

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

December 9, 2021

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, December 9, 2021 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 4:30 p.m. with a quorum present. The meeting was also available via Zoom.

MEMBERS PRESENT: Jim Martin, Robert Savoie, Erik Baron and Ted Postula

MEMBERS ABSENT: Scott Shackleton

OTHERS PRESENT: Karen Senkus, Mike McCarthy, Mike Bitnar, and Kelly Church (all in person). Via Zoom one citizen.

Approval of the Agenda

It was moved by Commissioner Baron, supported by Commissioner Postula, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

Mike McCarthy of CLM Conservation District gave an update for the past year projects and future projects, the Conservation District spent 60% of their time in Chippewa County working on various projects, including invasive species, watershed, habitat improvement and management. The District will be updating the 5-year Resource Assessment plan to continue to help provide natural resource services to landowners.

Correspondence and Informational Items

The Committee reviewed the Treasurer's Investment reports, the VISA billing, travel requests, the Health Department's Healthcare First summary. No action is necessary.

AGENDA ITEMS

Health Department - Home Health & Hospice EMR tablets (12) \$10,055.40 (waive policy)

The Committee received and reviewed quotes for twelve (12) tablets for use with the new EMR software. Two quotes were provided with the lower bid from MNJ being \$10,055.40.

It was moved by Commissioner Baron, supported to Commissioner Martin, to approve the purchase of twelve (12) tablets from MNJ at the cost of \$10,055.40, and to waive the County's purchasing policy. On a voice vote, the motion CARRIED.

Office of Emergency Management -FY2021 Emergency Management Performance Grant additional funding \$9,690.00

The Committee reviewed the FY2021 Emergency Management Performance Grant additional funding of \$9,690.00 and necessary documents for approval.

It was moved by Commissioner Martin, supported by Commissioner Baron, to approve and authorize the additional funding of \$9,690.00 from the FY2021 Emergency Management Performance Grant and the necessary documents including the Grant Agreement, Subrecipient Risk Assessment Certification, Standard Assurances, Certification regarding Lobbying and the Audit Certification including W-9. On a voice vote, the motion CARRIED.

Treasurer - Policy 317 Coin Acceptance Policy

The Committee reviewed the proposed Coin Acceptance Policy No. 317, which follows MCL 21.153.

It was moved by Commissioner Postula, supported by Commissioner Martin, to approve and authorize policy No. 317 Coin Acceptance Policy as presented. On a voice vote, the motion CARRIED.

District Court – CESF Grant Projector Installation

The Committee reviewed the quote of \$6,103.08 from Custom Technology to purchase and install a projector screen in the District Courtroom to help with social distancing and spacing out the jurors. The Committee was asked to waive the County purchasing policy.

It was moved by Commissioner Martin, supported by Postula, to approve and authorize the Custom Technology quote of \$6,103.08 to install a projector in the District Courtroom, to further aid in social distancing of jurors and to waive the County purchasing policy. On a voice vote, the motion CARRIED.

Sheriff's Department- HVAC Annual Maintenance Agreement \$4,064.00

The Committee reviewed the HVAC Annual Maintenance Agreement for the County Building.

It was moved by Commissioner Baron, supported by Commissioner Postula, to approve the renewal of the HVAC Annual Maintenance Agreement for the County Building with Albert Heating and Cooling at a price of \$4,064.00. On a voice vote, the motion CARRIED.

Sheriff's Department – Wellpath Inmate Health Care – Business Associate Agreement

The Committee was further updated on the inmate health care and request to change carriers, to save money and provide the necessary care. Wellpath – Advanced Correctional Healthcare, Inc. is going to be able to offer some services that the previous provider could not. The Agreement for the Provision of Health Care to Incarcerate Patients Chippewa County, Michigan will cost \$421,593.49 annually. Advanced Correctional Healthcare will work with the County on limiting off-site visits, scrubbing the billings and be bringing in tel-med and x-ray capabilities. This is a 90-day notice with our current providers contract and a letter will be sent immediately to start the transition.

It was moved by Commissioner Martin, supported by Commissioner Baron, to approve and authorize the Business Association Agreement between Chippewa County Jail and Advanced Correctional Healthcare, Inc. and to authorize the 90-day notice to cancel our current carrier. On a voice vote, the motion CARRIED.

Administration – 44North – RxReins Stop Loss for Prescriptions

The Committee reviewed the stop loess renewal proposal from 44North, with regards to the County prescription coverage. This insurance helps insure against any high-cost Rx from exceeding our expected costs. The annual premium is \$15,825.00.

It was moved by Commissioner Baron, supported by Commissioner Postula, to approve and authorize the RxReins Stop Loss renewal for FY2022 prescription coverage in the amount of \$15,825.00 through 44North. On a voice vote, the motion CARRIED.

Administration – MMRMA 2022 Renewal (Net Asset Distribution/Renewal/Contribution)

The Committee reviewed the net asset distribution of \$31,490.00, which is recommended to be returned to the County's loss fund and the proposed contribution for renewal of FY2022 for the County's Property and Liability Insurance including the Health Department. The County's outstanding reserves still exceed the minimum requirements of one and half times self-insured retention \$112,500.00 plus any known reserves; due to this underwriting has increased the County member loss fund contribution by \$50,000. Total premium for the year is \$292,838.00; with the CCHD portion being \$87,222.

It was moved by Commissioner Martin, supported by Commissioner Postula, to approve the net asset distribution of \$31,490.00 be returned for the County's loss fund and to approve the renewal and contribution breakdown as presented totaling \$292,838 to MMRMA for the County's FY2022 Property and Liability Insurance. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts

It was moved by Commissioner Postula, supported by Commissioner Baron, to recommend the approval of November County bills and payroll: general claims \$305,985.73 other fund claims \$1,224,905.95, payroll \$570,433.60, and Health Department claims \$271,416.25 and payroll \$199,088.91 total claims \$2,571,830.44. On a voice vote, the motion CARRIED.

Finance – Budget Amendments for FY2021

The Committee reviewed the year end budget amendments, and discussed the current funding of MERS. The County has gone from 65% funded to 61% funded based on the changes in actuaries and increase retirements, we do not want to fall under 60% or we will need to do a corrective plan with the State of Michigan. In the past we have sent in additional monies on years when we ended with additional monies in our fund balance. Discussion also included looking at Policy 314 – MERS Health Care Fund Retirement vehicle to make changes in funding our OPEB and our retirement systems.

It was moved by Commissioner Savoie, supported by Commissioner Martin, to approve the year-end budget amendments and to include proposed changes for the MERS payment from the General Fund to cover MERS divisions with unfunded liabilities. On a voice vote, the motion CARRIED.

Finance – FY2022 Budget General Fund and Special Funds

Contracts within Budget: MSUE – 4-H Agent and Probate-Family Court Legal (3)

Equipment Requests, Annual Support and Department Expenditures

The Committee was given an overview of the proposed FY2022 Budget; the general fund budget was presented with an excess of \$279.11. The Committee was updated on changes and expenditures that were variances from prior years. The equipment listing, annual software support and special funds projects were discussed. Contracts from within the budget were also discussed including the MSUE 4-H agent contract and the (3) Legal services contracts from Probate-Family Court. The Committee thanked the departments and administration for being able to present a balanced budget; and cutting back on spending where possible. The FY2022 Budget Resolution will be presented to the full Board for final approval.

It was moved by Commissioner Baron, supported by Commissioner Martin, to approve the FY2022 Budgets for the General Fund and Special Funds, as presented, acknowledging the contracts, equipment requests and annual support as presented. On a voice vote, the motion CARRIED.

Committee Comments

No comments offered.

Chairman Comments

No comments offered.

Adjourn

It was moved by Commissioner Martin, supported by Commissioner Baron to adjourn.

The meeting adjourned at 4:58 p.m.



Kelly J. Church, Recorder



Robert Savoie, Chairman.