decent first quarter with a 6% increase in vehicles, 6% in passengers and 12% in fares. Each Island experienced differences in fares. Drummond’s fares increased 14% or \$30,774, Sugar’s 9% or \$15,270 and Neebish 2% or \$586.
- Applications have been submitted for fiscal year 2025 for State operating assistance.
- A discussion about ticket types incurred.
- Director’s Report:
 - Facility update – EUPTA has a partial occupancy permit for the new facility. There is still no occupancy for the machine and auto shop however it could happen this week. The EUPTA office will be closed on 2/16/24 to move.
 - Neebish – There have been some heavy vehicle issues on the Island side of Neebish – a capacitor blew on the dock phase converter and was making a humming noise. There is an electrician there now to address the issue, however we may need to outsource for a replacement unit.
 - Met with Neebish staff last week for an on boarding session and they will become EUPTA employees as of 2/19/24.
- New Business
 - Closed Session – Administrative issues

Closed Session: It was moved and carried by unanimous vote:

MOTION: Brandon Wheeler SECOND: Nick Huyck	Go into closed session discuss two administrative issues at 10:59 am with a 5-minute break.
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- Open Session: It was moved and carried by unanimous vote:

MOTION: Nick Huyck SECOND: Brandon Wheeler	Move into Open Session at 11:30 a.m.
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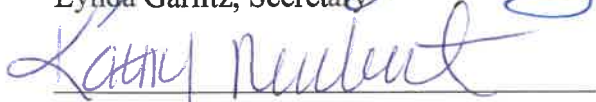
- Board Comment:

None

- Adjourn: It was moved and carried by roll call vote to:

MOTION: Nick Huyck SECOND: Lynda Garlitz	Adjourn the meeting at 11:33 AM
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Lynda Garlitz, Secretary


Kathy Neubert, Recording Secretary
Board Approved: