

Job Posting

February 19, 2026

Position Title: PART-TIME Registered Nurse

Pay Rate: \$26.12 per hour

Division: Personal & Family Health

Union: Michigan Nurse's Association

Job Summary:

Ensures that quality nursing care is rendered to all patients in accordance with Michigan Nurse Practice Act, the Health Department and Public Health Service Division standards. Maintains a safe care environment for clients. Demonstrates leadership skills. Participates in mentoring program to help expand and strengthen base of epidemiology and public health nursing. All clinic public health nurses are responsible for communicable disease reporting, collection of data and follow-up.

Essential Functions:

- Formulates a written care plan with assigned patients and/or significant other.
- Provides health care teaching in relation to client's condition/needs.
- Ensures client identification prior to the administration of drugs, treatments, or immunizations. Adheres to the six rights of medication administration: drug, client, time, dose, route and documentation.
- Ensures the collection, labeling, and delivery of specimens.
- Participates in implementation of new policies and procedures, forms and other planned changes to improve client care.
- Participates in staff meetings, patient conferences, nursing committees, task force activities, and discharge planning.
- Participates in weekend and evening work, as needed, for client services.
- Confers with other disciplines, coordinates client care and team function, and refers to community resources according to prioritized needs.
- Speaks to groups in area to increase visibility of Health Department services and to meet area needs.
- Represents Health Department in community at designated conferences, workshops, professional meetings, health fairs, etc. utilizing Health Department booth display where appropriate.
- Maintains certification and credentialing.
- Participates in required and voluntary continuing education programs to reach professional growth objectives.

- Provides or assists with in-service education and orientation of new and existing staff, and students.
- Identifies the health status of assigned clients including physical, social and emotional needs. Identifies and evaluates patient and family learning needs, ability and readiness to learn and documents appropriately.*

(*This is not a complete list of job duties. For a complete list, please request job description.)

Education, Training, Experience, Certification/Licensure:

Education: Graduation from an accredited school of nursing; Current State of Michigan nursing licensure, or eligibility for licensure with application for temporary license; Public Health nursing experience; ANA CHN Certification preferred, but not required.

Experience: 2 years working in medical/surgical facility, preferred but not required.

Other Requirements: Current CPR certification. Possession of a valid Michigan driver’s license. Ability to provide own transportation.

Physical Requirements: [This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:

- Stooping and bending to examine children and adults.
- Climbs stairs to access clients in their homes.
- Ability to travel throughout the county to various clinic locations.
- Ability to access clients in their homes.
- Ability to access office files.
- Ability to enter and access information using a computer.
- Lifts and carries various materials and supplies to locations where services are delivered.
- Ability to carry and lift small children and equipment such as computers weighing up to 40 lbs.

Working Conditions:

- Significant travel to various destinations within assigned work area.
- Frequent exposure to inclement weather conditions.
- Irregular work hours
- Works in office conditions and travels throughout community to work in homes and other locations where services are delivered.
- Exposure to environmental hazards.
- Handles household hazardous waste materials.
- Exposure to communicable diseases and blood and other bodily fluids.

Work Contact Group:

- All departments
- Member of interdisciplinary team

Interested applicants may apply by submitting an application and a resume to Jill Schaefer, Executive Assistant, jschaefer@chippewacountyymi.gov. The application may be found on our website at <https://www.chippewahd.com/general-5>. EOE. The position will remain open until filled.