



**CHIPPEWA COUNTY  
BOARD OF COMMISSIONERS  
FINANCE, CLAIMS AND ACCOUNTS COMMITTEE**

*Scott Shackleton, Chairperson*

**NOTICE OF MEETING**

The Chippewa County Board of Commissioners Finance, Claims and Accounts Committee  
will hold a regular meeting on Tuesday, May 13, 2025, beginning at 4:30 p.m.  
in the Chippewa County Building 91<sup>st</sup> District Courtroom, (or Circuit Courtroom, if necessary)  
in Sault Ste. Marie, Michigan.

**AGENDA AMENDED**

**1. CALL TO ORDER AND ROLL CALL**

**2. ADDITIONS / DELETIONS TO THE AGENDA**

**3. APPROVAL OF THE AGENDA**

**4. PUBLIC COMMENT**

**5. CORRESPONDENCE AND INFORMATION ITEMS – no action required**

- 1. Investment Report (added to packet)
- 2. Visa Billings .....1
- 3. Travel Request .....2
- 4. OPEB/DTRF Quarterly Report.....3

**6. AGENDA ITEMS**

**1. Health Department**

- a. Pink Ribbon Program
  - i. Update Policy 1.99.013, set limit to \$3,500.00 .....8
- b. Pink Ribbon Requests
  - i. #25-01 - \$3,500.00 .....11
  - ii. #25-02 – 713.71 .....12
- c. Write-Offs - \$50,243.09 .....13
  - i. Public Health \$10,917.16 .....18
  - ii. SHACC \$6,209.82.....20
  - iii. Home Health \$21,415.30 .....21
  - iv. Hospice \$11,700.81 .....21

**2. NorthCare FY2026 Liquor Tax Funds Request – Limited to \$32,991.98**

- a. CCHD – Harm Reduction Program - \$13,691.00.....22
- b. 50<sup>th</sup> Circuit Court Drug Court - \$19,300.17 .....25

3. 50<sup>th</sup> Circuit Court
  - a. Drug Court – Michigan Drug Court Grant Program \$85,000.00 .....28
4. Veterans Affairs
  - a. MVAA move \$12,000.00 wages to outreach.....29
5. Sheriff's Office
  - a. Accept, Authorize and Budget – TC Energy Build Strong Grant \$5,840.00 for Life Saving Boat Equipment .....31
6. Animal Shelter
  - a. Release Request for Proposals for Veterinary Services .....33
7. Information Systems
  - a. Central Server Bid Summary and request to approve quote .....40
  - b. FedRAMP Package Access Request – Authorize signature to meet CJIS (Criminal Justice Information Services) requirements.....49
8. Building & Grounds
  - a. Wolverine Power System – Replace Radiator \$15,425.04 (added to packet)
9. Medical Examiner
  - a. Medical Examiner Services – Kyle Raycraft, M.D. (added to packet)

## **7. FINANCE**

1. Claims and Accounts
  - a. County and Health Department - May .....56
  - b. Financial Reports (emailed)

## **8. COMMITTEE COMMENTS**

## **9. CHAIRPERSON'S COMMENTS**

## **10. ADJOURN**

Investment Report  
APRIL 2025

Bank	Yield	Yield	Total C.D.'s
First National Bank of America	101	4.19	285,978.85
CIBC-CDARS	101	3.85	2,227,123.15
Total Investments on Common Bank Account			2,513,102.00
NOW ACCOUNT	Common Bank Checking		2,768,664.82
Nicolet Bank	Checking 521	001-002	3,241.41
Huntington Bank	520	001-001	156,162.32
Nicolet Bank	516	003-000	30,125.28
Huntington Bank-ICS	101,516,521,522	3.75	14,443,185.23
Total Common Bank Account			17,401,379.06
Other Fund C.D's			
CIBC Bank-CD	516	4.90	250,000.00
GOLDMAN SACHS	516	5.10	250,000.00
Key Bank	516	4.20	250,000.00
BANK OF AMERICA	516	4.20	250,000.00
Morgan Stanley	516	4.15	250,000.00
US Treasury	521	3.70	531,269.19
NICOLET WEALTH	521	4.25	504,375.00
CIBC-CDARS	516	4.00	608,790.98
NICOLET BANK	516	4.25	532,202.42
Other Fund Investments			
Total Other Funds			3,426,637.59
Grand Total			20,828,016.65
G.F.-CSB-NOW Int. Earned as of April 30, 2025			18,230.16
General Fund Interest Earned as of April 30, 2025			194,974.92
DTRF/Other Interest Earned as of April 30, 2025			92,246.63
Total Interest Earned to Date			305,451.71



GENERATORS & MOBILE POWER PRODUCTS  
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24/7  
EMERGENCY  
SERVICE

1.800.485.8068  
WOLVERINEPOWER.COM

Wolverine Power Systems  
3229 80th Avenue  
Zeeland MI 49464  
(800) 485-8068

## Quote

Order Number: 0739954  
Order Date: 5/8/2025  
Salesperson: WPG  
Customer Number: CHI005

### Sold To:

CHIPPEWA COUNTY SHERIFF DEPT.  
325 COURT STREET  
SAULT SAINTE MARIE, MI 49783

### Ship To:

CHIPPEWA COUNTY SHERIFF DEPT  
325 COURT STREET  
SAULT SAINTE MARIE, MI 49783

Updated  
Quote

### CONFIRM TO:

Phone: (906) 635-6355 Fax: (906) 635-6336

Page: 1

Customer P.O.	Ship VIA	F.O.B.	Terms
			Due Upon Receipt

Item Description	Unit	Ordered	UnitPrice	Amount
THIS IS A QUOTE TO PERFORM THE FOLLOWING WORK DURING OUR NORMAL BUSINESS HOURS:				
-REPLACE RADIATOR				
-REPLACE RED BATTERY JUMPER CABLE				
-REPLACE RADIATOR CAP				
-REPLACE RADIATOR HOSES				
-REPLACE OIL DRAIN HOSE AND CLAMPS				
-REPLACE HEATER HOSES				
-REPLACE COOLANT				
***THIS WORK REQUIRES (2) TECHNICIANS				
***INCLUDES LTL FREIGHT FEES				
RADIATOR 13.3L CAC REPLACEMENT	EACH	1.00	10,209.74	10,209.74
BATT JUMPER CABLE RED 48"	EACH	1.00	122.39	122.39
CAP RADIATOR 14PSI	EACH	1.00	16.49	16.49
2" FLEXIBLE HOSE (33"L)	EACH	1.00	104.36	104.36
HOSE LOWER RADIATOR 13.3 CAC	EACH	1.00	62.59	62.59
5/8 BLOCK HEATER HOSE (FOOT)	FT	10.00	7.50	75.00
COOLANT, 1 GAL GREEN 50/50 ANTIFREEZE ETHYLENE GLYCOL	GAL	8.00	10.80	86.40
CLAMP HOSE #8 .53-1.00	EACH	2.00	2.89	5.78
HOSE COOL 5/8 ID 100R6	EACH	1.00	32.29	32.29
MISCELLANEOUS SHOP SUPPLIES	EACH	1.00	60.00	60.00
LABOR (NRS) - 2 TECHS		12.00	200.00	2,400.00
TRIP CHARGE (NRS) - 2 TECHS		2.00	975.00	1,950.00

Continued



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\*\*\*TRAVEL AND MILEAGE ESTIMATES ARE CALCULATED AS A ROUND-TRIP FROM OUR CLOSEST BRANCH LOCATION. ACTUAL CHARGES WILL NOT EXCEED THESE ESTIMATES FOR THIS QUOTED WORK.\*\*\*

THIS QUOTE IS VOID AFTER 15 DAYS AND IS SUBJECT TO PARTS AVAILABILITY. THIS QUOTE DOES NOT INCLUDE ADDITIONAL REPAIRS TO UNFORESEEN DAMAGE OR ADDITIONAL LABOR CAUSED BY CIRCUMSTANCES OUTSIDE OF OUR DIRECT CONTROL. UNLESS SPECIFICALLY LISTED ABOVE, THIS QUOTE DOES NOT INCLUDE ANY PRIOR SITE VISITS OR WORK. CUSTOMER IS RESPONSIBLE FOR ANY AND ALL RESTOCKING FEES, FREIGHT CHARGES, NON-RETURNABLE PARTS AND/OR MATERIALS UPON APPROVING THIS QUOTE AND WILL BE CHARGED ACCORDINGLY IF THIS ORDER IS CANCELLED FOR ANY REASON PER OUR STANDARD RETURN POLICY, WHICH CAN BE FOUND AT [HTTPS://WOLVERINEPOWER.COM/RETURN-REFUND-POLICY/](https://wolverinepower.com/return-refund-policy/) ON OUR WEBSITE. A 3% PROCESSING FEE WILL BE APPLIED TO ALL ORDERS OF \$5,000 OR MORE THAT ARE PAID FOR BY CREDIT CARD. WOLVERINE POWER SYSTEMS IS NOT LIABLE FOR LOSSES OR ANY CONTINGENT LIABILITIES ARISING FROM THE OPERATION OF THIS SYSTEM OR THE FAILURE OF THIS SYSTEM TO OPERATE.

APPROVED BY (Please Print): \_\_\_\_\_

CUSTOMER SIGNATURE: \_\_\_\_\_

## GENERATOR SALES - SERVICE - RENTALS - PARTS

Net Order:	15,125.04
Less Discount:	0.00
Freight:	300.00
Sales Tax:	0.00
Order Total:	15,425.04



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## Quote

Order Number: 0739954  
Order Date: 11/23/2024  
Salesperson: WPG  
Customer Number: CHI005

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CHIPPEWA COUNTY SHERIFF DEPT.  
325 COURT STREET  
SAULT SAINTE MARIE, MI 49783

### Ship To:

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*Proar  
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5/8 BLOCK HEATER HOSE (FOOT)	FT	10.00	7.50	75.00	
COOLANT, 1 GAL GREEN 50/50 ANTIFREEZE ETHYLENE GLYCOL	GAL	8.00	10.80	86.40	
CLAMP HOSE #8 .53-1.00	EACH	2.00	2.69	5.38	
HOSE COOL 5/8 ID 100R6	EACH	1.00	31.49	31.49	
MISCELLANEOUS SHOP SUPPLIES	EACH	1.00	50.00	50.00	
LABOR (NRS) - 2 TECHS		12.00	190.00	2,280.00	
TRIP CHARGE (NRS) - 2 TECHS		2.00	875.00	1,750.00	

Continued



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APPROVED BY (Please Print): \_\_\_\_\_

CUSTOMER SIGNATURE: \_\_\_\_\_

## GENERATOR SALES - SERVICE - RENTALS - PARTS

Net Order:	14,745.55
Less Discount:	0.00
Freight:	175.00
Sales Tax:	0.00
Order Total:	14,920.55

# **AGREEMENT**

**between**

**CHIPPEWA COUNTY**  
**(referred to as "County")**

**AND**

**KYLE RAYCRAFT, M.D.**  
**(referred to as "Raycraft")**

**For Medical Examiner Services**

**May 15, 2025 through December 31, 2026**

**1. PURPOSE**

To provide backup Medical Examiner services in Chippewa County.

**2. CHIPPEWA COUNTY RESPONSIBILITIES**

- a. Reimburse Raycraft at the rate of \$125.00 per decedent.
- b. Reimburse Raycraft for costs related to travel required for on scene investigation including mileage paid at the IRS approved rate.

**3. RAYCRAFT RESPONSIBILITIES**

- a. The position is on-call 24 hours/7 days per week when acting as Medical Examiner.
- b. Organize and assume overall responsibility for duties related to Medical Examiner work. Includes but is not limited to: authorizing autopsies and cremation permits, finalizing death certificates, death investigations.

**4. TERM**

This Agreement shall commence on the Effective Date and shall continue until December 31, 2026 for the Medical Director/Medical Examiner services. Either Party may terminate this Agreement by providing the other Party with at least sixty (60) days prior written notice.

**5. IMMEDIATE TERMINATION**

Notwithstanding Sections 5 and 6, and without limiting the remedies available to either party at law or equity, upon a material breach of any provisions found within the Agreement, either Party retains the right to immediately terminate this Agreement.



6. **MISCELLANEOUS**

- a. The signatories to this Agreement represent to one another that each has the legal authority to sign this document and bind the Parties.
- b. This Agreement shall be construed in accordance with the laws of the State of Michigan.
- c. This Agreement and its attachments constitute the entire agreement between the Parties and any prior understanding or representation of any kind preceding the Effective Date of this Agreement shall not be binding upon either Party except to the extent incorporated into this Agreement.
- d. Any modification of this Agreement or additional obligation assumed by either Party in relation to this Agreement will be binding if evidenced in writing and signed by both Parties.
- e. This Agreement shall be enforceable only by the Parties. No other person shall have the right to enforce any of the provisions of this Agreement, which is not intended to create any third-party beneficiary rights.
- f. The invalidity of any portion of this Agreement shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the Parties agree that the remaining provisions shall not be affected but shall be enforceable to the fullest extent permitted by law.
- g. The headings of the sections and paragraphs contained in this Agreement are for convenience and reference purposes only and shall not be constructed as affecting the interpretation or meaning of the terms and conditions of this Agreement.
- h. This Agreement may be executed in multiple counterparts, each of which will be deemed an original and all of which together will be one and the same instrument.
- i. All notices and formal communications required or permitted under this Agreement shall be made in writing and shall be deemed to be duly provided if sent by first class mail, postage prepaid and addressed as follows:

If to COUNTY: Chippewa County Administrator  
319 Court Street  
Sault Ste. Marie, MI 49783

If to RAYCRAFT: Kyle Raycraft  
136 Water Street  
Sault Ste. Marie, MI 49783

The above address may be changed by providing notice pursuant to this paragraph.

- j. The parties to this agreement recognize that Chippewa County is a public entity and is subject to all laws concerning public disclosure including but not limited to the State Open Meetings and Freedom of Information Act.

7. **NONDISCRIMINATION**

- a. In performing their duties and responsibilities under this Agreement, the Parties shall comply with all applicable federal and state laws, rules and regulations prohibiting discrimination.
- b. Neither Party shall discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status as required by the Elliott Larsen Civil Rights Act. 1976 PA 453, as amended.
- c. Any breach of this Section shall be regarded as a material breach of this Agreement and may be a cause for immediate termination by the non-breaching party.

The Parties have made this Agreement as of the Effective Date set forth above.

**CHIPPEWA COUNTY**

\_\_\_\_\_  
By: Jim Martin  
Its: Chairperson

\_\_\_\_\_  
Date

**Kyle RAYCRAFT, M.D.**

\_\_\_\_\_  
By: Kyle Raycraft, M.D.

\_\_\_\_\_  
Date