

**CIRCUIT COURT
FOR THE
FIFTIETH JUDICIAL CIRCUIT COURT OF MICHIGAN**



JAMES P. LAMBROS
Chief Circuit /
Family Division Judge

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Sault Ste. Marie, Michigan 49783
(906) 635-6338
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IRENE F. SEMASKY
Court Administrator

STEPHANIE BUMSTEAD
Court Recorder
Scheduling Clerk

JEANNIE M. GOESCHEL
Judicial Secretary
Court Recorder

50TH JUDICIAL CIRCUIT COURT

VIRTUAL COURTROOM MEETING INFORMATION

If you are unable to attend your court hearing in person, there is the option to attend remotely through Zoom. If you are attending remotely, it is your responsibility to advise your attorney or the court (if you do not have any attorney) how you will be attending.

It is your obligation and responsibility to ensure you have the equipment and networking needed for a successful call. If you are unable to appear, you must contact your attorney or the court if you do not have an attorney.

Technical Responsibilities: The court does not provide technical assistance for testing or troubleshooting. In addition, the court does not provide time during court proceedings to troubleshoot issues. It is your responsibility to ensure that your connection works before your court date.

Testing Windows, Apple, or Android Devices: Directions for testing your device and networking prior to the proceeding can be found at <https://support.zoom.un/hc/en-us/articles/201362313>.

Technical Support: The court uses Zoom meeting services for the virtual courtroom experience. If you are having technical issues with your equipment, you should review zoom training and support materials at Zoom.us. ***Please understand Zoom is an independent service provider and will have no knowledge of your court case or legal issues.***

Local Court Policy:

- The call is a court proceeding, which is an extension of the courtroom and appropriate conduct and attire is required.
- Remote participants should use a good Wi-Fi connection or a substantial LTE mobile data plan to ensure a quality connection. (Note: mobile data use may incur substantial cellular carrier charges, which are the responsibility of the remote participant.)
- Remote participants must use a private and quiet room that will be free from interruptions. Outdoor, car or public places are not permitted. Also, video courtroom hearings need good, consistent lighting, so avoid rooms with bright windows and/or back lighting.
- Remote participants must place their mobile device on a solid surface with the camera at eye level. Please do not hand hold mobile devices and do not lay phones or tablets flat on a desk or table.
- Remote participants should take time prior to the call to become familiar with the controls and test the mic, speaker, and video controls.
- If the court determines the quality of the video courtroom hearing is not acceptable, it has the right to end the hearing.
- The Judge has full power over remote participants as if they were present in the physical courtroom.

Connecting to the Virtual Courtroom at the time of the Proceeding:

- Polycom Systems: Dial 162.255.37.11##3861556181
- Desktops and Laptops: Go to zoom.us, click on join a call, join the meeting using meeting ID number: 3861556181
- Windows, Android, and Apple Devices: Install the Zoom App from the App Store or Play Store prior to the call. At the time of the call, launch the Zoom App and join the meeting using meeting ID number: 3861556181
- Phone Call (***no video***): Call (646) 876 9923 and enter Meeting ID: 3861556181