

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

October 11, 2022

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, October 11, 2022 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 5:30 p.m. with a quorum present. The meeting was also available via Zoom.

MEMBERS PRESENT: Robert Savoie, Scott Shackleton, Don McLean and Jim Martin (late arrival)

MEMBERS ABSENT: Ted Postula

OTHERS PRESENT: Damon Lieurance, Peggy Suriano, Gary Suriano, Christine MacDowell, Kathleen Windmueller, Karen Senkus and Kelly Church; via Zoom Jill Schaefer and Calvin Carter.

Approval of the Amended Agenda

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to approve the agenda as amended removing item 6-1. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee reviewed the Investment Report, the VISA billing, travel requests and the Foreclosure Sale Report 5840. No action is necessary.

AGENDA ITEMS

District Court – Mental Health Court Grant \$116,510.00

The Committee reviewed the Michigan Mental Health Court Grant Program Award Notification to 91st District Court for Adult Mental Health Court in the amount of \$116,510.00.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve and accept the Michigan Mental Health Court Grant Program Award Notification to 91st District Court for Adult Mental Health Court in the amount of \$116,510.00, as presented. On a voice vote, the motion CARRIED.

50th Circuit Court - Drug Court contracts 10-1-2022 to 9-30-2023

The Committee reviewed contracts for the 50th Circuit Court Drug Court's Premier Biotech, Inc. for approval of providing drug testing diagnostic devices (test kits).

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to approve and authorize the 50th Circuit Drug Court contracts for 2022-2023 for Premier Biotech, Inc. as presented. On a voice vote, the motion CARRIED.

Animal Control – Release RFQ for Engineering

The Committee reviewed the request for quotations for a proposed Animal Shelter Addition for Structural Engineering.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve and authorize the release of RFQ for Structural Engineering for the proposed Animal Shelter addition, as presented. This will be paid from the Animal Shelters Donation Fund. On a voice vote, the motion CARRIED.

Veterans Affairs – MVAA Grant \$50,000.00

The Committee reviewed the Michigan Veterans Affairs Agency (MVAA) acceptance letter for the 2023 County Veterans Service Fund (CVSF) Grant, in the amount of \$50,000.00 to provide additional services, including snow removal and advertising.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to approve and accept the 2023 County Veterans Service Fund (CVSF) Grant of \$50,000.00 through the Michigan Veterans Affairs Agency (MVAA), as presented. On a voice vote, the motion CARRIED.

Sheriff's Department – Securus Amendment Inmate Phone contract

The Committee reviewed an amendment to the Master Services Agreement with Securus Technologies and the Chippewa County Correctional Facility; Securus provide inmate phone services; this amendment will correct the revenue payments being received by the County.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve and authorize the Second Amendment to Master Services Agreement between Securus Technologies and the Chippewa County Correctional Facility. On a voice vote, the motion CARRIED.

OES – FY2022 EMPG Grant and Documentation approval - \$22,791.00

The Committee reviewed the FY2022 Emergency Management Performance Grant Agreement and necessary documents for approval. This grant reimburses \$22,791.00 of the Director's salary.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to approve and authorize the additional FY2022 Emergency Management Performance Grant and the necessary documents including the Grant Agreement, Subrecipient Risk Assessment Certification, Standard Assurances, Certifications regarding Lobbying; Debarment, Suspensions and Other Responsibility Matters; and Drug-Free Workplace requirements and an Audit Certification including W-9. On a voice vote, the motion CARRIED.

Administration – Policy 314 OPEB Health Care Retirement Vehicle Annual Funding Policy – Change

The Committee reviewed the current Policy 314 OPEB Health Care Retirement Vehicle Annual Funding Policy with the draft change which removed the Investment Committee portion of the policy; as MERS made changes that took away the County's investment options.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the removal of the Investment Committee portion of Policy 314 OPEB Health Care Retirement Vehicle Annual Funding Policy. On a voice vote, the motion CARRIED.

Administration – DTRF – OPEB Health Care Annual contribution \$400,554.30

The Committee reviewed the annual contribution to the MERS Health Care Retiree Vehicle from the Delinquent Tax Revolving Fund following County Policy 314; this year's amount being \$400,554.30.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to acknowledge the contribution from the DTRF following Policy 314 of \$400,554.30 to the MERS Health Care Retiree Vehicle. On a voice vote, the motion CARRIED.

Administration – Snowplowing and Removal Bid Summaries

- Sheriff's Storage Building \$4,600.00
- Central Dispatch \$4,900.00
- County Building Parking Lot (8 spaces) \$3,800.00
- Animal Shelter \$3,100.00
- Courthouse Parking (32 spaces) \$4,850.00

The committee reviewed the snowplowing and removal bid summaries.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the snowplowing and removal bids as follow:

- **Sheriff's Storage Building \$4,600.00 – Frontier Contracting LLC**
- **Central Dispatch \$4,900.00 – Frontier Contracting LLC**
- **County Building Parking Lot (8 spaces) \$3,800.00 – Best Maintenance**
- **Animal Control Shelter \$3,100.00 – Norris Contracting, Inc**
- **Courthouse Parking (32 spaces) \$4,850.00 – Burton Excavating, Inc.**

On a voice vote, the motion CARRIED.

Administration – Vehicle Bids

The Committee reviewed the bid summaries for one (1) new Dodge Charger; one (1) new Truck and six (6) SUV's all with police packages. It was noted on the SUV bid packet an error in leaving the "interceptor" verbiage by error; and that document error causing delays in getting trade-in values. The Committee also received a breakdown comparing the budget and quotes; which will reduce the number of vehicles being requested by the Sheriff's Office.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve and authorize the bid as follow:

- **One (1) Dodge Charger Police package; \$35,315.00, price includes \$2,000.00 trade-in value for Dodge Charger from O'Connor's Chrysler Dodge Jeep Ram**
- **One (1) Ford Police Package Truck; \$69,580.00, price includes \$1,000 trade-in value for Ford F-150 from Feldman Ford LLC**
- **Four (4) Police Package SUV's; \$183,660 total or \$45,915 each; with trade-in to be determined from O'Connor's Chrysler Dodge Jeep Ram**
- **Plus, approximately \$4,000 per unit to add and/or swap out necessary equipment and decals**

On a voice vote, the motion CARRIED.

Administration – Vending Contract – Enterprise Vending Inc

The Committee reviewed a new Vending Contract for the vending machine in the County Building and the Dr. Pepper machine in the Courthouse; no prior contract has been in place for these machines, but new owners are asking they be put in place. The County would be responsible for contacting the vendor, if any damage were to occur.

It was moved by Commissioner McLean, supported to Commissioner Shackleton, to approve and authorize the three-year Vending Contract between Chippewa County and Enterprise Vending Inc. for the vending machine in the County Building the Dr. Pepper machine in the Courthouse. On a voice vote, the motion CARRIED.

Administration – Commissioner compensation

The Committee continued to review Commissioner compensation package, as Board members have not had an increase in pay for twenty-one years. Committee members Postula and McLean, who are not returning in January brought this item up again last month during discussions. The Board previously voted to eliminate all benefits except life insurance policies back in 2016, which lower the Commissioners annual budget by half. (2015 - \$93,046 and 2021 – \$47,533). The Committee discussed the political aspect of making a change like this, but also want to ensure that future members are fairly and comparably compensated, as board members represent the County every day, not just at meetings or public functions. Using inflation as a guide the Commissioners proposed increases for the Chair to \$885 from \$530 per month; and \$750 from \$450 per month and per diems changing to \$75.00; with all other rules remaining the same.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to approve Board of Commissioners annual salary to: Chairman \$ 885 monthly and Committee members \$750 monthly, and per diems to increase to \$75.00 per meeting (two meetings per day) effective January 1, 2023 and all other rules remaining the same. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts – September – County and Health Department

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to recommend the approval of September County bills and payroll: general claims \$318,390.10 other fund claims \$2,713,422.93, payroll \$629,249.90, and Health Department claims \$388,952.82 and payroll \$332,118.13 total claims \$4,382,133.88. On a voice vote, the motion CARRIED.

Committee Comments

No Committee comments.

Chairman Comments

No Chairman comments.


Adjourn

It was moved by Commissioner Shackleton, supported by Commissioner McLean to adjourn.

The meeting adjourned at 5:51 p.m.



Kelly J. Church, Recorder



Robert Savoie, Chairman.