

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

April 14, 2026

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, April 14, 2026, at the Chippewa County Building in Sault Ste. Marie, Michigan. Finance Chairman Shackleton called the meeting to order at 4:30 p.m. with a quorum present.

MEMBERS PRESENT: Scott Shackleton, Jim Martin, Justin Knepper, Damon Lieurance, and Jim Traynor

MEMBERS ABSENT: None

OTHERS PRESENT: Sarah Gobler, Keith McDonald, Ryan Hering, Justin Fruchey, Karen Senkus, Doug Welton, Anthony Zakic, Cady Bauers, and Kelly Church

Approval of the Agenda

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee reviewed the Treasurer's Investment reports, travel requests; and a 30% local match request for improvement at the Chippewa County Fairgrounds. No action is required.

AGENDA ITEMS

Health Department – Family Planning Policy Update – combined into three comprehensive policies

15.00.038 Family Planning Program Policy

15.00.039 General Recommendations

15.00.041 Minor Counseling

The Committee received and reviewed three new comprehensive policies for Family Planning which previously were twenty-two separate policies; this change will help keep the policies and requirements in a more concise presentation for the Health Department staff.

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to approve and authorize the three combined Family Planning policies as presented: 15.00.038 Family Program Policy, 15.00.039 General Recommendations and 15.00.041 Minor Counseling. On a voice vote, the motion CARRIED.

Health Department – Tobacco Campaign 2026 Billboard Placements (Grant Expense)

\$5,000.00 (Lamar Advertising)

\$5,000.00 (LSSU Dept. of Athletics)

The Committee reviewed quotes from both Lamar Advertising and LSSU Dept. of Athletics for \$5,000.00 each for the 2026 Tobacco media campaign to promote tobacco-free parks and beaches, the dangers of vaping/tobacco use and promotion of the Quit Line. The campaign cost is covered by the Tobacco Control Grant; one billboard is will be placed for the general public to see and the second is for students and community members that attend events at LSSU.

It was moved by Commissioner Traynor, supported by Commissioner Martin, to approve and authorize the media advertisement for the 2026 Tobacco Campaign with billboards by Lamar Advertising and

LSSU Dept. of Athletics for \$5,000.00 each, to promote tobacco-free parks and beaches, the dangers of vaping/tobacco and to Promote the Quit Line. On a voice vote, the motion CARRIED.

Health Department – Medical Director Agreement – Dr. Michael Beaulieu, M. D. \$60,000.00 effective May 15, 2026, with automatic renewal and 90-day notice to terminate Agreement

The Committee review the Medical Director Agreement between the Chippewa County Health Department “CCHD” and Dr. Michael Beaulieu, M.D. “Medical Director” to be retained to perform the functions and related duties of the Medical Director as specified in the Michigan Public Health Code. The Medical Director agrees to remain permanently under contract with CCHD beginning May 15, 2026, the contract will automatically renew with periodic performance reviews conducted at the discretion of the Board of Commissioners through the Health Officer. Compensation for the Medical Director will be an annual fee of \$60,000.00 paid monthly through payroll, the contract does have a 90-day notice to terminate, and the Medical Director shall devote on average 16 hours per week to perform the duties and responsibilities of the position. Dr. Beaulieu will be replacing Dr. Catherine Wilkerson who has provided the County with excellent services since August 2021.

It was moved by Commissioner Martin, supported by Commissioner Knepper, to approve and authorize the Medical Director Agreement between Dr. Michael Beaulieu and the Chippewa County Health Department, effective May 15, 2026, in the annual amount of \$60,000.00 to be paid monthly through payroll, the agreement includes an automatic renewal and 90-day notice to terminate, including all section of the contract as presented. On a voice vote, the motion CARRIED.

Health Department – Opioid Settlement Funds Amendment to extend use of funds through March 31, 2026 – with final report for FY2025 funds due April 30, 2026

Chippewa County Mental Health Court (CCMHC)

Face Addiction Now (FAN)

The Committee was asked to back date an approval to extend two of the FY2025 Opioid Settlement Fund Agreements expiration dates to March 31, 2026, as the spending time was limited from the time of the award to December 31, 2025. The two entities seeking extension are Chippewa County Mental Health Court (CCMHC) and Face Addiction Now (FAN), with the extension the entities final report will be due on April 30, 2026 for the FY2025 funds.

It was moved by Commissioner Knepper, supported by Commissioner Lieurance, to approve and authorize the extension of the Chippewa County Mental Health Court (CCMHC) and Face Addiction Now (FAN) FY2025 Opioid Settlement Funds to be expended no later than March 31, 2026; with final report due on April 30, 2026, as presented. On a voice vote, the motion CARRIED.

Sheriff’s Office – Drones Purchase – DSLRPros.com \$14,655.00

The Committee reviewed the Sheriff’s Office request to purchase five (5) drones (two night and three day) and recommends DSLRPros.com as their package contains more batteries and support equipment, with a total cost of \$14,655.00; the Sheriff’s Office did provide the required three quotes per County Purchasing Policy (one quote did not meet the requirements of the Office) and this purchase was budgeted for FY2026; the Sheriff’s Office has four licensed pilots.

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to approve and authorize the purchase from DSLRPros.com in the amount of \$14,655.00 to purchase five (5) drones (two night and three day) with batteries and support equipment, as presented and recommended by the Sheriff’s Office. On a voice vote, the motion CARRIED.

Sheriff’s Office – Purchase 16 – 800MHz Mobile and Portable Radio’s - \$36,099.84 utilizing the TC Energy Grant of \$9,599.94 and approve budget amendments as needed

The Committee reviewed a request to purchase refurbished Motorola APX 6000 and APX 4500 Radio’s from Command Communications, as new radios cost roughly \$7,000.00 each, these refurbished radios are quoted at

\$1,999.99 and have been recently purchased by local emergency services entities without issue. The need to replace sixteen (16) radios is due to the need for encryption, to meet the new LEIN (Law Enforcement Information Network) standard, these radios will be for the Sheriff's Office part-time Special deputy positions. These sixteen radios will be a combination of mobile (in-car) and portable(on-hip) at the price of \$1,999.99 for a total cost of \$31,999.84 plus \$100.00 for shipping, once purchased there is an additional cost of \$250.00 per radio for templating (\$4,000.00 total) for a total purchase, including shipping and templating of \$36,099.84. The radios will be charged as follows: \$3,000.00 reimbursed out of FY2026 Snowmobile grant, \$10,980.00 from FY24 OPSG grant, \$12,000.00 from FY25 OPSG and \$9,599.95 from recently received TC Energy grant and the remaining \$519.90 from Fund 232 Community Correction Special Fund.

It was moved by Commissioner Lieurance, supported by Commissioner Martin, to approve and authorize the purchase of 16 – 800MHz Mobile and Portable Radios from Command Communications at the total price of \$32,099.84 including shipping and authorizing \$250.00 per radio for templating a total of \$4,000.00 for a grant total of \$36,099.84, to meet in the LEIN standard and to be used by Sheriff's Office part-time Special deputies and to make a budget amendment for the TC Energy grant in the amount of \$9,599.95 and the snowmobile grant in the amount of \$3,000.00 (both revenue and expense). The purchase will be paid for as broken down and referenced above. On a voice vote, the motion CARRIED.

Sheriff's Office – Purchase Accident Investigator and Crime Scene Trailer \$13,213.00 plus trade-in of Interstate single axel 8' covered trailer and additional \$4,000.00 from 232 to cover additional costs and to out the new trailer to make budget amendments for Fund 232

The Committee was asked to authorize the purchase of a new partially budgeted accident investigator and crime scene trailer for a full aluminum frame trailer from Gaylor-Thompson at the price of \$13,213.00; including the trade-in of a 8' long Interstate covered trailer and use of additional funds of \$4,000.00 from Fund 232 Community Corrections to cover the purchase and to outfit the new trailer with required shelving, bins, tables etc., a budget amendment will be needed for the additional expense from Fund 232.

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to approve and authorize the purchase of RC Trailer model name AD712SAE single axel aluminum trailer, including trade-in of 8' Interstate single axel trailer from Gaylor-Thompson at the cost of \$13,213.00; and to authorize an additional \$4,000.00 from Fund 232 to complete the purchase and outfitting of the trailer, including a budget amendment of \$4,000.00 for 232-000-979.000. On a voice vote, the motion CARRIED.

Sheriff's Office – Purchase Body Armor Vests – 21 interior and 5 exterior vests estimated cost of \$19,395.00

The Committee reviewed a request to purchase body armor vests for the Sheriff's Office, specifically for the part-time employees, including transport deputies, door security, bailiff, tether, community service, corrections and recreational enforcement deputies. Each vest is \$695.00 plus an added cost of \$265.00 for the exterior vests and additional for shipping from CMP Distributors Inc.; the Sheriff's Office is not asking for any additional funds as they will not be purchasing a previously budgeted convection steamer that was budgeted at \$21,049.18 from Department 351, as the purchase of the vests is a higher priority for the safety of the staff.

It was moved by Commissioner Martin, supported by Commissioner Traynor, to approve and authorize the purchase of 26 armor vests from CMP Distributors Inc. at the price of \$695.00 for interior, \$265.00 for exterior plus shipping for an estimated total of \$19,395.00 and changing the equipment budget request previously approved. On a voice vote, the motion CARRIED.

Sheriff's Office – Release RFQ – Sheriff's Vehicle – 2026 4-door mid-size SUV

The Committee received and reviewed the request for quotations to be released for a 2026 4-door mid-size SUV.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to release the request for quotations for a 2026 4-door mid-size SUV, as presented. On a voice vote, the motion CARRIED.

Information Systems – Bid Summary – Website Refresh – Recommendation WAMDt \$10,000.00, first year support \$2,400.00

The Committee reviewed the bid summary for the Website refresh, twenty-two bids were received, with a budget of \$15,000.00 for the project with \$4,000.00 for hosting and licensing; all bids were reviewed and then separated by cost all bids below \$20,000.00 were originally considered and checked to make sure they met the requirements; next vendor interviews were held and references checked. Information Systems both Health Department and County made the recommendation to go with WAMDt with at the cost of \$10,000.00 for the build and \$2,400.00 for the first year of support.

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to approve and authorize the bid from WAMDt of \$10,000.00 for the County and Health Department website refresh, as recommended and vetted by County staff, with an additional cost of \$2,400.00 for the first-year support and hosting, total cost \$12,400.00. On a voice vote, the motion CARRIED.

Office of Emergency Services – Colligo Mapping Tool License \$1,800.00 to add GIS map overlays

The Committee reviewed a request from Director Greg Postma, regarding adding a mobile license for the CAD map overlay, these can currently be seen at the CAD positions and this would add remote access options including in the EOC smart board screen, but also in the field for search and rescue operations, disaster management incident command locations and damage assessment operations. These overlays would be presented on an interactive map and would allow users to add and subtract the overlay as needed during an emergency. The license cost is \$1,800.00, adding the license will allow access to Colligo's systems outside of the CAD positions and remotely if necessary.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to approve and authorize the \$1,800.00 Colligo license to add remote access to the CAD map overlay, as requested. On a voice vote, the motion CARRIED.

Central Dispatch – MOU Agreement with Bay Mills Police Department for radio dispatching services

The Committee reviewed a request from Central Dispatch Director Greg Postma to approve an MOU Agreement with Bay Mills Police Department for radio dispatching services, to eliminate communications problems and improve officer safety by having Chippewa County Central Dispatch handle the Bay Mills Police Department traffic 24/7, which is how it is currently handled on weekends and if their dispatcher is not available for calls or when they do not have a dispatcher on duty. This agreement closely mirrors what is already in place for the Sault Tribe Police Department and is supported the Bay Mills Police Department and its officers. The agreement will supersede the previous Enforcement Assistance Agreement dated September 15, 2022.

It was moved by Commissioner Martin, supported by Commissioner Lieurance, to approve and authorize signature on the updates Enforcement Assistance Agreement between the Bay Mills Indian Community and Chippewa County Central Dispatch, replacing the prior Agreement dated September 15, 2022; the new Agreement authorizing CCCD to provide full-time dispatch responsibilities for the Bay Mill Police Department, as presented. On a voice vote, the motion CARRIED.

2026 Millage Language Update (no action needed, resolution to Full Board)

The Committee was updated on renewal millage language for the Recycling Program, Road Maintenance and Repair, the Ambulance and Fire Protection and the CHAC request, as the new SEV and Headlee rollback figures have been received and a resolution has been prepared by legal counsel.

Public Defender – FY2027 MIDC Cost Analysis

The Committee reviewed the Michigan Indigent Defense Commission FY2027 Cost Analysis, showing a total project cost for the Public Defender's Office starting October 1, 2026, through September 30, 2027, of \$1,253,107.35 (\$1,028,952.93 grant and \$224,154.42 local share/general fund portion).

It was moved by Commissioner Knepper, supported by Commissioner Lieurance, to acknowledge and accept the FY2027 Michigan Indigent Defense Commission's Cost Analysis Renewal with a project total cost of \$1,253,107.35 including grant request of \$1,028,952.93 and general fund expense of \$224,154.42, as presented. On a voice vote, the motion CARRIED.

Administration – Senior Services Agreement between Chippewa County and Chippewa-Luce-Mackinac Community Action Agency

The Committee reviewed a new agreement between Chippewa County and Chippewa-Luce-Mackinac Community Action Agency for a Senior Services Agreement to have CLMCAA perform senior services which are partially funded through County millage for the mutual benefits of the County constituents. CLMCAA to engage in the administration and provision of senior services with Chippewa County, including nutritional services, in-home supportive services, community-based adult services, and other supportive services designed to promote independent living, prevent institutionalization, and enhance the quality of life for eligible older adults. The term of this contract is January 1, 2025, through December 31, 2028, which matches the term of the current millage.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to approve and authorize the agreement between Chippewa County and Chippewa-Luce-Mackinac Community Action Agency to provide Senior Services as defined by the Agreement for a period of January 1, 2025, through December 31, 2028, as presented. On a voice vote, the motion CARRIED.

Administration – Bid for Multifunction Copier Machine – Central Dispatch \$4,338.93

The Committee received and reviewed the one bid received for a multi-function copier machine for Central Dispatch from National Office Products in the amount of \$4,338.93, which met the requirements of the previously released RFQ and was budgeted according to the County's replacement schedule.

It was moved by Commissioner Traynor, supported by Commissioner Knepper, to approve and authorize the purchase of one (1) Konica Minolta Bizhub 361I at the price of \$4,338.93 with a maintenance agreement that covers toner, imaging units, fuser, transfer belt, staples, parts and labor for \$.008 cents per copy. On a voice vote, the motion CARRIED.

Administration – May Meetings change to May 5th and 7th conflicts

The Committee was asked to change the May meetings to May 5th and 7th, due to timing conflicts of the Allocation Board recommendations due to the County Clerk, per MCL the Allocation Board will meet on Monday, April 20th.

It was moved by Commissioner Martin, supported by Commissioner Lieurance, to change the May Finance Claims and Accounts to Tuesday, May 5th and the Regular Board Meeting to Thursday, May 7th, 2026, meeting time to remain 4:30 p.m. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts – March County

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to recommend the approval of March bills and payroll: general claims \$478,260.99, other fund claims \$1,051,200.84, payroll \$897,427.57 total claims \$2,426,889.40 and to approve budget amendments for Health Department RU610 – SDOH (Social Determinants of Health), RU640 – Wellness Grant (MALPH), RU643 – (HCZ) Healthy Community Zones, RU645 – SHF Hep C, RU836 – Needle Exchange and RU843 - Emergency Preparedness Grant, as presented and to acknowledge the various financial reports that were emailed. On a voice vote, the motion CARRIED.

Committee Comments

Commissioner Knepper apologized that he will be missing from Thursday's Regular meeting due to conflict, and he believes that there is an upcoming solution for the Neebish Island ferry; Commissioner Martin also apologized that he will be missing Thursday meeting. Commissioner Traynor commented he heard that the

EUPTA is going to move the hours until midnight for Neebish Island, Commissioner Shackleton thought that ice still might be an issue for the ferry runs and Commissioner Knepper thanked Robert Laitinen at the Road Commission for a recent quick response and thanked the Road Commission for all the work they do.

Chairman Comments

No additional comments

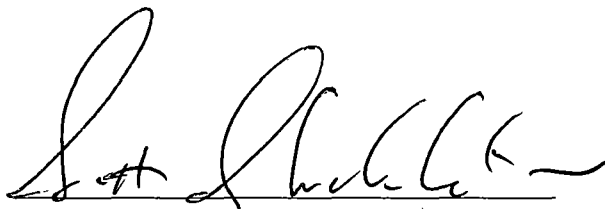
Adjourn

It was moved by Commissioner Lieurance, supported by Commissioner Martin, to adjourn.

The meeting adjourned at 4:57 p.m.



Kelly J. Church, Recorder



Scott Shackleton, Chairman.