

# FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

May 10, 2022

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, May 10, 2022 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 4:30 p.m. with a quorum present. The meeting was also available via Zoom.

**MEMBERS PRESENT:** Jim Martin, Robert Savoie, Scott Shackleton and Ted Postula

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Marta LaLonde, Peggy Suriano, Gary Suriano, Tiffany Escherich, Karen Sprague, Nicholas Mitchell, Don McLean, Mike Bitnar, and Kelly Church. Via Zoom Don Allender, Kalvin Carter and Paul Warrick.

## Approval of the Agenda

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve the agenda as presented. On a voice vote, the motion CARRIED.

## Public Comment

- Karen Sprague spoke regarding the use of the ARPA funds asking that the Board not just keep the funds for government services, as the needs for Substance Abuse services for not only the for the person, but services are needed for their families and the communities.
- Tiffany Escherich introduced herself to the Committee and asked that she be considered for the appointment to the District 3 vacancy. Mrs. Escherich gave a brief background about herself and the activities she has been involved in locally and the successes with regards a couple local events.
- Paul Warrick supported Tiffany Escherich's seeking the vacancy and also spoke about the membership of the County Board changing from 7 to 5 how that he feels reduces democracy and representation.

## Correspondence and Informational Items

The Committee reviewed the Treasurer's Investment reports, the VISA billing, travel requests, the Health Department's Healthcare First summary and MERS Health Care Fund Contributions and Earnings. No action is necessary.

## AGENDA ITEMS

### Health Department – Medical Resource Group – Medical Space Lease

The Committee reviewed documents previously provided via email regarding a request from Medical Resource Group, to lease the use of one (1) exam room one (1) day per week at the rate of \$500.00 per month from the Chippewa County Health Department.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve and authorize the signature for the medical space lease between Medical Resource Group and the Chippewa County Health Department, at the rate of \$500.00 per month for one (1) exam room one (1) day per week. On a voice vote, the motion CARRIED.

### Health Department – Write-offs through 9/30/2021 (Total \$80,863.02)

- Public Health Insight \$23,077.27
- Environmental Health \$662.00
- SHACC Insight \$2,997.08
- SHACC dental \$400.00
- Home Health \$49,471.67
- Hospice \$4,255.00

The Committee reviewed the annual write-offs for the Health Department; these write-offs are for services provided through 9/30/2021 (more than 365 days old).

**It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve the Chippewa County Health Department write-offs for services provided through 9/30/2021 as follows: Public Health Insight \$23,077.27; Environmental Health \$662.00; SHACC Insight \$2,997.08; SHACC dental \$400.00; Home Health \$49,471.67 and Hospice \$4,255.00. On a voice vote, the motion CARRIED.**

**Sheriff's Department – UPEA Community Corrections Building Bid Tabulation (re-bid next year)**

The Committee reviewed the bids for a small addition to the south side of the Sheriff's Office for Community Corrections, Tether, Work Release, Drug Testing and Community Services. After brief discussion and with input from the Sheriff's Administration the project will be re-bid again in the future in hopes of lowering the costs. No action was taken.

**Sheriff's Department – Dodge Charger Non-Patrol \$34,410.00 (wait for Fleet bidding)**

The Committee reviewed a quote for a 2022 non-police package Dodge Charger and after review and input from Sheriff's Administration. This vehicle will be re-bid when Fleet pricing is available. No action was taken.

**Sheriff's Department – Body Scanner \$199,500.00 purchase from Fund Balance of Fund 232**

The Committee reviewed prior information received from Sheriff Bitnar regarding the purchase of a body scanner to eliminate most of the smuggling that is occurring in our facility. This purchase is supported by MMRMA and they have a model policy for the County to use. The quote for the body scanner includes multi-year coverage for maintenance and upgrades, if needed. The Tek84 Intercept Whole Body Scanner cost is \$139,000, five years of additional warranty \$37,500, wall-mount monitor with touchscreen \$2,500; added thermal scanner to record subject temperatures is \$20,000.00 and \$500.00 for a small counter top for a total of \$199,500.00. The County purchasing policy would need to be waived.

**It was moved by Commissioner Martin, supported by Commissioner Postula, to approve and authorize to use fund balance from Fund 232 for the quote from Tek84 to purchase the Tek84 Intercept Whole Body Scanner, adding five additional years of warranty, thermal camera and wall mount touchscreen monitor for a total cost of \$199,000 plus an additional \$500 to add a new counter and to waive the County's purchasing policy. On a voice vote, the motion CARRIED.**

**Sheriff's Department – Out-of-State Travel**

The Committee reviewed a request for out-of-state training for the School Resource Officers to attend SRO Basic Training (National Association of School Resource Officers) in Michigan City, Indian.

**It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve the out-of-state training for two (2) school resource offices to attend SRO Basic Training in Michigan City, Indiana. On a voice vote, the motion CARRIED.**

**Animal Shelter - \$10,000.00 grant from Two Seven Oh Inc. ~ Purchase commercial washer and dryer, low bid and budget amendment.**

The Committee was updated on the Animal Shelter receiving a \$10,000.00 grant from Two Seven Oh Inc., which the Shelter Manager would like to direct to purchasing a commercial washer and dryer. Quotes have not been received, Administration asked for authorization to approve the low bid for the commercial washer and dryer and a potential electrical quote should services need to be upgraded.

**It was moved by Commissioner Postula, supported by Commissioner Martin, to accept the grant and approve the funds be used to purchase a commercial washer and dryer for the CCACS and allowing Administration to approve the low bid. On a voice vote, the motion CARRIED.**

### **Administration – Copier Bid Summaries**

- **Prosecutors Office**
- **Circuit Court (For transcripts)**

The Committee reviewed the two bid summaries for the Prosecutor's Office and the Circuit Court transcripts, the same copiers were quoted for each office Bizhub 300I from National Office Products and Ricoh IM 3500 from Sault Printing Company. The bottom-line pricing and breakdown using a number of copies per year was provided.

**It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve and authorize purchase of two Konica Minolta Bizhub 300I from National Office Products; one (1) for the Prosecutors Office at the price of \$4,114.36, with a \$1,000.00 trade-in and one (1) for the Circuit Court transcripts at the price of \$3,700.53. On a voice vote, the motion CARRIED.**

### **Administration – Caribou Lake Dam Inspection**

The Committee was updated on the need for the Caribou Lake Level Control Structure, Dam ID 1941 to have a routine inspection (SOM requires every three years). The Committee was provided with a copy of the prior report and a quote from Ayres Associates Inc. to complete the inspection for \$2,300.00. This will be paid from Administration's professional services line item. Discussion and questions followed regarding how the County became to be in charge of this dam.

**It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve and accept the quote from Ayres Associates Inc. in the amount of \$2,300.00 to complete the required inspection for the Caribou Lake Level Control Structure, Dam 1941, per SOM requirements. On a voice vote, the motion CARRIED.**

### **Administration – Release County Plat Book RFQ**

The Committee reviewed the Request for Quotations for the 2022 Chippewa County Plat Book for release to receive quotes. Questions about electronic availability and if are printing less was brought up.

**It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve release of the RFQ for the 2022 Chippewa County Plat Book. On a voice vote, the motion CARRIED.**

### **Finance - Claims and Accounts - April**

**It was moved by Commissioner Martin, supported by Commissioner Shackleton, to recommend the approval of April County bills and payroll: general claims \$355,076.16 other fund claims \$4,316,891.77, payroll \$604,847.53, and Health Department claims \$615,144.92 and payroll \$220,499.54 total claims \$6,112,459.92. On a voice vote, the motion CARRIED.**

### **Finance – APRA Funds – Government Services**

The Committee reviewed the latest ARPA compliance report as \$7,254,605.00 was provided to the County because of revenue loss due to Covid-19 Public Health Emergency. The County has used Guidehouse Services to help navigate the information that has been continually updated with multiple final rulings and the options of use for the monies. The final rule/guidance effective April 1, 2022 provided new standards for those receiving less than \$10 million. Committee members offered their feelings with regards to the ARPA funds; Commissioner Shackleton stating that the Board is fiscally responsible to the constituents and that County has taken a lot of hits, needing to add expenditures to the budget, how the Final Rule changed allowing entities receiving less than 10 million are allowed to keep the funds for general government services and that using these funds as a pass-through were not eligible in the past without a contract for services. Commissioner Martin is not comfortable giving these monies out, even if eligible, because the future is uncertain, we needed to give raises to maintain services and those increases will compound. Commissioner Savoie spoke about the pandemic and the cost to the County in overtime and staffing needs for the departments and that government services is the business we are in and we

need to pay our bills first; he also noted that we still have opioid revenue coming and he believes that will have restriction that should help with the drug problems. Commissioner Postula was not in agreement as he thought we owed a public hearing to the entities seeking funds from the County's ARPA. The public hearing (work session) was previously spoken about when it was thought the Commission as a whole was going to need to figure out how to divvy up the funds with those that had reached out. It was noted that the County did receive about eight requests for the funds early in the process, but once the rulings came out it was clear that we could keep the funds for operations.

**It was moved by Commissioner Shackleton, supported by Commissioner Martin, to utilize the ARPA funds in accordance with the rules set forth for government services; to cover eligible expenses back to March 3, 2021, if allowable. On a voice vote, the motion CARRIED (3-1 Commissioner Postula voting nay).**

### **Committee Comments**

Commissioner Shackleton pointed out that the redistricting and the change from 7 to 5 is not Commission controlled that the Committee is appointed by virtue of certain offices and the chair of both parties.

Commissioner Martin noted that changing from 7 to 5 eliminated costs, but with the policy changes that have been made, he would not be opposed to 7. Commissioner Savoie did go to the re-districting meetings held last fall and was opposed to going back to 7, because of the savings.

Commissioner Martin addressed the Committee regarding his upcoming absence from the Regular meeting on Thursday and made comment regarding the District 3 appointment that is on the agenda, he received phone calls, emails and letters but he feels it should be someone that knows the job and he supports former District 3 Commissioner Don McLean. He noted to those interested who are not currently on the ballot can run as independent and then let the voters decide. Commissioner Shackleton pointed out this is a temporary appointment he thinks choosing the previous office holder/placeholder makes sense and that he and Mr. McLean did not agree on everything but they have worked together. Commissioner Shackleton complimented Mrs. Escherich on her accomplishments and her interest in serving. Commissioner Savoie was impressed with the interest and the information he received, but going with someone that knows the operations makes more sense.

Commissioner Martin also noted the 1<sup>st</sup> Quarter loss on the MERS OPEB funding of \$594,508.17.

### **Chairman Comments**


No Chairman comments.

### **Adjourn**

**It was moved by Commissioner Shackleton, supported by Commissioner Martin to adjourn.**

The meeting adjourned at 5:15 p.m.

  
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Kelly J. Church, Recorder

  
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Robert Savoie, Chairman.