

Eastern Upper Peninsula Transportation Authority
5/4/2021
Via Zoom/Teleconference

1. Call to Order:

Board Chair, John Waltman, called the May 4, 2021 meeting of the Eastern Upper Peninsula Transportation Authority Board to order at 10:30 a.m.

2. Roll Call was taken:

MEMBERS PRESENT: Via Zoom/Teleconference: John Waltman, Phyllis French, Joe Henne, Lynda Garlitz, and Jim German

MEMBERS ABSENT: None

Those in attendance stood for the Pledge of Allegiance to the Flag of the United States of America.

3. Agenda: It was moved and carried by roll call vote:

Trustee German: Yes, Trustee Henne: Yes, Trustee Waltman: Yes, Trustee Garlitz: Yes.
Trustee French: Yes - Motion Carried.

MOTION: Jim German SECOND: Lynda Garlitz	Approve Agenda with Addition of Revised Resolution of Intent for 2022 Applications for Bussing.
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4. Public Comment: None

5. Minutes: It was moved and carried by roll call vote:

Trustee German: Yes, Trustee Henne: Yes, Trustee Waltman: Yes, Trustee Garlitz: Yes.
Trustee French: Yes - Motion Carried.

MOTION: Joe Henne SECOND: Jim German	Approve the April 6, 2021 Regular Meeting Minutes as presented.
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6. Finance Director Report:

- Rides to Wellness program. 4 quotes 2 for a Ford Escape and 2 for Equinox. Dodge Caravans are no longer made. 4 quotes. We purchased a 2021 Chevy Equinox from Newberry Motors. It was the best value and availability. The purchase price was \$28,107.50. One quote was for a vehicle but the wait was 8-10 weeks out. We have already been utilizing the new vehicle.
- Review Graphs for Year-to-Date Bussing and Ferries
- Reviewed Jeep the Mac Event on Drummond Island
- Discussed variant of 2020 to 2021 reflecting Stay at Home Order for March 2020.

Akemi Gordon reviewed The **Revised** Resolutions of Intent for 2022 Applications for bussing. This will replace the original intent. Discussion. It was moved and carried by roll call vote: Trustee German: Yes, Trustee Henne: Yes, Trustee Waltman: Yes, Trustee French: Yes, Trustee Garlitz: Yes. Motion Carried.

MOTION: Jim German SECOND: Lynda Garlitz	Approve REVISED Resolutions of Intent for 2022 Applications for bussing and for ferry
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7. Director's Report: Executive Director Pete Paramski, P.E. reported on EUPTA activity as follows:

- Camera Contract Update – SecureAlarm 80% complete on project. Hardware is installed. Two (2) cameras added on Neebish Island Ferry Mainland and Island Docks. We have been working with internet service providers to install ISP service at all six docks. It is now 100% complete at all docks. SecureAlarm can return to complete Project to train and then project will be completed week of May 22, 2021. The Crews are very happy with system so far. Office staff will be able to access video once training is completed. Pete will email the board on length time video is kept in program.
- Facility Design Update – We are currently meeting with OHM 1- 3 x every 2 weeks. We are working on the schematic design regarding area needs. OHM has applied for special use permits from Soo Township. We are attending a Soo Township planning commission meeting tonight along with OHM to discuss permits and various needs. We received City of Sault Sainte Marie approval to attach to City Sanitary Sewer System. This is a great enhancement for EUPTA and our new proposed facility. Reviewed OHM Renderings/Drawings.
- IBI Update – Cashless Collection - RFP finished and advertised to Vendors. Bids were due last Friday. Ten (10) bidders have submitted proposals. We met with IBI yesterday and will begin deliberation of bids when opened next Thursday.
- Sugar Island Dry-Dock Project – Nothing new planned. This summer scheduled for dry dock. We are trying to put off until after the week of 4th of July to accommodate for the holiday weekend and heaviest traffic of the year on the islands.

- Neebish III RFP Update – A lot of progress. RFP advertised to shipyards. We may grant a week extension on bid due date. Specifications are complete and out to shipyards for bids. Reviewed Renderings/Drawings from architect.

8. Board Meeting Meeting Agenda Policy

It was moved and carried by roll call vote:

Trustee German: Yes, Trustee Henne: Yes, Trustee Waltman: Yes, Trustee Garlitz: Yes.
Trustee French: Yes - Motion Carried.

MOTION: Jim German SECOND: Lynda Garlitz	Approve the Board Meeting Agenda Policy with minor revisions.
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9. Board Meeting Minutes Policy

It was moved and carried by roll call vote:

Trustee German: Yes, Trustee Henne: Yes, Trustee Waltman: Yes, Trustee Garlitz: Yes.
Trustee French: Yes, Motion Carried.

MOTION: Jim German SECOND: Joe Henne	Approve the Board Meeting Minutes Policies as reviewed.
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10. New Business: None

11. Board Member Comments:

- Jim German – Administration is doing a nice job.
- Joe Henne – Discussion on proposed public lavatories on Drummond Island Dock and discussion of using the D-III for viewing the 4th of July Fireworks for a special interest group working on the DeTour Reef Lighthouse.

Adjourn: It was moved and carried by roll call vote to: Trustee German: Yes, Trustee Henne: Yes, Trustee Waltman: Yes, Trustee Garlitz: Yes. Trustee French: Yes, Motion Carried.

MOTION: Joe Henne SECOND: Jim German	Adjourn the meeting at 11:44 AM
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Lynda Garlitz, Secretary

Kathy Neubert, Recording Secretary

Board Approved: