

Eastern Upper Peninsula Transportation Authority
5/3/2022

1. Call to Order:

Board Chair, John Waltman, called the May 3, 2022 meeting of the Eastern Upper Peninsula Transportation Authority Board to order at 10:32 a.m.

2. Roll Call was taken:

MEMBERS PRESENT: John Waltman, Joe Henne, Lynda Garlitz, and Jim German

MEMBERS ABSENT: Trustee French (excused)

Those in attendance stood for the Pledge of Allegiance to the Flag of the United States of America.

3. Agenda: It was moved and carried by unanimous vote:

MOTION: Lynda Garlitz SECOND: Jim German	Approve the agenda as presented.
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4. Public Comment:

5. Minutes: It was moved and carried by unanimous vote:

MOTION: Jim German SECOND: Lynda Garlitz	Approve the April 5, 2022 Regular Meeting Minutes as presented.
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6. Finance Director Report:

- Finance Director Gordon reviewed March 2022 Financials

Bussing: Gordon reviewed a pie chart that showed the breakdown of passengers with 64% being either full fare or commuter riders, 17% are disabled with 13% seniors and 6% students. The 20-punch ticket is the most popular item in Chippewa County. These are purchased by people using the bus for getting to and from work. 2021 was a record year in fare revenue, so far this year EUPTA is showing a 5% decrease.

Ferry: Fare revenue is down slightly by 3.5%, the CRRSA reimbursement is at 20% of operating expenses compared to 18% of Cares Act reimbursement in 2021. Overall revenue is up 12.24%

Gordon went over the graphs for the ferry system. 62% of fare revenue on Drummond Island is derived from the full fare (one-trip) with 38% from commuter tickets. There is also a lot of commercial traffic on Drummond that the other two islands don't have. The fare revenue graph for Sugar Island is almost the opposite of Drummond's. The majority of revenue is derived from commuter fares or 76% with full fare (one-trip) being 24%.

Neebish Island's fare revenue is derived 60% from full fare (one-trip) and 40% commuter tickets.

Gordon also noted that there was a decrease in traffic on all three islands for the month of March.

- Gordon had a copy of the Pringle Maritime March transfer for any interested board members to review.

7. Director's Report:

- Facility Update: RCL is procuring materials and there will be a preconstruction meeting in a few weeks.
- Cashless Update: Continue to meet weekly. We are currently in the testing and developing stage. Devices have been received and are being programmed.
- Neebish III Update: Director Paramski stated that great progress is being made and showed the board updated pictures of the vessel. Another site visit will be taking place in about a month or so.
- Sugar II Update: The shipyard continues to make good progress. Blasting and painting will begin as weather permits.

8. Review Contracting Policy and Change Order Flow Chart: It was handed out for review and omitting it was discussed as the new procurement policy mandated by MDOT supersedes most all the verbiage. Tabled to allow review.

MOTION: Lynda Garlitz SECOND: Jim German	Table the Contracting Policy and Change Order Flow Chart
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9. New Business:

None


10. Board Comment:

None

11. Adjourn: It was moved and carried by roll call vote to:

MOTION: Joe Henne SECOND: Lynda Garlitz	Adjourn the meeting at 11:18 AM
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Lynda Garlitz, Secretary


Kathy Neubert, Recording Secretary

Board Approved: