

Minutes of a regular meeting of the Chippewa County Board of Commissioners, held at the Chippewa County Courthouse, 319 Court St., Sault Ste. Marie, Michigan, on the 16th day of December, 2021, at 4:30 pm.

PRESENT: Jim Martin, Bob Savoie, Scott Shackleton and Erik Baron

ABSENT: Ted Postula

The following preamble and resolution were offered by Commissioner Savoie and supported by Commissioner Baron.

RESOLUTION NO. 2021-31

FISCAL YEAR 2022 BUDGET RESOLUTION  
AND GENERAL APPROPRIATIONS ACT

**WHEREAS, the Chippewa County Board of Commissioners (“Board”) has examined the fiscal requests for 2022 of the various departments, agencies, courts, offices, and activities (“Activity Centers”) that it must legally finance or assist in financing; and**

**WHEREAS, the Board has taken into consideration the fact that there are required functions of county government or operations which must be budgeted at a serviceable level in order to provide statutory and constitutionally required services and programs; and**

**WHEREAS, the County Administrator, on behalf of the Board, has interviewed officials responsible for providing such mandated services to determined serviceable levels and the funds to sustain such levels; and**

**WHEREAS, the Board has determined the amount of money to be raised by taxation necessary for expenditures and liabilities for the 2022 fiscal year and has ordered that money to be raised by taxation within statutory and constitutional limitations; and**

**WHEREAS, the Uniform Budgeting and Accounting Act (Act 2, P.A. 1968, as amended, being MCL 141.421 through MCL 141.440a) requires that the Board enact a general appropriations act designed to meet county-funded expenditures.**

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1.

That the 2022 Chippewa County Budget for the General Fund which is incorporated by reference herein, is hereby adopted on a basis consistent with the Chippewa County Annual Budget Development Policy, subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.

2. That the County Treasurer is hereby directed to collect millage for the County’s operations as follows:

a. Allocated Operating Millage	6.1500 mills
b. Voted Operating Millage for Roads	0.9879 mills
c. Voted Operating Millage for Fire and Ambulance	0.4275 mills
d. Voted Operating Millage for Recycling	0.5000 mills
f. Voted Operating Millage for Senior Program	0.7500 mills
g. Voted Operating Millage for Animal Shelter	0.1000 mills

3.

That this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts and the constitutional and statutory offices, to be performed at reasonable, necessary, and serviceable levels or at even more than adequate levels of performance.

That the amounts indicated in the following "Budgetary Detail" are hereby appropriated from the General Fund and other funds of Chippewa County according to the Activity Centers (Departments) contained in that detail which is incorporated herein by reference, and that such appropriations shall be restricted to the functioning of those Activity Centers (Departments) and by the provisions of this Act.

**GENERAL FUND**

ACTIVITY CENTER	REVENUE	EXPENDITURE
101 - COMMISSIONERS	---	49,514
131 - 50TH CIRCUIT COURT	---	516,616
132 - 50TH CIRCUIT COURT JUVENILE COURT	---	349,585
136 - DISTRICT COURT	---	594,390
141 - FRIEND OF THE COURT	---	528,388
147 - JURY BOARD	---	10,220
148 - PROBATE COURT	---	382,158
149 - BAILIFF	---	166,500
167 - PUBLIC DEFENDER	---	0
172 - COUNTY CONTROLLER	---	331,912
174 - INFORMATION SYSTEMS	---	495,341
191 - ELECTIONS	---	42,653
215 - COUNTY CLERK	---	341,607
225 - EQUALIZATION	---	308,816
229 - PROSECUTING ATTORNEY	---	620,421
230 - SUPPORT COORDINATOR	---	0
231 - CRIME VICTIM ADVOCATE	---	130,128
236 - REGISTER OF DEEDS	---	329,988
245 - REMONUMENTATION GRANT	---	122,892
253 - TREASURER	---	342,027
257 - MSU EXTENSION	---	139,843
265 - BUILDING AND GROUNDS	---	295,889
275 - DRAIN COMMISSIONER	---	0
280 - SOIL CONSERVATION DISTRICT	---	26,000
284 - COUNTY SURVEYOR	---	23,288
285 - PLAT BOOK	---	25,500
286 - GIS MAPPING	---	25,000
301 - SHERIFF DEPARTMENT	---	1,373,651
330 - MARINE NO WAKE GRANT	---	0
331 - MARINE	---	47,500
342 - SNOWMOBILE PATROL GRANT	---	18,400
343 - O.R.V. ENFORCEMENT GRANT	---	44,541
344 - A.T.V. EDUCATION GRANT	---	0
351 - CORRECTIONAL FACILITY	---	2,917,317
360 - ANIMAL CONTROL	---	290,402
400 - REGIONAL PLANNING COMMISSION	---	23,200
605 - CONTAGIOUS DISEASES	---	0
610 - HEALTH BOARD	---	0
611 - BUILDING AUTHORITY - HEALTH DEPARTMENT	---	0
631 - SUBSTANCE ABUSE	---	81,570
648 - MEDICAL EXAMINER	---	80,000
649 - HEALTH DEPARTMENT CIGARETTE TAX	---	0
681 - VETERANS AFFAIRS	---	72,791
681 - RETIREES HOSPITALIZATION	---	570,000
865 - INSURANCE	---	358,000
869 - TERMINATION PAY	---	0
874 - PLAT BOARD	---	0
877 - RURAL BUS PROGRAM	---	30,000
878 - LEGAL SERVICES	---	25,000
879 - AUDIT	---	25,900
880 - CAPITAL OUTLAY	---	0
<b>GENERAL FUND REVENUE</b>	<b>13,395,675</b>	<b>---</b>

881 - TELEPHONE	---	0
882 - RECORD COPIER	---	6,000
883 - POSTAGE METER	---	3,000
885 - COMPUTER	---	58,765
886 - COST ALLOCATION PLAN	---	5,000
887 - OFFICE FURNITURE / EQUIPMENT	---	0
889 - RURAL ADDRESSING	---	0
890 - CONTINGENCIES	---	0
966 - HEALTH DEPARTMENT FUND	---	204,000
969 - ECONOMIC DEVELOPMENT CORPORATION	---	50,000
970 - MENTAL HEALTH - CLINIC	---	171,334
972 - P.I.L.T. FUNDS - TOWNSHIPS	---	30,000
973 - CHILD CARE - PROBATE	---	162,514
974 - SOCIAL SERVICES FUND	---	20,110
975 - SOCIAL SERVICES - CHILD CARE	---	0
976 - LAW LIBRARY FUND	---	0
980 - ROAD PATROL	---	126,794
981 - VEHICLES	---	81,500
982 - CONSTRUCTION CODE FUND	---	0
983 - COMMUNITY CORRECTIONS	---	0
986 - CORRECTIONS OFFICER TRAINING	---	0
990 - E -911 - FUND 212 TRANSFER	---	0
992 - HAZARDOUS WASTE FACILITY	---	0
993 - SAULT DRAIN DISTRICT	---	0
997 - HEALTH INSURANCE FUND (GASB)	---	0
998 - CORRECTION OFFICERS TRAINING (264)	---	0
998 - TRIDENT TASK FORCE	---	97,251
998- DRUG COURT	---	0
999 - TRANSFER OUT MIDC	---	222,179
<b>TOTAL REVENUE AND EXPENDITURES</b>	<b>13,395,675</b>	<b>13,395,396</b>
Net Position Prior Year Delinquent Tax Fund	11,663,446	0
Ending Year Delinquent Tax Fund	0	11,663,446
Beginning Year Fund Balance	5,175,048	0
Ending Year Fund Balance	0	5,175,327
<b>TOTAL BUDGET</b>	<b>30,234,169</b>	<b>.</b>

### SPECIAL REVENUE FUNDS

FUND	ACTIVITY	BEG. YEAR FUND BAL.	END. YEAR FUND BAL.
145 - 50TH CIRCUIT COURT PROBATION AND PAROLE	REV.	75,333	
	EXP.		75,333
146 - 50TH CIRCUIT COURT DRUG COURT	REV.	1,513	
	EXP.		1,513
147 - CONSTRUCTION CODE REVOLVING ACCOUNT	REV.	0	
	EXP.		0
148 - DRUG COURT - DISTRICT COURT	REV.	370	
	EXP.		370
152 - HUD MSC 02-731-HO GRANT	REV.	14,196	
	EXP.		14,196
166 - FAMILY COUNSELING SERVICES	REV.	150	
	EXP.		150
207 - TITLE III FUNDING (OES)	REV.	46,304	
	EXP.		46,304
208 - STATE TRAINING FUND DISPATCHERS	REV.	30,157	
	EXP.		30,157
209 - OPERATION STONEGARDEN	REV.	0	
	EXP.		0
210 - COUNTY AMBULANCE ACCOUNT	REV.	0	
	EXP.		0
211 - OFFICE OF EMERGENCY SERVICES	REV.	75,433	

	EXP.	176,790	75,433
212 - ENHANCED 911 EMERGENCY TELEPHONE SYSTEM	REV.	1,177,679	0
	EXP.	1,177,679	0
215 - F.O.C. RELATED CHILD SUPPORT COLLECTIONS	REV.	21,733	181,272
	EXP.	2,800	200,205
216 - COMMUNITY SERVICE FUND	REV.	28,000	18,344
	EXP.	28,000	18,344
218 - MENTAL HEALTH COURT FUND	REV.	78,553	0
	EXP.	78,553	0
225 - CORRECTIONAL FACILITY MAINTENANCE FUND	REV.	0	486,023
	EXP.	30,000	456,023
226 - BUILDING MAINTENANCE FUND	REV.	0	0
	EXP.	0	0
229 - SUPERIOR TWP 2000 IMPROVEMENTS MAINT	REV.	12,755	61,573
	EXP.	12,755	61,573
230 - CHIPPEWA COUNTY RECYCLING	REV.	614,655	182,504
	EXP.	613,155	184,004
232 - OFFICE OF COMMUNITY CORRECTIONS	REV.	350,000	242,166
	EXP.	362,819	229,347
235 - COMMUNITY ACTION SENIOR MEALS	REV.	922,183	18,798
	EXP.	911,000	29,981
241 - ARPA FUNDS	REV.	0	3,623,037
	EXP.	790,000	2,833,037
255 - HOMESTEAD PROPERTY TAX EXEMPTION	REV.	1,700	1,919
	EXP.	1,700	1,919
256 - REGISTER OF DEEDS AUTOMATION FUND	REV.	40,000	120,609
	EXP.	36,600	124,009
258 - DRUG FORFEITURE FUND	REV.	1,500	24,186
	EXP.	7,000	18,686
259 - CCSD SALVAGE VEHICLE	REV.	1,600	6,259
	EXP.	2,500	5,359
260 - MIDC INDIGENT DEFENSE FUND	REV.	579,022	0
	EXP.	579,022	0
262 - ROAD PATROL CONTRACT	REV.	160,682	0
	EXP.	160,682	0
263 - CPL - CLERKS OFFICE	REV.	25,000	65,580
	EXP.	4,524	86,055
264 - LOCAL CORRECTIONS OFFICER'S TRAINING	REV.	10,735	27,442
	EXP.	9,700	28,477
266 - SHERIFF REVOLVING FUND - PARK PATROL	REV.	2,200	8,811
	EXP.	2,200	8,811
267 - ROAD PATROL OVERTIME FUNDING	REV.	30,200	35,539
	EXP.	18,109	47,629
268 - SHERIFF SPECIAL PROJECTS FUND	REV.	1,000	3,666
	EXP.	4,000	666
269 - LAW LIBRARY	REV.	4,500	0
	EXP.	4,500	0
272 - MARINE LIVERY INSPECTION FUND	REV.	0	1,727
	EXP.	0	1,727
273 - TRIDENT TASK FORCE	REV.	97,251	0
	EXP.	97,251	0
274 - SHERIFF LAW ENFORCEMENT FUND	REV.	2,000	2,623
	EXP.	2,400	2,223
275 - SHERIFF- SEARCH & RESCUE	REV.	0	350
	EXP.	0	350
276 - SHERIFF SPECIAL MENTAL HEALTH	REV.	0	2,373
	EXP.	0	2,373
277 - HIGHWAY SAFETY FUND	REV.	22,347	0
	EXP.	22,347	0
278 - YOUTH ALCOHOL FUND	REV.	0	0
	EXP.	0	0

279 - OHSP - SEAT BELT GRANT	REV.	0	0	
	EXP.	0		0
281 - MMOG GRANT	REV.	0	0	
	EXP.	0		0
282 - ANIMAL CONTROL MILLAGE	REV.	122,630	237,978	
	EXP.	96,800		263,808
285 - ANIMAL SHELTER DONATIONS	REV.	43,000	287,425	
	EXP.	23,500		306,925
287 - FIA APPROPRIATION	REV.	20,110	1,158	
	EXP.	20,110		1,158
291 - CHILD CARE FUND - SOCIAL SERVICES	REV.	0	0	
	EXP.	0		0
292 - CHILD CARE FUND - PROBATE	REV.	270,514	0	
	EXP.	270,514		0
296 - HEALTH INSURANCE	REV.	650,000	0	
	EXP.	650,000		0

**DEBT SERVICE FUNDS**

	<u>REVENUE</u>	<u>EXPENDITURE</u>	<u>BEGINNING</u>	<u>ENDING</u>
363 - 2000 SUPERIOR TOWNSHIP IMPROVEMENTS BOND F	0	0	34,600	34,600
364 - 2000 SUPERIOR TOWNSHIP IMPROVEMENT DEBT	26,013	26,013	0	0
376 - CITY OF SSM 2011 REFUNDING	259,063	259,063	0	0
377 - CITY OF SSM 2013 REFUNDING	592,919	592,919	0	0
472 - ROSS-HOKOLA DRAINAGE DISTRICT	0	0	7,503	7,503

- 5 That the County Clerk is authorized to certify the following claims within such budgeted allocations and to process a warrant for payment and upon receipt of such warrant the County Treasurer is authorized to pay the claims within such budgeted allocations:

<u>ALLOCATION</u>	<u>FREQUENCY</u>	<u>DATE</u>
General Payroll	Bi-weekly	
Employee Fringe Benefits	As due	
Insurances and Bonds	As due	
Utilities	As due	
District Health	Monthly	1 <sup>st</sup> of Month
Jail Medical Retainer	Monthly	15 <sup>th</sup> of Month
Medical Examiner	Monthly	15 <sup>th</sup> of Month
Copier Leases	Monthly	1 <sup>st</sup> of Month
Community Mental Health	Quarterly	June, July, August, September
Child Care	Quarterly	January, April, July, October
Law Library	Quarterly	January, April, July, October
Cigarette Tax	Annually	Following Receipt
Social Services	Annually	October
Soil Conservation	Annually	April

6. That funds be allocated as may be appropriated by budget action of the Board of Commissioners for the Public Improvements and Capital Fund for capital equipment and projects, and to include the amounts due for the payment of purchase agreements and bond payments as scheduled.

- 7 That funds be allocated as may be appropriated by budget action of the Board of Commissioners. The funds may be transferred by the County Treasurer and/or the County Administrator's Office in accordance with such budgets.

That the following regulations shall apply to these appropriations and Activity Centers (Departments). All Departments, budget administrators, and other agencies and organizations receiving County funds shall be deemed to have agreed to these restrictions and obligations by accepting funds pursuant to this Act or otherwise incurring expenditures in expectation of County funding.

- a. All terms in the Act shall have the meaning assigned to them in the Uniform Budget and Accounting Act. The term "Activity Center" includes all courts receiving funds through this Act.
- b. All Activity Centers (Departments) receiving funds herein shall abide by the Uniform Budget and Accounting Act, and that any modification, addition or deletion of such amounts hereby adopted shall be done in accordance with the policies and procedures established by the Board of Commissioners. Each administrative officer in charge of an Activity Center shall promptly provide the County Administrator with all information which the Administrator considers necessary and essential to the preparation of a County budget for the ensuing fiscal period.
- c. All purchases and travel shall be in accordance with the Chippewa County Purchasing, Contracts and Sales Policy (Policy No. 320) and Travel and Business Expenses Policy (Policy No. 410).
- d. The amounts appropriated herein shall be paid from the County Treasury at the time and in the manner provided by law and other applicable policies or resolutions of the Board, whether enacted to date or subsequently adopted.
- e. Expenditures and revenues shall be recorded and reported in the manner provided by law. Fees and other money received by Activity Centers (Departments) shall be forwarded promptly to the County Treasurer and credited to the appropriate County fund, except as otherwise provided by this Act or by any other act of the Board.
- f. Except as otherwise provided by law, each Activity Center (Department) shall limit expenditures within the appropriations authorized herein and shall not attempt to expend funds at a rate which will eventually result in a deficit in any Activity Center without the approval of the Board. Further, all expenditures of County funds and other funds under the control of any Activity Center, except as otherwise provided by law, shall be expended only for purposes attached to the line-items and within the various policies of the Board of Commissioners, including, but not limited to purchasing policy, applicable collective bargaining agreements and applicable personnel policies. The County of Chippewa shall only be responsible for the payment of purchases made as provided by law and/or policy.
- g. In the event that State of Michigan fails to provide certain revenue transfer payments as required by state law and/or contractual agreements between the State and Chippewa County, the specific programs funded by such state revenue transfer payment shall bear the full impact of such revenue reduction. In the event the State defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board, upon the recommendation of the Finance, Claims and Accounts Committee, shall allocate said revenue reduction in its legislative judgment.

**THE CHIPPEWA COUNTY BOARD OF COMMISSIONERS CANNOT, AND WILL NOT, ABSORB THE PROGRAM COSTS CREATED BY REVENUE TRANSFER PAYMENT DEFAULTS BY THE STATE OF MICHIGAN.**

- h. If an Activity Center (Department) desires an additional appropriation, it shall forward a detailed request to the County Administrator's Office describing the proposed budgetary amendment or transfer and the reasons for the action. The matter will then be presented to the Board of Commissioners through its Finance, Claims and Accounts Committee. No funds may be transferred between Activity Centers (Departments) without prior Board approval.
- i. Except as otherwise provided by law, the number of positions noted for certain Activity Centers (Departments) in the approved Employee Roster included with the budget shall be the maximum staffing level authorized to be drawn from such line-item. No Activity Center shall maintain more employees on the payroll than the maximum specified for the appropriate account. In addition, the job position titles, pay classifications, and full-time equated designations for each position are deemed to be the correct classifications, and any modification of employment classifications shall be done in conformance with established Board policy. Further, if an Activity Center employs at any time, fewer employees than the maximum specified for the appropriate line item in this Act, unexpended appropriation in the amount identified with the unfilled position(s) by payroll records shall immediately and automatically revert to the General Fund Contingency Activity Center (Department No. 890).
- j. It is understood that revenues and expenditures may vary from those that are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2018 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the approved Employee Roster and/or impose a hiring freeze at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Employee Roster.
- k. Positions on the Employee Roster that are supported by a grant, cost sharing, reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position will not be received, the Elected Official or Department Head shall immediately notify the County Controller and Finance, Claims and Accounts Committee, and that position shall be immediately removed from the Employee Roster if funding is exhausted.
- l. The County Administrator's Office and/or County Treasurer shall be authorized to make year-end transfers of up to \$100,000 between Departments or Funds or with such amounts that may be available in the General Fund, as may be necessary to insure that departments do not end the 2022 fiscal year in a deficit condition.
- m. This Act shall become effective January 1, 2022, and may be amended by the Board at any time. Any appropriations made hereunder may be increased or decreased in the discretion of the Board.
- n. This Act and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2022 General Appropriations Act for Chippewa County for all purposes under the law; and approved at the highest level possible.

- k. Positions on the Employee Roster that are supported by a grant, cost sharing, reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position will not be received, the Elected Official or Department Head shall immediately notify the County Controller and Finance, Claims and Accounts Committee, and that position shall be immediately removed from the Employee Roster if funding is exhausted.
- l. The County Administrator's Office and/or County Treasurer shall be authorized to make year-end transfers of up to \$100,000 between Departments or Funds or with such amounts that may be available in the General Fund, as may be necessary to insure that departments do not end the 2022 fiscal year in a deficit condition.
- m. This Act shall become effective January 1, 2022, and may be amended by the Board at any time. Any appropriations made hereunder may be increased or decreased in the discretion of the Board.
- n. This Act and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2022 General Appropriations Act for Chippewa County for all purposes under the law; and approved at the highest level possible.

**A VOTE WAS TAKEN AS FOLLOWS**

AYES: Jim Martin, Bob Savoie, Scott Shackleton and Erik Baron

NAYS: None

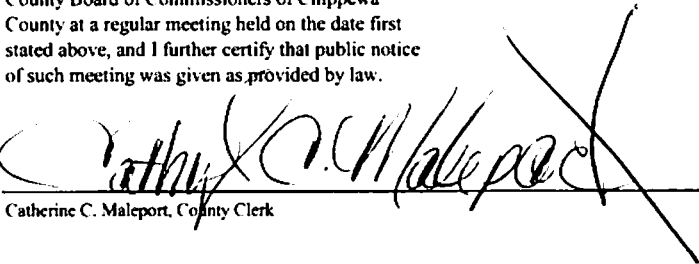
**RESOLUTION DECLARED ADOPTED**

  
 \_\_\_\_\_  
 Jim Martin, Chairman, County Board of Commissioners

  
 \_\_\_\_\_  
 Catherine C. Maleport, County Clerk

STATE OF MICHIGAN     )  
                                   ) ss  
 COUNTY OF CHIPPEWA    )

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Chippewa County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

  
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 Catherine C. Maleport, County Clerk