

**CENTRAL DISPATCH BOARD OF DIRECTORS  
MEETING MINUTES  
October 31, 2022**

Robert Savoie called the meeting of the Central Dispatch Board of Directors to order at 1500 hours on Monday, October 31, 2022 in the training room of Chippewa County Central Dispatch.

The following board members were in attendance: Commissioner Robert Savoie, County Administrator Kelly Church, Bay Mills Fire Chief Dan Wilcox, EMS Representative Jim Miller, CCSO Sheriff Mike Bitnar, and Sault Fire Chief Ed Miller.

Others present: Dr. Terry Heyns, Director Greg Postma & Operations Manager Tammy Peyton.

Roll call noted. No introductions needed.

Updated the tentative date for the next meeting to 12-28-22 in the agenda depending upon discussion by members. No other additions or deletions to the agenda.

**MOVED** by Jim Miller and supported by Terry Heyns to approve the meeting agenda for October 31, 2022. **Motion carried.**

**MOVED** by Kelly Church and supported by Dan Wilcox to approve the meeting minutes of the August 29, 2022 meeting. **Motion carried.**

Revenue and expenditures were reviewed from the past two months with a note that the revenue is down on this report but shortly after printing it, we received quite a bit of surcharge money and revenue sharing from the state that will be reflected in our next meetings packet. **MOVED** by Mike Bitnar and supported by Ed Miller to accept the total expenditures of \$16,218.20 with revenue of \$24,554.18. **Motion carried.**

**Public comment-** No public comment.

**(A) BI-MONTHLY REPORTS-** Included for member review and discussion are the Bi-Monthly Call Volume Reports and Activity Reports for September and October 2022. It's been a busy summer but it seems to be slowing down between seasons now, especially on Mackinac Island. Also spoke on the different type of calls that add to the CCSO complaint numbers. Discussion.

**(B) ADMIN PHONE PROJECT-** Currently working through a few issues on this and hopefully nearing completion soon. Discussion.

**(C) NEW RECORDER INSTALLATION-** We have our new Eventide Recorder here at the center and just waiting for the install- hopefully within the next few weeks.

**(D) UP911 AUTHORITY CAD PROJECT-** Update given on the regional project to

select a new CAD system. Demonstrations from different vendors still continuing, with our most recent demo being from CLEMIS. Advised members that our UP911 Authority approved CCE Central Dispatch to join our regional CAD group since they are also looking at getting a new CAD system. Questions and Discussion by board members.

**(E) CYBER SECURITY SEMINAR COMPLETE-** Approximately 35 participants in Chippewa County attended this seminar. Creation of a new cyber security 'taskforce' here in Chippewa County to meet possibly monthly or bi-monthly to address continually changing information/updates regarding cyber threats. Kelly Church also advised that this is a concern from the County's insurance carrier as well. Discussion.

**(F) ARES/AUXCOMM-** New change by the state for AUXCOM members in regards to vetting members discussed. Also noted that Brian Lavey will be resigning as the EC for our local group in 2023.

**(G) MI-TIME TRAINING –** Two sessions (day and evening) were held at Dispatch recently with approximately 30 attendees.

**(H) DELAY IN PAGE GATE/ACTIVE ALERT NOTIFICATIONS –**Andy Primeaux, 911 Director from Menominee County is taking on the task of working on this fix, for our regional group, with the cell phone carriers.

**(I) OPERATIONS MANAGER REPORT-**

- Staffing at Central- We are currently at 10 full time dispatchers. We also added one 79-hour position with Char Taylor coming back to work part time to cover some gaps and scheduled leaves. She started back with us on 10/6/22. We have two trainees currently- Lisa McClusky who started on 9/6/22 and Keeli Kennedy who started on 10/10/22.
- Training- The addition of the part time position will also help cover shifts so we will be able to get our staff trained per the State of Michigan's requirements. Discussion.
- CTO- The returning part timer is also a certified training officer and will be able to assist in training new employees. Per the Dispatchers union, this is no problem for them and Greg Postma will draft a policy in regards to this.
- Greg Postma discussed General Order changes and inquired how to present these changes to the board. Kelly Church advised that they can all be brought to the Organizational Meetings for approval.
- Also creating a new policy for the 988 Suicide Hotline 11/10/22. Governor Whitmer approved mental health transports to fall under the County Board of Commissioners. Discussion.

**(J) CROSS TRAINING FIRE/EMS/DISPATCHERS-** We are getting back to job shadowing like we did pre-covid. It's great to have our staff see what it's like on the other side of the radio- and vice versa. Sault Fire has scheduled their newer staff to come out and sit along with dispatchers. Newer dispatchers will be sent to Sault Fire to job shadow them as well.

**(K) 911 OUTAGES IN SEPTEMBER-** Discussed the outages and the need for redundancy. Jim Miller provided some additional insight to the events. Discussion by members.

**(L) LETTERS OF SUPPORT –** Included for members to review are letters of support for PFN and Cloverland in regards to their applications to the National Telecommunications and Information Administration (NTIA) Enabling Middle Mile Broadband Infrastructure Program.

**(M) WRECKER CONCERNS-** Wreckers expressed their frustration in regards to officers cancelling their services after they've been enroute or are almost there. Discussion.

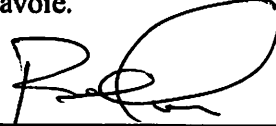
**(N) BOARD APPOINTMENTS-** Reminded members that we have these coming up.

**(O) NEXT MEETING DATE-** Was looking at possibly 12/28/22 as the next meeting date. Members discussed and agreed that it's too hectic with the holidays during that time and decided that we will meet the week earlier. Next meeting set for 12/19/22.

**Committee Member Comments:** Nothing additional.

**MOVED** by Mike Bitnar and supported by Dan Wilcox to adjourn. The meeting was adjourned at 1549 hours, by Chairman Robert Savoie.

  
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Tammy Peyton

  
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Robert Savoie, Board Chairman