

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

April 12, 2022

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, April 12, 2022 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 4:30 p.m. with a quorum present. The meeting was also available via Zoom.

MEMBERS PRESENT: Jim Martin, Robert Savoie, Scott Shackleton and Erik Baron

MEMBERS ABSENT: Ted Postula

OTHERS PRESENT: Karen Senkus, Michelle Robbins, Greg Postma, Gay Mathers, Peggy Suriano, Gary Suriano and Kelly Church. Via Zoom Calvin Carter.

Approval of the Agenda

It was moved by Commissioner Baron, supported by Commissioner Martin, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee reviewed the Treasurer's Investment reports, the VISA billing, travel requests, the Health Department's Healthcare First summary and information on Adult-Use marijuana payments. No action is necessary.

AGENDA ITEMS

Health Department Programming Updates

- Home Health update
- Home Care/Private Duty update
- Hospice update

The Committee received and reviewed the programming data for the Home Health Program monitoring the Performance Improvement Projects (PIP) which are all showing improvement and Quality Assurance Program Improvement (QAPI) also met to review that audit results for the period of October 2021 through March 2022 for each of the programs Home Health, Hospice and Home Care/Private Duty. Health Officer Karen Senkus reviewed all the statistics of each program including corrections, infection, unusual occurrences and admissions to the programs with the Committee and sought to answer any questions regarding the reports. This a quarterly review by the Board to provide oversight to the Health Department.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to acknowledge oversight and the programming updates for Home Health, Home Care/Private Duty and Hospice services provided by the CCHD have been reviewed. On a voice vote, the motion CARRIED.

Health Department – Bank Account Authorization changes for signors

The Committee was asked to authorize changing of signors on the Central Savings Bank account.

It was moved by Commissioner Baron, supported by Commissioner Martin, to authorize adding Kelly Church and removing Lana (Forrest) Wilderspin from the Central Savings Bank account held by the Health Department. On a voice vote, the motion CARRIED.

Health Department – Michigan Center for Rural Health Grant Agreement – CDC COVID health Disparities - \$178,262

The Committee received and reviewed a copy of the Michigan Center for Rural Health grant agreement between MCRH and the Chippewa County Health Department.

It was moved by Commissioner Martin, supported to Commissioner Baron, to authorize acceptance of the Michigan Center for Rural Health grant in the amount of \$178,262 to be used COVID-19 Health disparities. On a voice vote, the motion CARRIED.

Information Systems – Vanguard Systems, Inc Maintenance Agreement

The Committee reviewed the amended maintenance agreement with Vanguard Systems, Inc, who handle the jail medical records, as the billing increase was not included in the original budget request. Information Systems worked with Vanguard Systems, Inc. to lower the renewal.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to authorize the renewal with Vanguard Systems, Inc. as presented (Year 1 - \$10,278, year 2 - \$11,420 and year 3 - \$11,991). On a voice vote the motion CARRIED.

Information Systems – Purchase five (5) Computers

The Committee reviewed three quotes to purchase five (5) budgeted computers, with the low bid of \$5,087 being from Dell Technologies.

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to approve and authorize the purchase of five (5) computers from Dell Technologies whose low bid was \$5,087. On a voice vote, the motion CARRIED.

Office of Emergency Services – Fire/Ambulance Millage Renewal

Director Missy Robbins addressed the Committee regarding her out reached to the local units of government regarding the Ambulance and Fire Protection Proposition Millage Request, which was not supported for an increase; just a renewal. This subject was tabled during the March meeting.

It was moved by Commissioner Martin, supported by Commissioner Baron, to approve the Ambulance and Fire Protection Proposition Millage Request for the August 2022 election as follows:

CHIPPEWA COUNTY

**AMBULANCE AND FIRE PROTECTION PROPOSITION
MILLAGE REQUEST**

(This proposal will permit the County to restore and continue the millage previously approved by the electors in 2018 to fund Ambulance and Fire Protection County-wide)

Shall the expired previously voted increase in the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on general ad valorem taxes within CHIPPEWA COUNTY, MICHIGAN of .4280 mill (\$0.4280 per \$1,000 of taxable value) which was reduced to .4275 mill by the required millage rollbacks, be reinstated at .4275 mill (\$0.4275 per \$1,000 of taxable value) for 4 years, being 2022, 2023, 2024 and 2025, inclusive, for the purpose of continuing to provide funds for the public services of Ambulance and Fire Protection county-wide with the provision that the levy be disbursed in the following manner: 35% administration, training, and communications operations, and 65% to be disbursed annually pro-rata based on Taxable Valuations to the to the City of Sault Ste. Marie and the Townships of Chippewa County, Michigan (currently Bay Mills, Bruce, Chippewa, Dafer, Detour, Drummond, Sugar Island, Superior, Trout Lake, Whitefish, Hulbert, Kinross, Pickford, Raber, Rudyard, and Soo) for the purpose of supplementing funding for existing Ambulance and Fire protection services?

This is a renewal of the millage that expired with the 2021 tax levy. The estimate of the revenue the County will collect if this millage is approved and levied in 2022 is \$516,166.?

YES _____
NO _____

On a voice vote, the motion CARRIED.

Office of Emergency Services– Rockview Tower Replacement Lighting

Director Robbins updated the Committee on the need to replace the lighting at Rockview Tower, as she received notice earlier that the lights were out. The FAA has been contacted and a NOTAM (Notice to Airman) has been put in place until June 1st to get the lights repaired. During the lighting research it was discovered that the tower needed to be painted or you could utilize dual color LED (red/white) lighting technology which meets the FCC requirements. Quotes were sought for the dual color LED Lighting, with El-Com Systems providing the low bid of \$12,445.00 plus an estimated \$200 for shipping.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to approve and authorize the low bid of \$12,445.00 plus an estimated \$200.00 for shipping from El-Com Systems to replace the Rockview Tower Lighting with dual color LED (red/white) lights; which meets the FCC requirements. On a voice vote, the motion CARRIED.

Central Dispatch – Net Motion

The Committee received updated information on the Net Motion Annual Renewal, this is software that helps keep law enforcement agencies with secure, reliable and consistent connectivity, even when they lose their cellular connection. Additional licenses were needed for this renewal, as well as, a conversion from Perpetual Licensing to COMPLETE Platform. The non-county users are billed back for the cost based on the total number of users.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve the Net Motion Annual Renewal including a conversion and new license at the total price of \$8,780.00. On a voice vote, the motion CARRIED.

Sheriff's Department – Purchase FLIR Unit – Stonegarden Funds

Undersheriff Postma updated the Committee on Stonegarden and the request to approve the replacement FLIR Unit for the Safeboat. The quote from Donatini Inc. in the amount of \$16,499.22 has been approved through the AAF process.

It was moved by Commissioner Baron, supported by Commissioner Martin, to approve the purchase from Donatini Inc. to replace the FLIR Unit on the Safeboat at the cost of \$16,499.22 utilizing Stonegarden funding. On a voice vote, the motion CARRIED.

Administration – MERS

- **Corrections Unit Update per Union Negotiations**
 - **Hybrid Plan Adoption Agreement & Contribution Addendum**
- **TPOAM – Health Department**
 - **Hybrid and Defined Benefit Plan Adoption Agreements**

The Committee reviewed an updated MERS documentation for the Corrections Unit and the TPOAM-Health Department Unit making the necessary changes to the MERS Hybrid HB and HD Plans and Addendums according to the negotiated contracts.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to acknowledge and accept into record the MERS Hybrid HB and HD Plan Adoption Agreements, the Defined Benefit for TPOAM-Health Department members and the Addendums, as presented. On a voice vote, the motion CARRIED.

Administration – Health Care 90-day Waiting Period

The Committee was updated on the prior decisions to follow BC/BS and to waive the 90-day waiting period due to COVID and hiring difficulties. 44North has asked the County to put our decision in writing, which was a concern for Administration and the effects of the upcoming renewal in the fall. Discussion followed.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to return back to the practice of waiting 90-days for the health care benefit to become active, this will be effective May 1, 2022. On a voice vote, the motion CARRIED.

Administration – RFQ Dodge Charger (Non-police package)

Delayed until May, as the RFQ needed to be updated to remove items that were police package only options. No action was taken.

Administration- Copiers

The Committee was asked to approve the release for one replacement copier in the Prosecutors Office and add another to the County's copier replacement schedule for Circuit Court to the Court Reporter, due to the office location change. Copiers are currently six to seven months out.

It was moved by Commissioner Baron, supported by Commissioner Martin, to approve the release of RFQ's for two copiers. On a voice vote, the motion CARRIED.

Administration – Marijuana Revenue for School Resource Officers

Commissioner Shackleton addressed the Committee regarding utilization of the Adult-marijuana revenue that Chippewa County will be receiving for school resource officers. The annual revenue is based on the number of marijuana retail stores and marijuana microbusinesses with the County, Chippewa County currently has three licenses and payment per license is \$56,453.44 for a total of \$169,360.32 this year. Commissioner Shackleton proposed that the County add monies from the general fund to bring the total funds available to \$200,000.00 and to work with the schools for additional funding, to get the schools match funding, to bring back the drug and health program by working with the other agencies; so that kids have options to speak with the officers and to develop and improve communication with them. The Committee discussed making this a five (5) year commitment, the need for equipment and noting the intention would be to keep in all in the schools, but also recognizing the more officers in the County will help with coverage issues throughout the County. Seeking additional monies from the Department of Justice was also discussed.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to make a five-year commitment to use the Adult-Use Marijuana payments to add school resource officers to cover Chippewa County schools plus monies from the general fund for a total of \$200,000.00 and to seek additional funding from the schools and state/federal fund if available. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts

It was moved by Commissioner Baron, supported by Commissioner Martin, to recommend the approval of March County bills and payroll: general claims \$290,951.22 other fund claims \$1,083,313.63, payroll \$639,008.85, and Health Department claims \$213,528.99 and payroll \$179,729.81 total claims \$2,406,532.50. On a voice vote, the motion CARRIED.

Committee Comments

Commissioner Martin thanked Commissioner Shackleton for initiating using the marijuana funds for the school resource officers.

Chairman Comments

No Chairman comments.

Adjourn

It was moved by Commissioner Martin, supported by Commissioner Baron to adjourn.

The meeting adjourned at 5:12 p.m.

Kelly J. Church
Kelly J. Church, Recorder

Robert Savoie
Robert Savoie, Chairman.
