

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

August 5, 2021

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, August 5, 2021 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 2:02 p.m. with a quorum present. The meeting was also available via Zoom.

MEMBERS PRESENT: Scott Shackleton, Robert Savoie, Erik Baron and Ted Postula

MEMBERS ABSENT: Jim Martin

OTHERS PRESENT: Marlene Murphy, Jason Kronemeyer, Joanne Galloway, Ken Drenth, Don McLean, Michelle Robbins, Karen Senkus (via Zoom), Lana Steinhaus (via Zoom) and Kelly Church.

Approval of the Agenda

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

Joanne Galloway introduced herself to the Committee, she is working with Center for Change and is an advocate for the EUPISD's work to form a collaborative group for EUP wide high-speed internet.

Correspondence and Informational Items

The Committee reviewed the VISA billing, travel requests, the Health Department's Healthcare First summary, the MERS/DTRF Quarterly reports with the Health Care Fund quarterly statements and the 1st quarter Maxor prescription savings.

AGENDA ITEMS

Administration – EUPConnect Collaborative (presentation)

The Committee received and reviewed information from the EUPConnect Collaborative with a presentation by EUPISD Director of Technology's Jason Kronemeyer on the broadband needs of the Eastern Upper Peninsula. Mr. Kronemeyer gave background information discussing the challenges and the critical need for connectivity for the EUP. The Collaborative is seeking to partner with the County and to get a 3% allocation of the ARPA funds to the Eastern Upper Peninsula build-out and connect broadband for the EUP.

Administration – MMRMA – Retention Fund Balance \$16,000.00

Administration was informed that Chippewa County is currently not meeting the minimum of 50% of our reported reserves for the self-insured retention. In order to be compliant with the Member Financial Responsibilities Policy we need to submit \$16,000.00 for our Retention Fund.

It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve and authorize an expenditure of \$16,000.00 to MMRMA for the County Retention Fund; as requested. On a voice vote, the motion CARRIED.

Administration – CDBG-Home Improvement Program Subordinate Agreements

The Committee received the request to subordinate the County's position on two mortgages under the Community Home Improvement Program; for \$14,500.00 and \$3,252.00, respectively to further assist the homeowner with a USDA Rural Development loan.

It was moved by Commissioner Postula, supported to Commissioner Baron, approve the Subordination Agreements, for two Community Home Improvement Program non-diminishing mortgage liens for property located at 10807 W. Irish line Road, Brimley, Michigan. (Liber 1071 Pages 783-784 and Liber 1064 Pages 1192-1193), as presented. On a voice vote, the motion CARRIED.

Administration – Sheriff Department – Tether Addition Project & Engineering Services

The Committee was updated on the tether addition project, which received no bids and the U.P. Engineers & Architects, Inc. is seeking an amendment to their contract of \$3,500.00 to the agreement adding the bidding services and construction administration services. Discussion followed; as to when to bid the project again, Commissioner Baron indicating a re-bid in January/February of 2022, might fare better. No action was taken.

Health Department – (7) Computer/(2) Laptop Purchases – COVID Funding - \$9,800.00

The Committee reviewed the low quote from Dell to purchase (7) seven OptiPlex 5090 SFF XCTO computers at the price of \$902.96 each and (2) Dell Latitude 5420 laptops at the price of \$1,371.34 each with COVID monies that need to be spent prior to September 30, 2021.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to approve the purchase of (7) OptiPlex 5090 at \$902.96 each and (2) Dell Latitude 5420 laptops at the price of \$1,371.34 each or a total not to exceed \$9,800.00, if quoted prices are no longer available from Dell. On a voice vote, the motion CARRIED.

Health Department – UP MOM Community Health Services Worker contract

The Committee reviewed a new job posting for a UP MOM (Upper Peninsula Maternal Opioid Misuse) position with the Health Department; this position will be 100% reimbursed by UP Health Care Solutions. Reimbursement will include the positions as well as, computer, phone and transportation costs for the employee.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to authorize a 3-year contract between the Health Department and UP Health Care Solutions, for the UP MOM position as presented, reimbursement to include all costs associated with the position. On a voice vote, the motion CARRIED.

Circuit Court – Family Court – County Child Care Budget Summary (DHS-2091)

The Committee reviewed the annual County Child Care Budget Summary for October 1, 2020 through September 30, 2022 totaling \$821,430.17.

It was moved by Commissioner Baron, supported to Commissioner Postula, acknowledged and accepted the Chippewa County Child Care Budget Summary for October 1, 2021 through September 30, 2022, as presented. On a voice vote, the motion CARRIED.

MIDC/Public Defender contracts – Legal Services Agreement (Conflict Attorney)

- Michael Brown – July 27, 2021 through September 30, 2021
- Craig Elhart – July 7th through September 30, 2021

Upon review; the Committee approved the contracts as presented.

It was moved by Commissioner Postula, supported by Commissioner Shackleton, to approve and authorize the new Legal Services contracts through September 30, 2021 for Michael Brown and Craig Elhart, as presented. On a voice vote, the motion CARRIED.

Office of Emergency Services – UHF/VHF Tower Upgrades – Title III Funds – waive policy

(McNearney, Rockview, OES and Detour sites at \$10,162.00 each)

The Committee received an update from OES Director Michelle Robbins regarding the needed tower upgrades and the recent issues with the towers. The towers at McNearney, Rockview, DeTour and the OES Sites are a priority issue that needs to be address; and Director Robbins can use Title III monies for the expenditure.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to waive the County purchasing policy and to approve the quote from El-Com Systems to upgrade the UHF/VHF at the McNearney, Rockview, DeTour and OES sites at the cost of \$10,162.00 per site and to utilize the Title III funding to pay for the upgrade. On a voice vote, the motion CARRIED.

Sheriff’s Department – Equipment Purchases – Johnson Controls Update & Quote Approval \$1,872.00

The Committee was updated on a prior emergency approval for \$8,765.00 that ended up not being necessary. A new quote for troubleshooting from Johnson Controls is \$1,872.00.

It was moved by Commissioner Postula, supported by Commissioner Baron, to approve the Johnson Controls quote of \$1,782.00 to troubleshoot the FINS Gateway Drive. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts

- July Billing – County and Health Department
- Budget Amendments and new department
- Beginning Fund Balances to Audit

It was moved by Commissioner Baron, supported by Commissioner Shackleton, to recommend the approval of July County bills and payroll: general claims \$354,565.15 other fund claims \$984,914.06, payroll \$778,741.50, and Health Department claims \$299,645.91 and payroll \$197,861.16 total claims \$2,615,727.78; approve the budget amendments, establish a new Department “No Wake” and the beginning fund balances from the Audit. On a voice vote, the motion CARRIED.

8/5/2021		Chippewa County Budget Amendments				
Revenue			Original Budget	Amended Budget	Change	Description
101-000-508.100	General Fund	2% Gaming - Bay Mills	100,000.00	10,000.00	(90,000.00)	Reduction
101-000-543.300	General Fund	No Wake Grant	0.00	22,000.00	22,000.00	Establish New Grant
101-000-508.172	General Fund	MEDC-CDBG Cares	0.00	33,381.30	33,381.30	MEDC Grant
101-000-676.981	General Fund	Reimbursement Vehicles	0.00	10,600.00	10,600.00	Insurance Check from MMRMA
					\$ (24,018.70)	
Expenditures						
101-131-979.000	General Fund	Circuit Court - Equipment	0.00	500.00	500.00	Display case to meet SCOA requirements
101-172-801.508	General Fund	Administrator - MEDC-CDBG Grant	0.00	33,381.30	33,381.30	MEDC expenses to City and Road Commission
101-300-704.000	General Fund	No Wake - Salaries	0.00	16,118.00	16,118.00	New Grant - SOM No Wake 100%
101-300-706.000	General Fund	No Wake - Overtime	0.00	720.00	720.00	New Grant - SOM No Wake 100%
101-300-715.000	General Fund	No Wake - Fringes	0.00	4,094.00	4,094.00	New Grant - SOM No Wake 100%
101-300-742.000	General Fund	No Wake - gas/oil/maintenance	0.00	1,068.00	1,068.00	New Grant - SOM No Wake 100%
101-301-742.000	General Fund	Sheriff - gas/oil/maintenance	71,000.00	72,692.20	1,692.20	Insurance claim reimbursement
101-865-701.000	General Fund	Liability Insurance	275,000.00	358,000.00	83,000.00	Insurance increases due to Rentention Replace totaled vehicle & equipment and vehicles from FY2020
101-981-701.000	General Fund	Vehicles	77,000.00	137,579.00	60,579.00	
					\$ 201,152.50	

Committee Comments

Commissioner Shackleton addressed the EUPConnect group, letting them know that the County, was going to be moving slowly and carefully with the ARPA funds, as the regulations are still changing. Commissioner Postula thanked Mr. Kronemeyer and wanted to know where we go from here, which regards to the group. A Community forum was discussed. Commissioner Baron supported getting the rural internet up and running and

brought up labor shortages, which are not just a UP problem, but a nationwide issue.

Chairman Comments

Chairman Savoie agreed the broadband would have positive long-term effect on the whole community and stated that Chippewa County does a proven track record of working together and establishing collaborative groups and is in agreement that the UP has been used to pattern other communities and entities to working together.


Adjourn

It was moved by Commissioner Shackleton, supported by Commissioner Postula to adjourn.

The meeting adjourned at 2:36 p.m.



Kelly J. Church, Recorder



Robert Savoie, Chairman.