

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

June 14, 2022

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, June 14, 2022 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 4:47 p.m. with a quorum present. The meeting was also available via Zoom.

MEMBERS PRESENT: Jim Martin, Robert Savoie, Scott Shackleton, Ted Postula and Don McLean

MEMBERS ABSENT: None

OTHERS PRESENT: Bev Eavou, Marla LaLonde, Michele Kiiken, Karen Senkus, Sean Fosmire, Nicholas Mitchell, Calvin Carter, Dave Hall, U/S Larry Hough, Keith Schueler, Joanne Galloway, Doug Welton and Kelly Church

Approval of the Agenda

It was moved by Commissioner McLean, supported by Commissioner Postula, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

Joanne Galloway addressed the Committee and spoke on several topics including Center 4 Change, EUP Collaborative Body, The Broad Band Equity, Access and Deployment (BEAD) Program; which will help with economic development for all entities and agencies throughout the County and EUP, also she asked that her email from June 12, 2022 to be put on record with the County regarding her opposition to a 2020 Election Audit.

U/S Larry Hough addressed the Committee supporting the upcoming agenda item regarding the proposed Chippewa County Sheriff's Office sponsorship program; and how having this opportunity will be a asset to the County.

Correspondence and Informational Items

The Committee reviewed the Treasurer's Investment reports, the VISA billing, travel requests and the Health Department's Healthcare First summary. No action is necessary.

PRESENTATION – ANDERSON TACKMAN AND COMPANY – Doug Welton

Health Department Audit FYE 9/30/2021 and County Audit FYE 12/31/2021

The Committee was updated on draft copy of the Chippewa County Health Department FYE 9/30/2021 and the County FYE 12/31/2021 Audits; with the County showing a net loss of \$1,430,215.17 and the Health Department a net overall increase of \$443,117. The audit opinions are both Unmodified which is the highest opinion agencies can receive. The County loss was attributed to the additional funding of MERS, increased expenses for jail health care, jail revenue losses, child care fund increase and vehicle purchases that were unfilled from the prior year. The increase in fund balance for the Health Department is being attributed to Home Health and Hospice revenues. The Committee was reminded that since the Health Department is fee based, that the bottom line can change rapidly. Anderson Tackman & Co's Doug Welton gave an overview of the County's financial status with comments on the financial health of the County in comparison, and he thought we would fall into the middle upper of the pack; as we have healthy fund balances and have been funding our long-term obligations better than a lot of other entities. There were no findings.

AGENDA ITEMS

CCHD FYE 9/30/2021 and County FYE 12/31/2021 Audit Approval

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to accept and approve the FYE 9/30/2021 of the Chippewa County Health Department and the FYE 12/31/2021 draft Audits of Chippewa County and to authorize its distribution upon being finalized. On a voice vote, the motion CARRIED.

Health Department – EMR – Samsung Tablet Purchase - \$6,503.20

The Committee reviewed a quote from MNJ Technologies to purchase eight (8) Samsung tablets and protective cases for a total cost of \$6,503.20; the purchase is required due to changes from the initial planning of this move to the new electronic medical record (EMR) MATRIX.

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve the Health Department's request to purchase eight (8) Samsung tablets and protective cases for a total expense of \$6,503.20 from MNJ Technologies. On a voice vote, the motion CARRIED.

Health Department – Security Camera System - \$1,679.04

The Committee reviewed one quote to replace the failed camera security system within the Health Department facility; two other quotes were sought with no response. The quote from Accu-Tech at the price of \$1,679.04 was asked to be approved and the waive the County purchasing policy.

It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve the Health Department's request to replace the security camera system at a cost of \$1,679.04 from Accu-Tech as presented and to waive the County's purchasing policy. On a voice vote, the motion CARRIED.

Sheriff's Department – Law Enforcement Services Township of Drummond Island

The Committee reviewed a contract to be held between the Chippewa County Sheriff's Office and Township of Drummond Island for the purpose of providing supplemental law enforcement patrol services. Fuel and the 30-day option to terminated the contract was discussed.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve and authorize the contract for supplemental law enforcement services between Chippewa County Sheriff's Office and the Township of Drummond Island as presented. On a voice vote, the motion CARRIED.

Sheriff's Department – Michigan's First Responder Training and Recruitment Grant \$78,939

The Committee reviewed the grant award letter from the State of Michigan's First Responder Training and Recruitment Grant, which Chippewa County was awarded \$78,939.00 to be used for recruiting equipment, recruitment bonuses, advertisement and specific training for law enforcement and corrections; including Corrections and law enforcement academies. The question of is this grant was going to be renewable was asked by Commissioner McLean.

It was moved by Commissioner Shackleton, supported by Commissioner Postula, to approve and authorize receipt of the State of Michigan's First Responder Training and Recruitment Grant in the amount of \$78,939.00; and to establish a special fund within the general ledger for the revenue and expenditures. On a voice vote, the motion CARRIED.

Sheriff's Department – Sponsorship to MCOLES Academy

The Committee reviewed documentation from Sheriff Bitnar and his request to sponsor David Hall for the MCOLES Academy which starts in August; with leave of absence, compensation and requirements for the Cadet Program. The academy and travel costs will be covered by MiWorks and 12 weeks of pay through the First Responder Training and Recruitment Grant, if eligible or the County would be responsible for approximately \$9,048. Mr. Hall has agreed to utilize 4 weeks of his vacation time to offset the 16-week program and committing 5-years of service to the Chippewa County Sheriff's Office, if selected for the sponsorship. The Sheriff also asked that a signing bonus in the amount of \$2,500.00 be authorized upon Mr. Hall's completion of the MCOLES academy and completion of the state certification test and starts full-time Road position with the CCSO. Lengthy conversation regarding establishing a precedent for future employee's sponsorships; the requirements of MCOLES; by paying the cadet. The comparisons used for wages were discussed; because of the differences between the County and the Tribes funding and minimum wage being used. The ability to find employees was also discussed, if approved the County would have a fully trained and educated Deputy, which

benefits the County and he will be able to make an impact in the County. Discussion continued.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to approve and authorize the Chippewa County Sheriff's Office Cadet Sponsorship Program as presented and documented; sponsoring David Hall and approving the proposed plan for payment of expenditures and leave of absence from the Corrections Unit. On a voice vote, the motion CARRIED.

Animal Shelter - Two Seven Oh Inc. ~ Purchase commercial washer and dryer, \$11,352.00.

The Committee was given updated documentation that the Animal Shelter receiving a \$11,352.00 grant from Two Seven Oh Inc., replacing the \$10,000.00 grant which was previously authorized the Committee to purchase on low bid a commercial washer and dryer. The new grant will cover the quote from Commercial Laundry Sales of \$11,352.00, the Committee was asked to waive the County purchasing policy.

It was moved by Commissioner McLean, supported by Commissioner Martin, to withdraw the motion from the May 2022 meetings and to accept the new grant of \$11,352.00 and approve the funds to purchase a commercial washer and dryer from Commercial Laundry Sales at the price of \$11,352.00 and to waive the County's purchasing policy. On a voice vote, the motion CARRIED.

Veterans Affairs – Veterans Service Grant \$50,000.00

Veterans Counselor Jaci Haske is seeking a \$50,000.00 Veteran Service Fund Grant for Chippewa County to provide advertisement and extra services that are needed to better serve the veterans in Chippewa County. To purchase equipment so that home visits can be facilitated to provide better accessibility and services to the veterans and dependents. The grant also seeks funds to help with snow removal.

It was moved by Commissioner McLean, supported by Commissioner Postula, to approve and authorize signatures for the FY2023 County Veteran Service Fund Grant; with Chippewa County seeking \$50,000.00. On a voice vote, the motion CARRIED.

Michigan Department of Corrections – MOU for multi-function device (MFD)

The Committee reviewed a Memorandum of Understanding between the Michigan Department of Correction (for Probation and Parole) and Chippewa County to install a multi-use printer, copier, fax and scanner to be used by the staff at the Chippewa County Parole/Probation Office. The costs to be paid by Chippewa County's special fund 145.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to approve and authorize the MOU between Michigan Department of Corrections and Chippewa County, for use of a multi-function device (MFD) by the Chippewa County Parole/Probation Office. On a voice vote, the motion CARRIED.

Information Systems – Purchase six (6) computers - \$1,016.77/each (Total \$6,100.62)

The Committee reviewed three quotes to purchase six (6) budgeted computers, with the low bid of \$6,100.62 being from Dell Technologies. Five (5) computers for continued upgrades throughout the County and one (1) for upgrade of the crime victim's computer.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve and authorize the purchase of six (6) computers from Dell Technologies whose low bid was \$6,100.62. On a voice vote, the motion CARRIED.

Office of Emergency Management – Title III Project and approval \$2,990.34

The Committee reviewed the documentation of the Title III pass through funding for Chippewa County and the request to utilize the funds to purchase a printer and computer that is used to provide identification cards. The total cost, including the public notice cost is \$2,990.34.

It was moved by Commissioner Postula, supported by Commissioner Shackleton, to approve and authorize the Title III funding to be utilized to purchase a replace printer from AMC3 Identity at the price of \$1,466.00; a replacement computer from Dell at the price of 1,275.94 and the advertising cost of \$248.40. On a voice vote, the motion CARRIED.

Office of Emergency Management – FY2021-22 Hazardous Material Emergency Preparedness (HMEP) Planning Program Grant Agreement

The Committee reviewed the request to approve and authorize the documents and materials for the FY2021-2022 HMEP Hazardous Materials Emergency Preparedness Grant which includes the grant agreement, subrecipient risk assessment certification, certifications regarding lobbying, standard assurances, audit certification (EMD-053) and request for taxpayer ID.

It was moved by Commissioner McLean, supported by Commissioner Postula, to approve and except the FY2021-2022 Hazardous Materials Emergency Preparedness Grant (HMEP) and to authorize the necessary documents. On a voice vote, the motion CARRIED.

Surveyor – Plat Book Summary

The Committee reviewed the bid summary for the 2022 Chippewa County Plat Book preparation, production and publication. Three quotes were received with a quote from Mapping Solutions being recommended by the Chippewa County Surveyor.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve the quote from Mapping Solutions in the amount of \$19,500.00 to prepare, produce and publish the 2022 Chippewa County Plat Book. On a voice vote, the motion CARRIED.

Administration – Retirement Plan Advisors – Security Benefits Investment Policy Plan Document Changes

- **Chippewa County Health Department Plan**
- **Chippewa County Plan**

The Committee reviewed the same documentation from Retirement Plan Advisors, who are updating their Investment Advisory Services Agreement for Plans 612481000 and 612491000, changing the recordkeeper to Security Benefit.

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to approve and authorize to required documents from Retirement Plan Advisors to change the recordkeeper to Security Benefits for both the Health Department Plan 612481000 and the County Plan 612491000. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts – May

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to recommend the approval of May County bills and payroll: general claims \$277,891.55 other fund claims \$670,048.14, payroll \$626,842.38, and Health Department claims \$287,717.75 and payroll \$206,852.15 total claims \$2,069,351.97. On a voice vote, the motion CARRIED.

CLOSED SESSION

- a. County's attorney current strategy, France v Chippewa County., et al, File No. 2:20-CV-00248**
- b. Collective Bargaining Negotiations/ratification, pursuant 15.268 (c)**

It was moved by Commissioner Shackleton, supported by Commissioner McLean, move to enter into closed session to discuss with the County's attorney current strategy, France v Chippewa County., et al, File No. 2:20-CV-00248, pursuant to MCL 15.268 (e) as a discussion on the open record would be detrimental to our position, and also to discuss material exempt from disclosure under the attorney-client privilege, MCL 15.243 (1)(g) and

MCL 15.268 (h) and to discuss collective bargaining negotiations, pursuant to MCL 15.268 (c).

Roll call vote 5-0. Closed session began at 5:51 p.m.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to exit closed session wherein we discussed with the County's attorney current strategy, France v Chippewa County., et al, File No. 2:20-CV-00248, pursuant to MCL 15.268 (e) as a discussion on the open record would be detrimental to our position, and also to discuss material exempt from disclosure under the attorney-client privilege, MCL 15.243 (1)(g) and MCL 15.268 (h) and to discuss collective bargaining negotiations, pursuant to MCL 15.268 (c).

Roll call vote 5-0. Return to open session at 6:40 p.m.

It was moved Commissioner McLean, supported by Commissioner Postula, to approve and authorize the collective bargaining agreement between Chippewa County Health Department and Michigan Nurse Association as mediated and presented. On a voice vote, the motion CARRIED.

Committee Comments

Commissioner Martin asked about the fuel budget for the Sheriff's Office and then about Juneteenth; which he has reached out to MAC's attorneys and as the local funding unit the County Board does not have to take any action on the Order; this was followed by a lot of discussion and unfunded mandates, challenging the ruling, federal holidays, following the collective bargaining agreements and the holiday schedule that is established by the Board of Commissioners at their Organizational meeting annually. Commissioner Martin also discussed the letters coming in which are opposing any possible audit of the 2020 Elections.

Chairman Comments

No Chairman comments.


Adjourn

It was moved by Commissioner Martin, supported by Commissioner Postula to adjourn.

The meeting adjourned at 6:56 p.m.



Kelly J. Church, Recorder



Robert Savoie, Chairman.