

CHIPPEWA COUNTY CLERK  
319 COURT STREET  
SAULT STE. MARIE, MI 49783  
**Steven J. Woodgate, Clerk**  
Office (906) 635-6300  
Fax (906) 635-6851  
Email – vitalrecords@chippewacountymi.gov

**DD-214 RECORD REQUEST FORM**

Number of copies requested: \_\_\_\_\_

Relationship to the person named on record:

Parent \_\_\_\_\_ Registrant \_\_\_\_\_ Other \_\_\_\_\_

*Military Discharges are not public records, and can only be released to the veteran (with a valid picture ID), a family member with a copy of the veteran's Death Certificate, or the funeral director handling the veteran's funeral arrangements.*

**Please Print (ALL FIELDS MUST BE COMPLETE)**

Name on record: \_\_\_\_\_

Date of discharge: \_\_\_\_\_

Name of person requesting: \_\_\_\_\_

Phone number: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

***This form must be completed and signed and emailed or faxed with a copy of the eligible veteran's State ID or Driver's License.***