

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

August 15, 2023

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, August 15, 2023 at the Chippewa Courthouse in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 4:30 p.m. with a quorum present. The meeting was available via Zoom.

MEMBERS PRESENT: Robert Savoie, Jim Martin, Damon Lieurance and Jim Traynor

MEMBERS ABSENT: Scott Shackleton

OTHERS PRESENT: Karen Senkus, Marta Lalonde, Bev Eavou and Kelly Church and via Zoom Brian Bartlett, Anthony Zakic and Suzanne Lieurance.

Approval of the Agenda

It was moved by Commissioner Martin, supported by Commissioner Traynor, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee reviewed the Treasurer's report, the VISA billing, travel requests, Home Health and Hospice report, the DTRF-MERS Quarterly reports and statements and the MAC-Chippewa County review. No action required.

AGENDA ITEMS

Register of Deeds - Change

Kofile to US Imaging (additional \$2,815.18 – Fund 256)

The Committee reviewed a letter from Register of Deed Gigi Ferro; regarding the recently approved scanning project with Kofile; as the quote originally presented was an error on the vendor; which they would not honor the pricing. New accurate pricing was sought from US Imaging (HFGroup) in the amount of \$9,172.00; as additional \$2,815.18 to complete the job utilizing Special Fund 256 monies, with a 12-week timeframe to complete the job.

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to approve and authorize the additional \$2,815.18 for a total of \$9,172.00 to complete imaging with US Imaging for 1334 pages. On a voice vote, the motion CARRIED.

Administration – NorthCare 2024 County Liquor Tax Funding Request

- Public Defender's Office - \$5,000.00
- Health Department - \$19,400.00
- 50th Circuit Drug Court - \$30,000.00

It was moved by Commissioner Traynor, supported by Commissioner Martin, to accept and forward FY24 Liquor Tax Funds requests as presented and referenced above to NorthCare Network – Substance Use Disorders. On a voice vote, the motion CARRIED.

Administration – Change Short-term, long-term, life and voluntary life carrier per quotes from 44North – switch to The Hartford

The Committee reviewed the comparable rates between our current carrier Lincoln Financial Group and The Hartford; with The Hartford showing an estimated annual savings of \$3,660.00 for the employee benefits. 44North sought the quotes on behalf of the County. The voluntary life insurance is 100% employee paid; the other are employer paid.

It was moved by Commissioner Martin, supported by Commissioner Lieurance, to accept and authorize the quote from The Hartford for the employees short and long term, life and voluntary life insurances, as presented. On a voice vote, the motion CARRIED.

Administrator – MIDC Letter – FY24 Plan

The Committee reviewed a letter dated August 8, 2023 written to the MIDC Executive Director regarding the Chief Public Defenders pay. Discussion followed.

Finance - Claims and Accounts –

- **July – County and Health Department**
- **Budget Amendments**
- **Beginning Fund Balances to Audit**

It was moved by Commissioner Traynor, supported by Commissioner Martin, to recommend the approval of July County bills and payroll: general claims \$344,424.05, other fund claims \$972,226.29, payroll \$597,850.16, and Health Department claims \$296,618.45 and payroll \$119,849.41 total claims \$2,341,968.36; approve the budget amendments and the beginning fund balances from the Audit. On a voice vote, the motion CARRIED.

8/15/2023		Chippewa County					
		Budget Amendments		Original Budget	Amended Budget	Change	Description
General Fund - Revenue							
101-000-516.283	CEFS Grant		0.00	3,365.00	3,365.00		To Equal Grant
101-000-659.000	District Court	Fees-Drug Test	1,000.00	2,000.00	1,000.00		Additional Revenue from Testing
						4,365.00	
Special Funds - Revenue							
294-000-562.294	Veterans Grant		0.00	50,000.00	50,000.00		VSO Grant
			0.00	0.00	0.00		
						\$ 58,730.00	
General Fund - Expenditures							
101-228-860.000	Information System	Travel	120.00	770.00	\$ 650.00		Travel for Education
101-283-979.508	Circuit Court	CEFS Grant	0.00	3,365.00	\$ 3,365.00		To Equal Grant
101-285-806.000	Juvenile Court	Transcripts/Recording	500.00	5,500.00	\$ 5,000.00		Appeals cases
101-285-807.000	Juvenile Court	Legal Fees	10,000.00	35,000.00	\$ 25,000.00		Additional costs from conflict cases
101-286-727.286	District Court	Drug Tests	1,750.00	2,750.00	\$ 1,000.00		Additional Drug test
101-299-846.000	Crime Victim Coordinator	Direct Victim Needs	0.00	1,500.00	\$ 1,500.00		Costs not budgeted
101-299-860.000	Crime Victim Coordinator	Travel	0.00	500.00	\$ 500.00		Costs not budgeted
101-299-861.000	Crime Victim Coordinator	Convention/Seminars	0.00	150.00	\$ 150.00		Costs not budgeted
101-299-900.000	Crime Victim Coordinator	Printing & Publishing	0.00	500.00	\$ 500.00		Costs not budgeted
101-713-801.000	Surveyors Office	Move to County Building	1,525.00	1,900.00	\$ 375.00		Weir's Moving
101-713-931.000	Surveyors Office	Move to County Building	0.00	1,200.00	\$ 1,200.00		Electrical & Paint
101-714-903.000	Plat Books	Publication from 2022	2,500.00	19,500.00	\$ 17,000.00		Books printed in 2023
						\$ 56,240.00	
Special Funds - Expenditures							
215-000-978.000	FOC Related Collections	Equipment	0.00	500.00	\$ 500.00		Chair for Probate Courtroom
238-000-980.000	School Resource Officers	Two SUV's from 2022	0.00	92,000.00	\$ 92,000.00		Fund Balance
294-000-845.000	Veteran's Trust	Assistance to Veterans	0.00	50,000.00	\$ 50,000.00		To Equal Grant
						\$ 142,500.00	

Committee Comments

No additional comments.

Chairman Comments

No additional comments.


Adjourn

It was moved by Commissioner Lieurance, supported by Commissioner Traynor to adjourn.

The meeting adjourned at 4:35 p.m.



Kelly J. Church, Recorder



Robert Savoie, Chairman.