

Eastern Upper Peninsula Transportation Authority
Regular Board Meeting Minutes
8/3/2021

1. Call to Order:

Board Chair, John Waltman, called the August 3, 2021 meeting of the Eastern Upper Peninsula Transportation Authority Board to order at 10:30 a.m.

2. Roll Call was taken:

MEMBERS PRESENT: John Waltman, Phyllis French, Joe Henne, Lynda Garlitz, and Jim German

MEMBERS ABSENT: None

Those in attendance stood for the Pledge of Allegiance to the Flag of the United States of America.

3. Agenda: It was moved and carried by unanimous vote

MOTION: Joe Henne SECOND: Lynda Garlitz	Approve the agenda with addition of Officer Delegate form for October MERS Meeting add to New Business and add discussion of City Sewer Agreement under director's report as an action item.
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4. Public Comment:

- None

5. Minutes: It was moved and carried by unanimous vote

MOTION: Phyllis French SECOND: Lynda Garlitz	Approve the July 6, 2021 Regular Meeting Minutes as presented.
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6. Finance Director Report:

- Akemi Gordon reviewed bussing. We currently do not have contracts with NTI or HBH for transportation. Some programs have reconvened since Covid19. They are providing some of their own transportation as well. We continue to provide transportation for Rides to Wellness.
- We spoke with the MDOT Project Manager and he confirmed we are able to use the CARES Act Funding that we've already earned toward local share of capital projects (Neebish III and facility).
- Credit Card use is the highest on Drummond Island ferry. Card readers seem to be working well.
- Akemi Discussed graphs and explained special runs on graphs include passengers from Rides to Wellness and UPHP.
- Revenue on bussing has jumped due to Rides to Wellness. It is currently slowing down due to the New Freedom grant low on funding, therefore there is not as many trips out of the Upper Peninsula.
- Ferry system graphs were discussed.

7. Director's Report: Executive Director Pete Paramski, P.E. reported on EUPTA activity as follows:

- Added item: Agreement from City of Sault Ste. Marie for use of City Sanitary Sewer. The City of Sault Ste. Marie legal team drafted an agreement between Soo Township, The City of Sault Ste. Marie and EUPTA. The City and Soo Township boards have approved and EUPTA needs to approve as it has been passed through SSM and Soo Township. Agreement is standard and all things discussed were reflected in the agreement. Paying for installation of meter

8. It was moved and carried by unanimous vote to:

MOTION: Jim German SECOND: Lynda Garlitz	Approve the City Sewer Agreement with City of Sault Ste. Marie, Soo Township, and EUPTA.
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- Camera Contract Update – SecureAlarm has figured out problem at Drummond. Additional antennas on order to cure offline problem of Drummond. The package we have is of high enough speed, so they do not believe that is affecting the problem. The cameras that are not hard wired have a slower connectivity. ~~problem~~.
- Facility Design Update working on final plans and specs. We may be pushing the project back to spring. This may help with funding shortfalls; to push it back into the next fiscal year (post October 1st 2021).
- IBI Update – Approved from MDOT then to Department of Transportation for final approval.

- Drummond Dock Work – Middle of October to replace old timbers.
- Neebish III Update – We were hopeful for additional funding and we have secured this from MDOT transit capital outlay fund. MDOT has provided us an additional 2.5 million to be able to go forward with Neebish III. We will use 500,000 of local funds that came from CARES Act. The Shipyard is aware of go ahead and the contract states it will be finished 48 weeks from award. We are currently going through the award process right now. Pre-Construction meeting is scheduled for August 26th.
- Sugar Ferry – Schematic to paint for the confusion of entrance/exit of ferry was completed and finalized August 2, 2021 by PK Contracting. Many positive comments.
 - Drummond III will be going to Sugar Island in mid-August as the Sugar Ferry is going to USCG 5 Year Mandated Dry Dock at the MCM Shipyard. Lynda commented to try and keep in mind Music Fest is August 13-15 and if possible after that function as it brings extra activity to the island.

9. Freedom of Information Policy

Discussion. It was moved and carried by unanimous vote:

MOTION: Lynda Garlitz SECOND: Jim German	Approve the Policy to reflect the Procedures and Guidelines already in place as EUPTA Policy
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10. New Business:

- Officer Delegate for MERS. Delegate Akemi Gordon to attend and vote for MERS Meeting.

Discussion. It was moved and carried by unanimous vote:

MOTION: Jim German SECOND: Joe Henne	Approve Akemi Gordon as the Officer Delegate for voting at the MERS annual conference.
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11. Board Member Comments

- Lynda – Great comments regarding the Sugar Island crew assisting with emergency runs when not using emergency services, i.e. ambulance
- Joe Henne – Asked about the dry dock of Sugar II and bringing Drummond III up to help and timing of before Labor Day. Pete explained the dry dock needs to begin as early as possible due to weather and environmental considerations to be able to finish the project before winter.

12. Adjourn: It was moved and carried by unanimous vote to:

MOTION: Joe Henne SECOND: Jim German	Adjourn the meeting at 11:03 AM
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Lynda Garlitz, Secretary


Kathy Neubert, Recording Secretary
Board Approved: