

# FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

May 9, 2023

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, May 9, 2023 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 4:30 p.m. with a quorum present. The meeting was available via Zoom.

**MEMBERS PRESENT:** Robert Savoie, Jim Martin, Scott Shackleton, Damon Lieurance and Jim Traynor

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Karen Senkus, Calvin Carter, Ken Talsma, David Markham, DJ Welton, and Kelly Church with no one via Zoom.

## Approval of the Agenda

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve the agenda as presented. On a voice vote, the motion CARRIED.

## Public Comment

No public comment.

## Correspondence and Informational Items

The Committee reviewed the Investment Report, the VISA billing, travel requests, and the quarterly Retiree Health Funding Vehicle/ Delinquent Tax Revolving Funds reports. No action required.

## AGENDA ITEMS

### Health Department – Audit Presentation and Approval FYE9/30/2022

Ken Talsma from Anderson, Tackman and Company provided a presentation of the Chippewa County Health Department audit and financial statements for the fiscal year ending September 30, 2022. The audit indicates that the financial statements and reports follow the government auditing standards and is classified as an unmodified opinion, a clean audit. There were no findings and the Committee asked a couple questions about the overhead that is carried by the Home Health and Hospice programs and the future changes with reduction in CMS payments over the next couple years.

It was moved by Commissioner Martin, supported by Commissioner Lieurance, to approve the Chippewa County Health Department Audit FYE 9/30/2022 as presented and to publish and release where necessary. On a voice vote, the motion CARRIED.

### Health Department Programming Updates

- Hospice update
- Home Health update
- Home Care/Private Duty update

The Committee received and reviewed the programming data for the Home Health Program monitoring the Performance Improvement Projects (PIP) which are all going well with almost 100% compliant from November 2022 through March 2023; except in the area of wound care which improved to 80% in March. This is a quarterly review by the Board to provide oversight to the Health Department.

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to acknowledge oversight and the programming updates for Home Health, Home Care/Private Duty and Hospice services provided by the CCHD have been reviewed. On a voice vote, the motion CARRIED.

### **Health Department – Plan of Organization**

The Committee reviewed the CCHD Plan of Organization, CCHD serves as the local health department for Chippewa County and the Plan of Organization includes seven narrative sections that correspond with the requirements in the guidance document.

**It was moved by Commissioner Shackleton, supported by Commissioner Traynor, to approve and authorize the Chippewa County Health Department’s Plan of Organization as presented. On a voice vote, the motion CARRIED.**

### **Central Dispatch – Policy Updates and New Policy**

- **General Orders #622 Law Enforcement Dispatch**
- **General Order #690 County Road Commission and City Street Department Notification**
- **General Order #695 U.P. 2-1-1 Call Center**
- **General Order #696 (New) 988 Calls/Mental Health Calls**

The Committee reviewed the policies as presented, as well as one new policy for Central Dispatch.

**It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve the policies as presented: Central Dispatch General Order #622, #690, #695 and #696 (new). On a voice vote, the motion CARRIED.**

### **Central Dispatch – Rave Opt-In Text Alerts \$2,500.00**

The Committee reviewed a request from Central Dispatch to purchase a one-year license for Rave Opt-In text alerts; this is a similar system that is used by the Mackinac Bridge Authority to share information with citizens that have opted in. This expense will be reimbursed by the USACE and this request also asked to enter a continued contract with Rave for these services.

**It was moved by Commissioner Shackleton, supported by Commissioner Traynor to approve a one-year subscription of \$2,500.00 for Rave Opt-In text alert services from Rave Mobile Safety; this will be reimbursed by the USACE. On a voice vote, the motion CARRIED.**

### **Central Dispatch – NetMotion Software 1-year Renewal \$7,200.00**

The NetMotion software renewal was presented to the Committee for review and approval, this software enables multiple law enforcement agencies in Chippewa County to establish secure, reliable, and consistent connection to the MSP systems hosted by the County at Central Dispatch. This is renewed annually, as this is a cost share between the agencies and the number of licenses changes each year.

**It was moved by Commissioner Martin, supported by Commissioner Traynor to approve, and authorize the NetMotion Software 1-year renewal with Abolute at the price of \$7,200.00. On a voice vote, the motion CARRIED.**

### **Central Dispatch – UPS Replacement \$2,581.31**

A UPS (Uninterruptible Power Supply) that runs the CAD failed on May 4, 2023 and needs to be replaced. A quote from Emperic Solutions, Inc. was obtained after the technician visit in the amount of \$2,581.31 for a replacement UPS in the server room.

**It was moved by Commissioner Lieurance, supported by Commissioner Martin, to authorize the purchase of the replacement UPS from Emperic Solutions, Inc. at the price of \$2,581.31 as presented and requested. On a voice vote, the motion CARRIED.**

**Sheriff's Department – Johnson Controls – Correctional Facility Software Upgrade \$11,984.00**

The Committee reviewed a quote from Johnson Control to upgrade the PLC software at the Chippewa County Jail; this software operates the opening and closing of doors plus audio communication within the facility. The Sheriff signed the quote back on April 19, 2023, so that the upgrade could get scheduled quickly.

**It was moved by Commissioner Shackleton, supported by Commissioner Traynor, to approve and authorize the Johnson Control quotations in the amount of \$11,984.00 to upgrade the PLC software at the Chippewa County Jail. On a voice vote, the motion CARRIED.**

**Sheriff's Department – ACC – Delta Controls for Correctional Facility HVAC \$13,780.00**

Brief background information was received by the Committee regarding this request from ACC (Automated Comfort Controls) to upgrade the Delta Control V2 to V3 for the HVAC system in the Chippewa County Jail; Administration asked that an additional \$500.00 be added for Chippewa County staff to be trained on the eWeb software, so that it can be regularly monitored to try to get ahead of any issues with the system. A total cost of \$14,280.00 was asked for.

**It was moved by Commissioner Martin, supported by Commissioner Lieurance, to approve and authorize a quote from ACC in the amount of \$13,780.00 plus an additional \$500.00 for training of County staff on the software; upgrading the Delta Controls V2 to V3 as presented. On a voice vote, the motion CARRIED.**

The Committee held a brief conversation regarding the maintenance cost of the correctional facility and the millage monies that were used in the past for repairs and updates.

**Sheriff's Department – Stonegarden Purchases**

- **18' Enclosed trailer - \$12,999.00**
- **2023 Can Am Four-Wheeler \$11,850.00**
- **Polaris Ranger SXS ATV \$30,020.00**

The Committee was presented with three Stonegarden purchase requests for equipment including an 18' enclosed trailer at the approximate price of \$12,999.00; a Can Am Four-Wheeler for \$11,850.00 and a Polaris Ranger SXS ATV for approximate price of \$30,020.00. These Stonegarden purchases have already been approved on the Federal and State level per requirement of the grant, at the prices above. The Sheriff's Department will follow-up with the prices that exceeded the quotes.

**It was moved by Commissioner Martin, supported by Commissioner Traynor, to authorize the Stonegarden Grant equipment purchases as presented, for the 18' enclosed trailer at the price of \$12,999.00 from Gaylor-Thompson Sales & Service; 2023 Can Am Four-Wheeler, \$11,861.00 from Allstar Marine & Powersports and \$32,952.00 for a Polaris Ranger SXS ATV from Chippewa Motors, Inc. On a voice vote, the motion CARRIED.**

**District Court – Mental Health Court FY2024 Grant Request**

The Committee reviewed the 91<sup>st</sup> District Court Mental Health Court Grant Program, the contract will run from 10/1/2023 to 9/30/2024 the maximum amount of the grant is \$66,560.00 and shall not exceed \$32.00 per hour.

**It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve and authorize submission of the FY2024 91<sup>st</sup> District Court – Mental Health Court Grant Program; with the grant amount not to exceed \$66,560.00. On a voice vote, the motion CARRIED.**

**Register of Deeds – Fund 256 Kofile Restoration Project**

The Committee reviewed a request from Register of Deed Gigi Ferro, to utilize fund from Special Fund 256 to preserve and restore the large plats that are kept in the ROD vault. A request to approve a 2023 project in the amount of \$6,356.82 to preserve and restore Liber 1-8 and Liber 9-20 by Kofile, who has previously done work with Chippewa County in 2017. The Committee also reviewed pricing for future project to have Cabinets 1, 2,

and 3 along with plat book completed at the price of \$111,125.00. These future projects will be brought back to the Committee for approval once the 2023 project is completed to the satisfaction of the ROD.

**It was moved by Commissioner Lieurance, supported by Commissioner Shackleton, to approve the Register of Deeds request of \$6,356.82 for Kofile to preserve and restore Liber 1-8 and Liber 9-20, as quoted, and presented. On a voice vote, the motion CARRIED.**

**Veterans Affairs – Change grant to include food vouchers**

The Committee reviewed documentation from the Veterans Affairs Committee seeking to change the description to include food vouchers.

**It was moved by Commissioner Shackleton, supported by Commissioner Traynor, to acknowledge and accept the changes to the Veterans Affairs Grant to include food vouchers, as approved by the Chippewa County Veterans Affairs Committee on April 18, 2023. On a voice vote, the motion CARRIED.**

**Administration – Three Shores CISMA – MOU (partnership established in 2010)**

The Committee reviewed a request to update an MOU which was established in 2010 as a partnership between the US Forest Service and the Chippewa Luce Mackinac County Conservation District – the document is just an understanding between all parties that we will work together to attack invasive species in the area in a coordinated manner.

**It was moved by Commissioner Martin, supported by Commissioner Traynor, to approve the updated MOU for the Three Shores Cooperative Invasive Species Management Area (CISMA), as presented. On a voice vote, the motion CARRIED.**

**Administration – Opioid (Information Only)**

Administration provided an update on the Opioid funds and included documentation in the packet for review and comment. We currently have \$166,000.00 in funds to be utilized for opioid prevention, harm reduction and treatment; Administration is working with the Michigan Association of Counties, whom has put in a full-time position helping counties through this settlement process. MAC has provided a template opioid pass-through agreement, completed at our request. We have the recently completed Community Needs Assessment additional documents from MDHHS regarding the opioid settlement and a certified peer support program were included in the packet and outreach to our local Great Lakes Recovery Foundation Capital Officer and the local FAN group, as well as, Health Officer Karen Senkus reaching out to the other upper peninsula health departments.

**Administration – 44North – Increase monthly premiums to cover higher use**

- **Prescription Costs are up 42%**
  - **GLP1 Drugs – implement pre-authorization; 60-day notice; no change in coverage**
  - **International Option**

Administrator Church updated the Committee on the necessary change in the illustrated rates that are being used due to the increase in spend on prescriptions since the beginning of the year. Drugs traditionally prescribed for diabetes management are being used as the “Hollywood miracle weight loss injections” and that is turning into many new cases; these drugs are costing the County an approximate additional \$8,000.00 per month. Chippewa County’s budget prescription line for the year is estimated to have a shortfall of \$204,000.00 through the first four months of the year. The Committee was asked to implement a pre-authorization requirement for any new prescriptions for the GLP1 category of medications and to not grandfather existing utilizers. Administration will also be working/educating with employees/retirees who could be using the international program; as we have approximately ten users that could be signed up, which could be additional savings. The committee was presented with illustrated rates that should cover the shortfall of \$200,000.00 and increase the contracts based on rates as of 1/1/2023 and taking into consideration the number of contracts and the cost for each. Single contracts will increase by \$63.15 monthly, two-person contracts by \$143.70 monthly and family contracts by \$182.37 monthly and the 20% co-pays will increase monthly by \$12.63, \$28.74, and \$36.47, these rate changes will be effective June 1, 2023. Discussion followed regarding the utilization and being self-funded.

It was moved by Commissioner Shackleton, supported by Commissioner Lieurance, to approve the change in the GLP1 drugs, to need to be preauthorized and not grandfathered in for current utilizers and to increase the illustrated rates for health care coverage effective 6/1/2023; as follows:

- Single coverage increase \$63.15/month (monthly 20% co-pay increase \$12.63)
- Two-person coverage increase \$143.70/month (monthly 20% co-pay increase \$28.74)
- Family coverage \$182.37/month (monthly 20% co-pay increase \$36.47)

On a voice vote, the motion CARRIED.

**Administration – Regular June Meeting Date**

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to change the dates of the June Finance and Regular meetings to Monday, June 12<sup>th</sup> for Finance Claims and Accounts and Tuesday, June 13<sup>th</sup> for the Regular Board meeting with a Work Session at 4:00 p.m. for Michigan Association of Counties Steve Currie to present an update; due to conflicting schedules. On a voice vote, the motion CARRIED.

**Finance - Claims and Accounts – April – County and Health Department**

It was moved by Commissioner Shackleton, supported by Commissioner Traynor, to recommend the approval of April County bills and payroll: general claims \$595,082.68, other fund claims \$5,082,595.03, payroll \$597,746.80, and Health Department claims \$555,011.44 and payroll \$124,886.66 .total claims \$6,955,322.61. On a voice vote, the motion CARRIED.

**Committee Comments**

No additional comments.

**Chairman Comments**


No additional comments.

**Adjourn**

It was moved by Commissioner Lieurance, supported by Commissioner Martin to adjourn.

The meeting adjourned at 5:15 p.m.

  
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Kelly J. Church, Recorder

  
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Robert Savoie, Chairman.