

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

July 14, 2026

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, July 14, 2026, at the Chippewa County Building in Sault Ste. Marie, Michigan. Finance Chairman Shackleton called the meeting to order at 4:30 p.m. with a quorum present.

MEMBERS PRESENT: Scott Shackleton, Jim Martin, Justin Knepper, Damon Lieurance, and Jim Traynor

MEMBERS ABSENT: None

OTHERS PRESENT: Karen Senkus, Tim Moher, Julieta Turon, Cady Bauers, and Kelly Church

Approval of the Agenda

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee reviewed the Treasurer's Investment report and the travel requests. No action is required.

AGENDA ITEMS

Health Department – Request to change credit card to Central Savings Bank - \$20,000.00 limit

The Committee reviewed a request from Health Officer Karen Senkus, to switch their current credit card from Comdata to a credit card at Central Savings Bank with a limit of \$20,000.00.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to approve and authorize the Health Department request to change credit card providers and to open an account with Central Savings Bank with a limit of \$20,000.00, as presented and requested. On a voice vote, the motion CARRIED.

Health Department – Pink Ribbon Request #2 \$3,500.00

The Committee reviewed request #2 for FY2026 in the amount of \$3,500.00, the diagnoses and medical expenses have been verified by the Health Officer.

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to approve and authorize Pink Ribbon payment #2 in the amount of \$3,500.00, as presented. On a voice vote, the motion CARRIED.

Health Department – Close Central Savings Bank Health Department Payroll Checking Account and transfer to general checking – Account is no longer required.

The Committee reviewed a request from Health Department Finance Director DJ Welton to close the Health Department's payroll checking account which is no longer required because payroll is not processed independently of the County and to transfer the funds into the County's general checking account.

It was moved by Commissioner Knepper, supported by Commissioner Martin, to approve and authorize the request to close the Health Department payroll account at Central Savings Bank and to transfer the funds to the County's general checking account. On a voice vote, the motion CARRIED.

Office of Emergency Services/E 9-1-1 – MOU between Chippewa Count Emergency Management/Central Dispatch 9-1-1 and Eastern Upper Peninsula Amateur Radio Club (EUPAR)

The Committee reviewed a request for Director Greg Postma to authorize a Memorandum of Understanding between Chippewa County Emergency Management/Central Dispatch and the Eastern Upper Peninsula

Amateur Radio Club (EUPAR) a Michigan nonprofit corporation operating as Chippewa County ARES/AUXCOMM. The agreement recognizes the value of the cooperation to enhance emergency communication in Chippewa County through the EUPAR operators during critical situations as well as give authorization to install, operate and maintain amateur radio equipment on County-owned or controlled radio tower sites with applicable FCC rules and regulations.

It was moved by Commissioner Martin, supported by Commissioner Traynor, to approve and authorize the MOU between Chippewa County Emergency Management/Central Dispatch 9-1-1 and Eastern Upper Peninsula Amateur Radio Club (EUPAR), to officially recognize and authorize EUPAR's role with Emergency Management. On a voice vote, the motion CARRIED.

Prosecuting Attorney – Victims' Rights FY27 Funding \$91,695.00

General Grant \$89,180.00

Victim's Needs \$2,515

The Committee reviewed the estimates for the FY2027 Victim Rights Unit grant totaling \$91,695.00, which is \$1,200.00 less than FY2026 funding.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to authorize and approve acceptance of the FY27 Allocation for the Prosecutor's Victim Rights Unit Grant totaling \$91,695.00 (General grant \$89,180.00 and Victim Needs \$2,515.00), as presented. On a voice vote, the motion CARRIED.

Treasurer – Secure Rural Schools Election

The Committee reviewed the FY26 Forest Service payments to States, Public Law 117-58, with an option for the County Treasurer to change our payment election between the Secure Rural School and 1908 Act; the County is currently splitting the payment 80% Title I, 13% Title II and 7% Title III. Based on additional information and research, County Treasurer Jenni Pace decided to go with 80% Title I, 1% Title II and 19% Title III.

It was moved by Commissioner Martin, supported by Commissioner Lieurance, to acknowledge the Treasurer's Secure Rural School election to 80% Title I, 1% Title II and 19% Title III for the State payments. On a voice vote, the motion CARRIED.

Surveyor – Release 2027 Chippewa County Plat Book RFQ

The Committee reviewed the request for quotations for the preparation, publication and production of the 2027 Chippewa County Plat Book from Surveyor Robert Laitinen. Discussion regarding physical and digital copies of the plat books took place and follow up indicates that all U.P. Counties offer both types of copies at various costs.

It was moved by Commissioner Lieurance, supported by Commissioner Martin, to approve and authorize the release of the 2027 Chippewa County Plat Book Request for Receiving Quotes, as presented. On a voice vote, the motion CARRIED.

Administration – Materials Management Planning – Round 2 Funding Request

The Committee reviewed the Round 2 funding request for the Materials Management Planning grants from EUP Regional Planning CEO, Jeff Hagan, funds not expended in Round 1 will be rolled over to Round 2 and the Round 2 funding request is due by July 31, 2026. The Round 2 funding will go through July 2027, for plan development and final approval, after which time the project will move to the implementation phase of the plan. EUP Regional Planning is seeking approval to move forward with Round 2 Award amount of \$135,360.51 for Chippewa County, including rollover from Round 1.

It was moved by Commissioner Traynor, supported by Commissioner Knepper, to approve and authorize the Round 2 funding request of \$135,360.51 for Chippewa County for the Materials Management Planning Grant through EUP Regional Planning. On a voice vote, the motion CARRIED.

Administration – MEDC-CDBG Annual Reporting – Program Income \$56,186.00

The Committee was updated and reviewed the annual Program Income Certification for the MEDC-CDBG Form 8-H; during the period 7/1/2025 to 6/30/2026 – the County received \$56,186.00 in early payoffs from prior Community Home Improvement Loans. If the funds were below \$35,000, they could be transferred back to the GF, since there are over \$35,000 the funds will be returned to the MEDC.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, acknowledged and accepted the Program Income Certification from 7/1/2025 to 6/30/2026; the Single Audit Certification and payment of \$56,186.00 to the State of Michigan for Program Year 2026. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts – June County

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to recommend the approval of June bills and payroll: general claims \$463,548.02, other fund claims \$1,202,355.85, payroll \$886,387.88 total claims \$2,552,291.75, to approve mid-year budget amendments and to approve the beginning fund balance from the FYE 12/31/2025 Audit, as presented and to acknowledge the various monthly financial reports. On a voice vote, the motion CARRIED.

7/14/2026		Chippewa County				
		Budget Amendments				
General Fund - Revenue			Original Budget	Amended Budget	Change	Description
101-000-676.265	Building & Grounds	2025 Water Line Break/Flood	500.00	175,500.00	175,000.00	2025 Water Line Break/Flood
101-000-507.716	Regional Planning	MMP Grant	0.00	88,392.50	88,392.50	MMP Grant
101-000-676.282	Elections	Reimbursement	5,000.00	25,000.00	20,000.00	Increased Reimbursement
101-000-676.301	Sheriffs Office	Reimbursement	50,000.00	90,000.00	40,000.00	Academy Stipend
Special Funds - Revenue						
238-000-715.000	School Resource Officer	Contribution Rudyard Schools	0.00	75,000.00	75,000.00	Rudyard School SRO Agreement
261-000-676.801	911 Emergency Telephone	Tech Account	30,200.00	40,200.00	10,000.00	Increased Expenses & Revenue
General Fund - Expenditures						
101-228-727.000	Information Systems	Supplies	1,000.00	2,000.00	\$ 1,000.00	Increased supplies (proxy cards)
101-228-729.000	Information Systems	Postage	350.00	1,350.00	\$ 1,000.00	Increased postage
101-265-936.001	Building & Grounds	2025 Water Line Break/Flood	0.00	180,000.00	\$ 180,000.00	Line Break December 2025
101-265-937.000	Building & Grounds	Courthouse Maintenance	10,000.00	16,000.00	\$ 6,000.00	Line Break Portion not covered by MMRMA
101-265-979.000	Building & Grounds	Machinery & Equipment	0.00	40,000.00	\$ 40,000.00	Kabota Tractor Approved in FY25; delivered in FY26
101-266-801.000	Legal Services	Legal Services	75,000.00	100,000.00	\$ 25,000.00	Wayside Payments started
101-277-729.000	Jury Board	Postage	10,500.00	12,700.00	\$ 2,200.00	Increased Cost of Postage
101-289-706.000	Friend of the Court	Overtime	0.00	2,000.00	\$ 2,000.00	Requested during staff changes
101-301-957.000	Sheriffs Office	Education/Training	8,000.00	48,000.00	\$ 40,000.00	Academy Expenses
101-648-802.000	Medical Examiner	Dues & Subscriptions	325.00	450.00	\$ 125.00	Additional Cost & Additional Staff added
101-682-955.682	Veteran's Affairs	Flags	5,700.00	6,700.00	\$ 1,000.00	Increased Cost
101-713-861.000	Surveyor's Office	Conventions/Seminar	800.00	900.00	\$ 100.00	Increased Costs
101-716-801.507	Regional Planning	MMP Grant	0.00	88,392.50	\$ 88,392.50	MMP Grant
Special Funds - Expenditures						
238-000-715.000	School Resource Officers	Fringes	16,334.24	83,334.24	\$ 65,000.00	Increased fringe/staff
280-000-745.00	Animal Shelter Millage	Uniforms	0.00	100.00	\$ 100.00	Not Previously Budgeted
285-000-955.000	Animal Shelter Donations	Paypal Fees	100.00	1,000.00	\$ 900.00	Paypal Fees Increased Donations
254-000-832.001	Opioid Settlement	Opioid Recipient	0.00	29,500.00	\$ 29,500.00	Face Addiction Now (FAN)
254-000-832.002	Opioid Settlement	Opioid Recipient	0.00	18,500.00	\$ 18,500.00	Mental Health Court
254-000-832.004	Opioid Settlement	Opioid Recipient	0.00	45,000.00	\$ 45,000.00	Community Action Agency
254-000-832.005	Opioid Settlement	Opioid Recipient	0.00	45,000.00	\$ 45,000.00	Great Lake Recovery
261-000-801.261	911 Emergency Telephone	Tech Account	30,200.00	40,200.00	\$ 10,000.00	Increased Expenses & Revenue

Committee Comments

Commissioner Traynor indicated that he had a Neebish Island constituent reach out regarding the lack of EUPTA not following their by-laws with regards to the lack of the Advisory Committee, never being established. Commissioner Knepper added that he thought it would be helpful to both the EUPTA Board and the Board of Commissioner if the Committee were established.

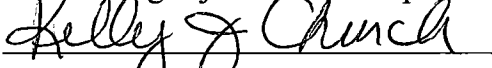
Chairman Comments

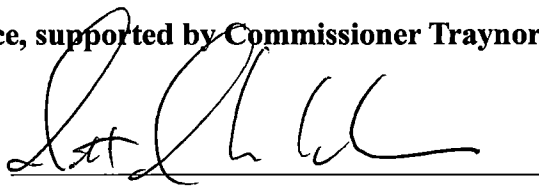
No additional comments were offered.

Adjourn

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to adjourn.

The meeting adjourned at 4:44 p.m.


Kelly J. Church, Recorder


Scott Shackleton, Chairman