

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

June 10, 2021

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, June 10, 2021 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 2:01 p.m. with a quorum present. The meeting was also available via Zoom.

MEMBERS PRESENT: Jim Martin, Scott Shackleton, Robert Savoie, Erik Baron and Ted Postula

MEMBERS ABSENT: None

OTHERS PRESENT: Brian Bartlett (via Zoom), Mike Rivenburgh (via Zoom), Lana Steinhaus (via Zoom), Karen Senkus (via Zoom), Charity Zimmerman (via Zoom), Suzanne Lieurance (via Zoom), Michelle Robbins, Tina Ojala, Jim German and Kelly Church.

Approval of the Agenda

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee reviewed the Investment report, VISA billing, travel requests and the Health Department's Healthcare First summary.

AGENDA ITEMS

Health Department – FYE 2020 Audit – Doug Welton, Anderson, Tackman & Co.

The Committee was updated on the Chippewa County Health Department FYE 9/30/2020 Audit; with a net overall increase of \$212,872. The Audit opinion is Unmodified which is the highest opinion agencies can receive. The Committee was reminded that since the Health Department is fee based and the bottom line can change rapidly.

It was moved by Commissioner Shackleton, supported by Commission Postula, to accept and approve the FYE 9/30/2020 Audit of the Chippewa County Health Department and to authorize its distribution. On a voice vote, the motion CARRIED.

Health Department – Bid Summary Car Sale

The Committee reviewed the summary for the sale of a 2012 Dodge Journey, as is.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to approve the sale of the 2012 Dodge Journey, as is; to Peter Merchand at the bid price of \$1,500.00. On a voice vote, the motion CARRIED.

Administration – Employees STD-LTD-Life-Voluntary Life Insurance

The Committee reviewed documents breaking down the options for the employer paid short term, long term and life insurance and the employee paid voluntary life insurance provided by 44 North. Administration did telephone conferences with the Lincoln and the Standard for questions and overviews.

It was moved by Commissioner Postula, supported by Commissioner Martin, to approve the quote provided by Lincoln National Life Insurance, with a approximate savings of \$4,668 per year. On a voice vote, the motion CARRIED.

Administration – MERS Fiduciary Role for the Retiree Health Funding Vehicle

The Committee was updated on the MERS Retiree Health Funding Vehicle (RHFV) changes to ensure the program complies with the state and federal laws and the rulings of Public Employee Retirement System Investment Act (PERSIA). Two options were provided one to default into MERS maintaining the sole fiduciary responsibility for the RHFV investment with monies being moved to the Total Market Fund. Or we can continue with the flexibility to invest assets but the fiduciary responsibility for the investment would reside with the County. The Investment Committee will be called together for further follow-up and discussion. No action was taken.

Treasurer – Annual Report of Balance in Land Sale Proceeds Accounts

The Committee reviewed the Annual Report of Balance in Land Sale Proceeds Accounts provided by County Treasurer Carmen Fazzari, in accordance with MCL 211.78m (8)(h). The Committee was reminded of the continued statewide legal proceeding's which could change the outcome based on the Court Decision.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to acknowledge receipt of the Annual Report of Balance in Land Sale Proceeds Accounts, as presented. On a voice vote, the motion CARRIED.

Circuit Court – Fiber Optic Upgrades - \$10,959.16 waive policy

The Committee was updated on a necessary fiber optic upgrade in the Courts; as the existing fiber has become inadequate to support new networking hardware and the increased use and dependability of tele-presence services used to conduct court-related functions. This upgrade is necessary to prevent any court proceeding being negated by equipment failure. This upgrade was going to be proposed for FY2022.

It was moved by Commissioner Martin, supported by Commissioner Postula, to authorize the \$10,959.16 quotation from Custom Technology to upgrade the fiber optic and to waive the County's purchasing policy, due to the urgency of the project. On a voice vote, the motion CARRIED.

Central Dispatch/OES – 2020-2021 Hazardous Materials Emergency Preparedness (HMEP) Planning Program Grant Agreement & required documentation

The Committee reviewed the request to approve and authorize the documents and materials for the FY2020-2021 HMEP Hazardous Materials Emergency Preparedness Grant which includes the grant agreement, subrecipient risk assessment certification, certifications regarding lobbying, standard assurances, audit certification (EMD-053) and request for taxpayer ID.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to approve and except the FY2020-2021 Hazardous Materials Emergency Preparedness Grant (HMEP) and to authorize the necessary documents. On a voice vote, the motion CARRIED.

Central Dispatch/OES – Personnel request

The Committee reviewed a request from Director Michelle Robbins regarding staffing at Central Dispatch due to turnover and upcoming retirements, as well as losing potential employees when the starting wage is discussed. This along with mandated overtime and the stress of the work the dispatchers do, also has two other employees actively seeking other work. It is requested to bring her two current part-time staff to full-time immediately so that shift and vacation schedules can be covered. She is also asking that part-time dispatchers start at the 79-hour scale rate of \$15.70 and then go to \$16.00 per hour upon completion of training; which is .01 cent less than the starting union pay. Discussion followed.

It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve the request as presented; moving two current part-time dispatchers to full-time immediately and to increase the starting rate of pay to \$15.70 for part-time dispatchers and then increasing them to \$16.00 per hour upon completion of training. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts

It was moved by Commissioner Baron, supported by Commissioner Martin, to recommend the approval of May County bills and payroll: general claims \$348,968.80 other fund claims \$852,119.40, payroll \$574,344.04, and Health Department claims \$241,989.14 and payroll \$103,874.96 total claims \$2,121,296.34. On a voice vote, the motion CARRIED.

Committee Comments

No comments were offered.

Chairman Comments

No comments were offered.

Adjourn

It was moved by Commissioner Savoie, supported by Commissioner Shackleton to adjourn.

Chairman Shackleton declared the meeting adjourned at 2:26 p.m.



Kelly J. Church, Recorder



Robert Savoie, Chairman.