

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE

MEETING MINUTES

October 7, 2021

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, October 7, 2021 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 5:30 p.m. with a quorum present. The meeting was also available via Zoom.

MEMBERS PRESENT: Scott Shackleton, Jim Martin, Robert Savoie, Erik Baron and Ted Postula

MEMBERS ABSENT: None

OTHERS PRESENT: Don McLean, Les Townsend, and Kelly Church (all in person). Via Zoom Michelle Robbins, Bridgette, Sheila, and Taylor Worsham.

Additions/Deletions to the Agenda

It was moved by Commissioner Baron, supported by Commissioners Shackleton to amend the agenda by adding: 3b – jail boiler. On a voice vote, the motion CARRIED.

Approval of the Agenda

It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve the agenda as amended. On a voice vote, the motion CARRIED.

Public Comment

No public comment for offered.

Correspondence and Informational Items

The Committee reviewed the Treasurer's Investment reports, the VISA billing, travel requests, the Health Department's Healthcare First summary and the proposed resolution and report for the 2021 millages. No action is necessary.

AGENDA ITEMS

Health Department – Bid Summary Vehicle for M.O.M program w/trade

The Committee reviewed one bid that was timely and met specifications for the M.O.M. program vehicle including the trade-in of the 2018 Dodge Promaster Cargo Van.

It was moved by Commissioner Baron, supported to Commissioner Postula, to approve and authorize the bid from O'Conner's Chrysler Dodge Jeep Ram for a 2019 Jeep Cherokee with 23, 987 miles at the price of \$25,950 less the trade-in of the 2018 Cargo Van \$21,950, net price of the 2019 Jeep \$4,000.00, vehicle to be used for the MO.M. program. On a voice vote, the motion CARRIED.

Health Department – Agency management Software MatrixCare and HCR Amendment

The Committee reviewed the contracts for the upcoming EMR change which were budgeted for but not included in the listing of contracts that were authorized.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to approve and authorize the contract with MatrixCare for Electronic Medical Records and the amendment with HealthCare First for the transition period, as presented. On a voice vote, the motion CARRIED.

Central Dispatch – Equipment Room Air Conditioner Split Unit Replacement

The Committee reviewed bids from two vendors, with two different BTU options (30,000 and 36,000 BTU). The low quote for the bigger 3T (36,000 BTU) was from Great Lakes Services. Director Robbins has monies budgeted in capital outlay for this project.

It was moved by Commissioner Martin, supported by Commissioner Baron, to approve the 3T (36,000 BTU) air conditioning unit from Great Lakes Services, at the price quoted of \$6,589.00. On a voice vote, the motion CARRIED.

Central Dispatch – FY2021 Emergency Management Performance Grant & Documentation

The Committee reviewed the FY2021 Emergency Management Performance Grant Agreement and necessary documents for approval. This grant reimburses approximately 34.83% of the Director's salary.

It was moved by Commissioner Baron, supported by Commissioner Postula, to approve and authorize the additional FY2021 Emergency Management Performance Grant and the necessary documents including the Grant Agreement, Subrecipient Risk Assessment Certification, Standard Assurances, Certification regarding Lobbying and the Audit Certification including W-9. On a voice vote, the motion CARRIED.

Central Dispatch – Lease between EDC and E 9-1-1/OES

The Committee reviewed the lease extension between the County EDC and Chippewa County E 9-1-1/Office of Emergency Services, which includes an annual increase; plus 1,440 additional square feet used for storage (area used daily by staff). Discussion followed as Chairman Savoie is very concerned about the continued increase of the leases for both E 9-1-1 and the Sheriff's storage which have continued to increase over the years, with higher rent and added utilities for the Sheriff's storage and the 46% increase for the lease for E 9-1-1/ OES area, going from \$28,923 to \$41,201.97 from 2021 to 2022. This discussion then led to the annual \$50,000 allocation to the Chippewa County EDC. Discussion followed.

It was moved by Commissioner Postula, supported by Commissioner Shackleton, to approve the lease extension between the County EDC and Chippewa County E 9-1-1/Office of Emergency Services effective January 1, 2022 for a five-year term expiring December 31, 2026 at the price of \$41,207.97.

The motion was then TABLED by Commissioner Baron and supported by Commissioner Shackleton.

Sheriff Department – Johnson Controls Service Agreement Renewal \$9,067.00

The Committee reviewed the Johnson Controls service agreement renewal, which covers the fire alarms, sprinkler systems, access control panels, intercom and the CCTV in the Correctional Facility.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to approve and authorize the Johnson Controls Service Agreement renewal effective November 1, 2021 thru October 31, 2022 total cost \$9,067.00, as presented. On a voice vote, the motion CARRIED.

Sheriff's Department – Equipment Purchases – Replace Correctional Facility Boiler - \$62,318.00

The Committee was updated on the old boiler (22 years old) that feeds the approximately 75% of the correctional facility including section A (max), section B, section C (holding and observation). This project is being brought to the Committee now for approval because of the lack of availability of getting replacement parts timely. Todd Albert worked with correctional facility and maintenance staff to come up with the proposal of \$62,318; which includes furnishing and installing (2) boilers, so that the back-up heat is built in.

It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve the proposal from Albert Heating and Cooling in the amount of \$62,318.00 to furnish and install two boilers, as presented and to waive the County's purchasing policy. On a voice vote, the motion CARRIED.

91st District Court – Mental Health Court Grant Awards & Sobriety Court

OHSP Grant – Hybrid DWI/Drug Court \$25,000

Michigan Mental Health Court Grant – Adult Mental Health Court \$75,853

Erin Yates \$40,000 (Subcontractor for Mental Health Court)

Erin Yates \$25,000 (Subcontractor for DWI/Drug Court)

The Committee reviewed the Mental Health and Hybrid DWI/Drug Sobriety Court grant awards and the subcontractor contracts to provide services for the courts.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to authorize and accept the OHSP Grant – Hybrid DWI/Drug Court \$25,000; Michigan Mental Health Court Grant – Adult Mental Health Court \$75,853; Erin Yates \$40,000 (Subcontractor for Mental Health Court) and Erin Yates \$25,000 (Subcontractor for DWI/Drug Court) as presented. On a voice vote, the motion CARRIED.

Circuit Court Grant Awards – Hybrid DWI/Drug Court

Byrne Memorial Justice Grant – Hybrid DWI/Drug Court \$26,500

Michigan Drug Court Grant – Hybrid DWI/Drug Court \$27,000

The Committee reviewed the Byrne Memorial Justice and Michigan Drug Court grant awards for approval.

It was moved by Commissioner Postula, supported by Commissioner Martin, to authorize and accept the Byrne Memorial Justice Grant – Hybrid DWI/Drug Court \$26,500 and Michigan Drug Court Grant – Hybrid DWI/Drug Court \$27,000, as presented. On a voice vote, the motion CARRIED.

Administration – Snowplowing and Removal Low Bid Summaries

- Animal Control Shelter \$3,100.00
- Central Dispatch \$4,180.00
- Building 429 Kinross \$3,850.00
- County Building Parking Lot (8 spaces) \$3,500.00
- Courthouse Parking (32 spaces) \$4,550.00

The committee reviewed the snowplowing and removal bid summaries.

It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve the snowplowing and removal low bids as follows:

- Animal Control Shelter \$3,100.00 – Norris Contracting, Inc.
- Central Dispatch \$4,180.00 – Frontier Contracting LLC
- Building 429 Kinross \$3,850.00 – Frontier Contracting LLC
- County Building Parking Lot (8 spaces) \$3,500.00 – Best Maintenance
- Courthouse Parking (32 spaces) \$4,550.00 – Burton Excavating, Inc.

On a voice vote, the motion CARRIED.

Administration – Snowplowing and Removal Health Department

No bids were received for the Health Department, although they can be included in the SSM Downtown Development Authority's Sidewalk Snow Clearing Agreement.

There was a tabling motion by Commissioner Shackleton, supported by Commissioner Postula, until the missing information regarding cost could be checked.

The DDA has contracted with Matheny Lawn Services to plow the sidewalks at \$3.20/linear foot.

Administration – Subordinating Agreement – Leo Coullard

The Committee received a request to subordinate the County position on a mortgage under the Community Home Improvement Program for \$20,000 in November 2001, to further assist the homeowner with a new mortgage. (Reference: Liber 989 Page 647; Liber 1089 Page 538, 3631 E. Big Rock ROW, Pickford, MI)

It was moved Commissioner Postula, supported by Commissioner Baron, to approve the Subordination Agreement, for the Community Home Improvement Loan from November 2001 and previously subordinated in 2010 to further assist the homeowner. On a voice vote, the motion CARRIED.

Administration – DTRF – OPEB Health Care Annual contribution \$636,138.90

The Committee reviewed the annual contribution to the MERS Health Care Retiree Vehicle from the Delinquent Tax Revolving Fund following County Policy 314; this year's amount being \$636,138.90. Discussion followed as to when it might be feasible to start using these monies to pay for current retiree charges, which all depends on the market and the changes with the typical changes to the actuarial.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to acknowledge the contribution from the DTRF following policy 314 of \$636,138.90 to the MERS Health Care Retiree Vehicle. On a voice vote, the motion CARRIED.

Administration – War Memorial Hospital Lease request

The Committee discussed the request from War Memorial Hospital to extend the lease agreement an additional 25 years; or until December 31, 2081. The extension by County resolution would also include consent to War Memorial Hospital changing from a directorship non-profit corporation to a non-profit membership corporation of which MidMichigan Health is the sole member and Chippewa County War Memorial Hospital will be a subsidiary of MidMichigan Health via the proposed partnership. The resolution would also consent to the change in the Hospital Board of Trustees membership (increase to 12), change in terms and adding term limits. The Board of Commissioners has two members with a conflict who will not be able to vote on this request and whom are not joining in the discussions. County By-laws require $\frac{3}{4}$ vote to approve the resolution when a conflict exists. Discussion on membership, sale of the property to MidMichigan to eliminate the conflict, serving the public interest for the betterment of localized health care, changing the resolution to reflect an imminent sale of the property in the future, retaining the lease arrangements to provide the County with the continued connection. The County has reached out to special legal counsel for advice and direction.

It was moved by Commissioner Baron to table the War Memorial Hospital Lease extension request until the conflict of interest could be addressed. The motion died for lack of support.

It was moved by Commissioner Martin, supported by Commissioner Savoie to support changing the By-laws section 3.6, to facilitate the resolution to extend the lease between the County and War Memorial Hospital. The motion failed 2-1 (Commissioner Baron – no, Commissioner Martin – yes, Commissioner Savoie – Yes, Commissioner Postula – abstained and Commissioners Shackleton – abstained)

Finance - Claims and Accounts

It was moved by Commissioner Baron, supported by Commissioner Martin, to recommend the approval of September County bills and payroll: general claims \$325,131.86 other fund claims \$2,554,336.70, payroll \$579,561.12, and Health Department claims \$291,523.15 and payroll \$207,171.66 total claims \$3,957,724.49. On a voice vote, the motion CARRIED.

Committee Comments

No comments were offered.

Chairman Comments

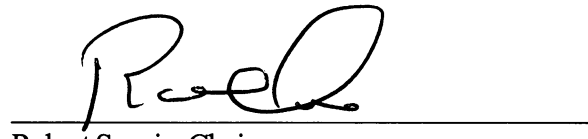
No comments were offered.

Adjourn

It was moved by Commissioner Postula, supported by Commissioner Martin to adjourn.

The meeting adjourned at 6:23 p.m.


Kelly J. Church, Recorder


Robert Savoie, Chairman.