

Eastern Upper Peninsula Transportation Authority  
11/1/2022

1. Call to Order:

Board Chair, John Waltman, called the November 1, 2022 meeting of the Eastern Upper Peninsula Transportation Authority Board to order at 10:30 a.m.

2. Roll Call was taken:

MEMBERS PRESENT: John Waltman, Nicholas Huyck, and Lynda Garlitz

MEMBERS ABSENT: Phyllis French absent, Joe Henne excused

Those in attendance stood for the Pledge of Allegiance to the Flag of the United States of America.

3. Additions/Deletions to Agenda: It was moved and carried by unanimous vote: To add Bonus ticket discussion and potential schedule change for Neebish Island under New Business.

MOTION: Lynda Garlitz SECOND: Nick Huyck	Add Bonus ticket discuss and potential schedule change to Neebish Island.
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4. Public Comment:

- Tom Gibbons

5. Minutes: It was moved and carried by unanimous vote:

MOTION: Lynda Garlitz SECOND: Nick Huyck	Approve the October 12, 2022 Regular Meeting Minutes as presented.
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6. Finance Director Report:

- Finance Director Gordon reported that the Audit is tentatively scheduled for the week of December 5<sup>th</sup>, 2022.
- Finance Director Gordon reviewed the Draft September 2022 Financials and stated that the auditors may make minor adjustments during their audit and the GASB 68 adjustment will be made. Gordon stated that the board will see a significant difference in the MERS line item comparatively. Last year's number reflected the GASB 68 audit adjustment, this year it has not been made yet. The adjustment is based on the most recent actuary of EUPTA's pension plan.
- Gordon presented the Electronic Funds Report and Accounts Payable Report.

Bussing: Gordon reported that EUPTA's FYE fare revenue increased by 3% and passengers increased 21%, which is almost back to pre-Covid numbers. Most of the fare revenue is derived from either RTW and our 20-punch ticket. Total expenses have increased 11.69% with most of that being fuel. The fuel line item increased 56.48%. Gordon stated that the Travel/Meetings/Training line item shows an increase of over \$10,000 but this includes driver training material we purchased that was reimbursed 100% through our RTAP program which is reflected on the financials.

Ferry: Fare revenue for the year was down 6%, vehicle traffic was down 4% with passengers down 2%. The increase in expenses is around 9% once the MERS adjustment is made when the auditors come.

- Gordon reviewed the graphs.

7. Director's Report:

- Facility Update: Director Paramski reported that everything is going as planned and they are making great progress.
- Cashless Update: Paramski stated that this is currently in a holding pattern and as we find bus, testing continues. Weekly meetings continue but progress is slow.
- Neebish III Update: Paramski reported that the boat was delivered 10/30/22 and is currently tied of at the end of the Rock Cut. It was a four-day trip as they only traveled during daylight hours. Both of the EUPTA mechanics were there for a debriefing and training on the boat. Mechanics will be doing testing, training and familiarizing themselves with the boat this week. Sea Trials will be on 11/8/22 and the dedication service will take place on 11/9/22.
- Drummond IV Update: Paramski reported that the dry dock is going well.
- Paramski stated with the departure of Trustee German, we should put election of Vice Chair on the December agenda.

8. New Business:

- Discussion on changing the 4:15 pm Neebish Island run to 4:30 pm.  
It was moved and carried to a unanimous vote:

MOTION: Lynda Garlitz SECOND: Nick Huyck	Approve: Change the 4:15 pm ferry to 4:30 pm year around.
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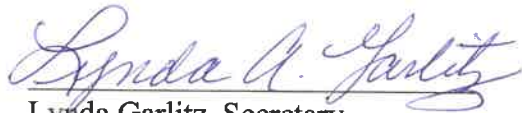
- Bonus Ticket discussion: Paramski and Gordon went over the number of tickets that EUPTA has given out since the inception of the Bonus ticket. All of EUPTA's expenses have increased and we need to think about discounting of the bonus ticket. EUPTA will also need to look at a fare increase in the near future.

9. Board Comment:

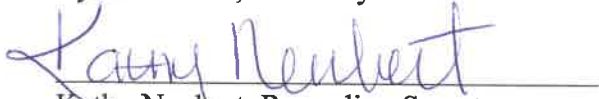
- Trustee Garlitz and Huyck both stated that they enjoyed the construction process of the Neebish III being built and that Burgers communication with EUPTA was outstanding.

10. Adjourn: It was moved and carried by roll call vote to:

MOTION: Nick Huyck SECOND: Lynda Garlitz	Adjourn the meeting at 11:14 AM
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Lynda Garlitz, Secretary



Kathy Neubert, Recording Secretary

Board Approved: