

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE

MEETING MINUTES

September 12, 2023

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, September 12, 2023 at the Chippewa Courthouse in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 5:30 p.m. with a quorum present. The meeting was available via Zoom.

MEMBERS PRESENT: Robert Savoie, Jim Martin, Scott Shackleton, Damon Lieurance and Jim Traynor

MEMBERS ABSENT: None

OTHERS PRESENT: Karen Senkus, Doug Welton, and Kelly Church and via Zoom Anthony Zakic.

Amend the Agenda

It was moved by Commissioner Martin, supported by Commissioner Lieurance, to add MyMichigan as item 8-d. On a voice vote, the motion CARRIED.

Approval of the Agenda

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to approve the agenda as amended. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee reviewed the VISA billing, travel requests, Home Health and Hospice report, and the foreclosure sales report. No action required.

AGENDA ITEMS

Health Department – 2023-2024 Budgets & Contracts

The Committee reviewed the proposed CCHD 2022-2023 budget, the budget was broken down by Administration, Environmental Health, Public Health and Home Health and Hospice; with revenues totaling \$7,359,758 and expenditures of \$7,358,173. The Committee reviewed the personnel breakdown for wages and fringes; reviewed the IT equipment request of \$121,004.00, travel requests of \$28,128.02, as well as, the FY2024 contract and agreements listing; which will authorize Health Officer Karen Senkus approval to sign. The Health Department allocation from the County would remain the same as the prior year at \$204,000. The budget is based on revenues that have been attainable in the past. Discussion followed.

It was moved by Commissioner Shackleton, supported by Commissioner Traynor, to approve the 2023-2024 CCHD budget as presented; including authorizing the Health Officer's signature on the various maintenance and support contracts, IT equipment of \$121,004.00; travel totaling \$28,128.02 with the County allocation of \$204,000.00. On a voice vote, the motion CARRIED.

Health Department – Mission Statement, Organizational Chart, Annual Policy Review and Fee Schedules

The Committee reviewed the CCHD Mission Statement, the Organizational Chart, the Policy Manual Indexes for: Administrative, Financial, Human Resources, Clinical, HIPAA, Home Health, Hospice, Private Duty, BC3NP, Children's Special Health Care Services, Family Planning, Communicable Disease, Immunization, Sault Health Adolescent Care Center (SHACC), Maternal Infant Health Program, HIV Aids, Environmental Health, and WIC. The Committee next reviewed the various fee schedules including the CCHD's PFH, SHACC, and Environmental Health.

It was moved by Commissioner Shackleton, supported by Commissioner Lieurance, to approve and authorize the Chippewa County Health Department's Mission Statement, Organization Chart, the Policies, and the fee schedules as presented. On a voice vote, the motion CARRIED.

Health Department – Public Health Infrastructure Grant - \$214,380.00

The Committee reviewed the CDC's Public Infrastructure Grant Program workplan and budget request for FY2024 with CCHD seeking \$214,380 to be used for salaries and equipment.

It was moved by Commissioner Traynor, supported by Commissioner Martin, to approve and authorize the CCHD to seek \$214,380 from the Strengthening Public Health Workforce and Infrastructure in Michigan grant, which is part of the CDC and MDHHS to support public health needs. On a voice vote, the motion CARRIED.

Probate Court – Child Care – DHS-2091 – October 1, 2023 to September 30, 2024 - \$821,893.53

The Committee reviewed the County Child Care Budget Summary (DHS-2091) for Chippewa County Probate Court to start October 1, 2023 and run through September 30, 2024 with total anticipated expenditures of \$821,893.53.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve and authorize signature for the County Child Care Budget Summary (DHS-2091), as presented for October 1, 2023 to September 30, 2024. On a voice vote, the motion CARRIED.

Friend of the Court – Title IV-D – CSCOM24 - \$3,975,060.01 – 5-year Agreement

The Committee reviewed the 5-year Title IV-D Cooperative Reimbursement Program between MDHHS and Chippewa County for a period starting October 1, 2023 and continuing through September 30, 2028. The IV-D program is used to initiate and carry out proceedings to enforce child support payment orders, and to establish and maintain support orders regarding custody, parenting time, health care coverage and other relevant child support topics.

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to approve and authorize signature for the 5-year Title IV-D Agreement #CSCOM24-17003, as presented. On a voice vote, the motion CARRIED.

Animal Control Shelter – Contract with GMP \$1,238,000 and Plan

The Committee reviewed both a contract to provide labor and material to renovate and build an addition on the Chippewa County Animal Control Shelter and the plans, that need to be authorized. The contract includes a gross maximum price not to exceed \$1,238,000.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to authorize the contract with Arbic Construction, Inc., not to exceed \$1,238,000 and to approve the plans as presented. On a voice vote, the motion CARRIED.

District Court – Mental Health Court Grant \$144,840.60; Subcontractor \$66,560.00

The Committee reviewed contracts for District Court Mental Health Grant Program Coordinator for 2023-2024 in the amount of \$66,560.00

It was moved by Commissioner Traynor, supported by Commissioner Martin, to approve and authorize the District Court Mental Health Grant Coordination contract with Natasha Halonen for 2023-2024 for \$66,560. On a voice vote, the motion CARRIED.

50th Circuit Court - Drug Court contracts 10-1-2023 to 9-30-2024

The Committee reviewed contracts for the 50th Circuit Court Drug Court from ML Consultant \$45,000.00, Great Lakes Recovery Centers, Inc. \$8,750.00 and Premier Biotech, Inc. which is fee based, for approval.

It was moved by Commissioner Martin, supported by Commissioner Lieurance, to approve and authorize the 50th Circuit Drug Court contracts for 2022-2023 for ML Consultants (\$45,000), Great Lakes Recovery Centers, Inc. (\$8,750) and Premier Biotech, Inc fees as presented. On a voice vote, the motion CARRIED.

Sheriff's Office – Facility Storage Lease EDC

The Committee reviewed a letter of understanding between the Sheriff's Department and the Chippewa County EDC to lease Building 429 for exclusive use by the Chippewa County Sheriff's Office; with an annual cost of \$5,280.00 plus utilities, with a 90-day cancellation; this is an increase of \$240.00 from FY2023.

It was moved by Commissioner Shackleton, supported by Commissioner Traynor, to approve and authorize the lease between the Chippewa County Sheriff's Office and the Chippewa County EDC for the use of Building #429; at the cost of \$5,280.00 annually plus utilities. On a voice vote, the motion CARRIED.

Sheriff's Office – Three 800 mhz APX 6000 Portable Radios - \$14,377.53 w/ budget amendments

The Sheriff's Office request authorization to purchase three (3) 800 mhz APX 6000 portable radios; one that is budgeted for 2023 equipment; one to be paid from the ORV budget as amended by DNR and the third from funds received from the boat sale, previously approved by the Board.

It was moved by Commissioner Shackleton, supported by Commissioner Traynor, to approve and authorize the purchase of three (3) 800 mhz APX 6000 portable radios, at a price not to exceed \$14,377.53 from Motorola Solutions, and to make the necessary budget amendment to the ORV budget. On a voice vote, the motion CARRIED.

Administration – Release Snowplowing and Removal RFQ's

The Committee reviewed the annual snowplowing and removal RFQ's for the County Building lot, Bingham Street parking, Animal Control, Central Dispatch and Building 429.

It was moved by Commissioner Lieurance, supported by Commissioner Shackleton, to release the RFQ's for snowplowing and removal. On a voice vote, the motion CARRIED.

Administration – Opioid Information (no action necessary)

The Committee was updated on the total projected monies that Chippewa County will receive with an overview from MAC, the current fund balance of monies received (\$165,999.05) to date; some additional input from Amy Dolinky the Technical Advisor, for Opioid Settlement Funds and a template to request funding from the County. Other U.P. counties are talking about possibly joining together to make a Drug Treatment and Mental Health inpatient center; they have reached out to MDHHS, State Officials and MAC, thinking that a Regional UP Center for Inpatient Treatment is possible. Discussion followed.

Administration – Correction from August 15, 2023 Finance Claims and Accounts – RE: Paying the bills

Due to an account payable being paid in July to Soo Line Limo; Commissioner Lieurance has asked that the motion be changed so that he can abstain from that vote.

It was moved by Commissioner Traynor, supported by Commissioner Martin, to change the August 15, 2023, motion paying the bills, to indicate the Commissioner Lieurance abstained. On a voice vote, the motion CARRIED.

Administration – MyMichigan Closing Delayed

The Committee briefly discussed the delayed closing of the property transfer with MyMichigan; who is working through a loan security issue, if not closed by September 25, 2023. MyMichigan may offer to pay interest on the \$2,000,000.00 sale amount at 5.31% which is the opening rate for 13 Week Treasury Bill and the closing would not extend past December 31, 2023.

It was moved by Commissioner Lieurance, supported by Commissioner Shackleton, to approve the closing extension with the interest payment, if not closed by September 25, 2023. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts –August – County and Health Department

It was moved by Commissioner Martin, supported by Commissioner Traynor, to recommend the approval of August County bills and payroll: general claims \$362,209.57, other fund claims \$1,942,949.09, payroll \$596,376.38, and Health Department claims \$231,940.63 and payroll \$239,317.56 total claims \$3,372,793.23. On a voice vote, the motion CARRIED.

Committee Comments

Commissioner Traynor updated the Committee on a Drummond Island situation he has been working on regarding tourists on side-by-sides causing problems for the township and residents of Drummond Island, and the lack of law enforcement. A brief discussion followed, the DNR is supportive of the Sheriff's Office writing a grant to help with enforcement on Drummond Island.

Chairman Comments

No additional comments.


Adjourn

It was moved by Commissioner Traynor, supported by Commissioner Lieurance to adjourn.

The meeting adjourned at 5:54 p.m.



Kelly J. Church, Recorder



Robert Savoie, Chairman.