

Eastern Upper Peninsula Transportation Authority
1/11/2022

1. Call to Order:

Board Chair, John Waltman, called the January 11, 2022 meeting of the Eastern Upper Peninsula Transportation Authority Board to order at 10:30 a.m.

2. Roll Call was taken:

MEMBERS PRESENT: John Waltman, Joe Henne, Lynda Garlitz, and Jim German

MEMBERS ABSENT: Phyllis French (excused)

Those in attendance stood for the Pledge of Allegiance to the Flag of the United States of America.

3. Agenda: Finance Director Gordon added Resolutions of Intent for ferry and bussing to the agenda. It was moved and carried by unanimous vote:

MOTION: Joe Henne SECOND: Lynda Garlitz	Approve the agenda with the addition of the two resolutions.
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4. Public Comment:

Lori Miller-Neebish Island expressed concerns regarding the Neebish Island ferry missing runs on 12/28/21.

Miller also addressed other concerns she and others had regarding the ferry operator.

Eric Barron-Chippewa County Commissioner District 3 also expressed concerns regarding the Neebish Island ferry missing runs on 12/28/21.

Rob Laitinen stated he was present to answer any questions the board may have about Chippewa County Road Commission and also adding he has an interest as he has real estate on the island.

5. Minutes: It was moved and carried by unanimous vote:

MOTION: Lynda Garlitz SECOND: Jim German	Approve the December 7, 2021 Regular Meeting Minutes as presented.
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6. Finance Director Report:

Review Resolution of Intent- EUPTA's applications for State, Federal and Capital funding for Ferries, busing and JARC are due to the State on February 1st. As part of that process the Board has to approve two "Resolutions of Intent" Both are for the State and Federal operating assistance EUPTA receives. For the ferries EUPTA is applying for \$1,871,113 in State operating assistance. For busing EUPTA is applying for \$83,693 in Federal assistance and \$191,163 in State operating assistance.

In regards to the Resolutions of Intent for Ferry and Bussing: It was moved and carried by Roll Call vote: Trustee German – Yes; Chairman Waltman – Yes; Trustee Henne – Yes; Trustee Garlitz – Yes.

Akemi Gordon reviewed November 2021 Financials

- Busing had a 14% increase in fares and 10% increase in passengers
- Drummond and Neebish's fares are within a couple hundred dollars from last year at this time. Sugar experienced an increase of around 14% for the month of November.

7. Director's Report:

- Facility Design Update-Paramski stated that the RFP was approved by Lansing last week. EUPTA will be meeting with the Architect later this week to discuss advertising and schedule.
- Cashless Update-EUPTA continues to meet weekly with Bytemark. Hand held devices have been ordered and a training with staff will happen in the near future.
- Neebish III Update-Paramski and one of the mechanics visited the Burger Boat's shipyard in Manitowoc Wisconsin two weeks ago, Paramski stated that the steel is on site and they are in the process of welding the deck and putting bulk heads on. They are on schedule for a late summer/early fall delivery of the new boat.
- Sugar Islander II Update- They continue to make progress on the Sugar Islander II. MCM continues to work on cutting and replacing steel.
- Paramski stated he spoke to the United States Coast Guard earlier today. The river is developing ice at this time however the USCG doesn't anticipate any disruptions. They stated they have two resources in the river if we need assistance.
- Paramski reported that there are currently three EUPTA staff at the Great Lakes Captains Association conference in Traverse City.

8. Review Fixed Asset Capitalization Policy: It was moved and carried by unanimous vote:

MOTION: Lynda Garlitz SECOND: Jim German	Approve the Fixed Asset Capitalization Policy as presented
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9. Signature Card Policy: It was moved and carried by unanimous vote:

MOTION: Lynda Garlitz SECOND: Jim German	Table The Signature Card Policy until Next Month
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10. Guideline for Reimbursement of Expenses Policy: It was moved and carried by unanimous vote:

MOTION: Lynda Garlitz SECOND: Jim German	Approve the Guideline for Reimbursement of Expenses Policy with Finance Director's recommended changes.
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11. New Business: Sugar Island Winter night schedule
Discussion regarding the proposed Sugar Island Winter Schedule.

MOTION: Jim German SECOND: Joe Henne	Approve Sugar Island Ferry Winter Schedule as presented.
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12. Board Comment

Trustee German stated that he wanted the public to know that the board takes the accusations regarding Mr. Pringle very seriously. Chairman Waltman, Trustee Garlitz and Trustee Henne agreed.

13. Closed Session to Discuss Legal Opinion Related to Professional Service Agreement with Pringle Maritime Services, LLC: It was moved and carried by roll call vote to:

MOTION: Jim German SECOND: Lynda Garlitz	Go into Closed Session at 11:06 AM
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14. Come out of Closed Session to Discuss Legal Opinion Related to Professional Service Agreement with Pringle Maritime Services, LLC: It was moved and carried unanimous vote to:

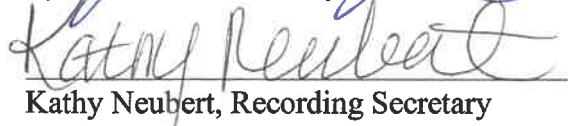
MOTION: Joe Henne SECOND: Jim German	Go into Regular Board Meeting Session at 12:00 PM
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15. Adjourn: It was moved and carried by unanimous vote to:

MOTION: Jim German
SECOND: Joe Henne

Adjourn the meeting at 12:01 PM


Lynda Garlitz, Secretary


Kathy Neubert, Recording Secretary

Board Approved: