CHIPPEWA COUNTY
BOARD OF COMMISSIONERS

Regular Session
March 11, 2021

The Chippewa County Board of Commissioners met in regular session on Thursday, March 11, 2021, at 4:30 p.m. in the 91st District Courtroom.

Chairman Jim Martin called the meeting to order at 4:30 p.m. with a quorum present. The meeting was also available via Zoom. Commissioner Postula led the Pledge of Allegiance.

PRESENT: Commissioners Erik Baron, Ted Postula, Robert Savoie, Scott Shackleton, and Chairman Jim Martin

ALSO, PRESENT: Sheriff Mike Bitnar, Karen Senkus, Lana Steinhaus, Deputy Administrator Kelly Church and Cathy Maleport, Clerk. Present via Zoom: Don McLean Les Townsend, Emil Mattson, Taylor Worsham, Suzanne Lieurance, Missy Robbins, Tim Moher and Jim Yates.

ADDITIONS AND DELETIONS TO THE AGENDA
It was moved by Commissioner Savoie, seconded by Commissioner Postula, to add the March 11, 2021 Personnel Meeting Minutes under Standing Committee Reports 11b to the agenda.

It was moved by Commissioner Shackleton, seconded by Commissioner Baron, to approve the agenda as amended with the addition of the Personnel Meeting Minutes. On a voice vote, the motion carried.

APPROVAL OF COUNTY BOARD MINUTES
It was moved by Commissioner Savoie, seconded by Commissioner Baron, to approve the February 11, 2021 Regular Board Meeting minutes as presented. On a voice vote the motion carried.

CORRESPONDENCE RECEIVED IN THE CLERK'S OFFICE
It was moved by Commissioner Savoie, seconded by Commissioner Postula, to acknowledge the correspondence received in the clerk's office and forward as appropriate. On a voice vote, the motion carried.

PUBLIC COMMENTS
- Jim Yates, MSU Extension Veterans Program Instructor, appeared before the Board to share the many programs they offer.
- Tim Moher appeared before the Board to address his concerns with what he believes to be a conflict of interest.
- Emil Mattson appeared before the Board to note his grievances.

ADMINISTRATOR'S REPORT
Jim German - provided for informational purposes only - *no action items.*

OLD BUSINESS

(A) Jury Commission accept recommendation to appoint Karen McClenny to vacancy term expiring April 30, 2027; and Stephen Twardy to fil the vacancy, term expiring April 30, 2023.

It was moved by Commissioner Shackleton, seconded by Commissioner Baron, to accept the resignation from Mr. Ormsbee, and to appoint Karen McClenny and Stephen Twardy to the Commission

Karen McClenny will fill the vacancy expiring April 30, 2027, Mr. Twardy will fill the vacancy expiring April 30, 2023.

Chairman Jim Martin thanked all those that applied and welcomed them to apply for other openings as they become available.

On a voice vote, the motion carried.

NEW BUSINESS

(A) Resolution 2021-03 – 911 Fee Diversion

It was moved by Commissioner Savoie, seconded by Commissioner Postula, to adopt Resolution 2121-03 as follows:

RESOLUTION 2021-03
CHIPPEWA COUNTY BOARD OF COMMISSIONERS
911 FEE DIVERSION

WHEREAS, The Federal Communications Commission ("FCC") is accepting comments in its plan to eliminate the diversion of 911 fees for items it deems not directly related to the 911 process; and

WHEREAS, Michigan Public Act 32 of 1986 provides for each local 911 district to utilize 911 fees within certain limitations that are determined by the State and regularly audited for compliance with the limitations; and

WHEREAS, Under Michigan law, allowable uses include radio systems, paging systems, pagers, automatic vehicle location (AVL) systems, and mobile data computers (MDCs); and

WHEREAS, FCC proposed rules impinge upon Michigan's ability to determine the definition of allowable costs for 911 fees; and

WHEREAS, FCC proposed rules would eliminate the utilization of funds for radio infrastructure, mobile radios, portable radios, pagers, AVL systems and MDCs, critical to dispatching the 911 response; and

WHEREAS, the Chippewa County Board of Commissioners believe a broader use and interpretation of the phrase "directly related to the 911 process" should be adopted

to include the entire 911 dispatching communication process; and

WHEREAS, the Chippewa County Board of Commissioners believe that local decision making and local control regarding the utilization of 911 fees is paramount.

NOW, THEREFORE BE IT RESOLVED, that the Chippewa County Board of Commissioners supports a broader use and interpretation of the phrase "directly related to the 911 process" and support local decision making and local control regarding the utilization of 911fees.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: Commissioner Baron, Postula, Savoie Shackleton and Chairman Martin

NAYS: None

THE RESOLUTION WAS DECLARED ADOPTED.

(B) **Accept Resignation of Bradley Ormsbee from the Road Commissioner**
It was moved by Commissioner Shackleton, seconded by Commissioner Savoie, to accept the resignation of Mr. Bradly Ormsbee from the Road Commission, and thank him for his service. On a voice vote, the motion carried.

(C) **CCHD – Media Campaign – COVID vaccines - $13,959.00 from MDHSS Grant**.
It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to approve the Media Campaign on the COVID vaccines in the amount of $13,959.00 from the MDHSS Grant. On a voice vote, the motion carried.

STANDING COMMITTEE REPORTS

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES
March 4, 2021
Chairman – Commissioner Savoie

AGENDA ITEMS
Health Department – Pink Ribbon Request 21-01 - $2,392.70
The Committee reviewed a request to distribute Pink Ribbon funds in the amount of $2,392.70

It was moved by Commissioner Savoie, seconded by Commissioner Postula, to approve and authorize the Pink Ribbon Request 21-01 in the amount $2,392.70. On a voice vote, the motion carried.

Health Department – Write-offs
- **Home Health - $6,319.68**
- **Environmental Health - $1,145.00**
- **Public Health - $2,123.33**
- **Self-Pay-Dental- SHACC- $640.00**

The Committee reviewed the annual write-offs for the Health Department; these write-offs are for services provided through 9/30/2020 (more than 365 days old).

It was moved by Commissioner Savoie, seconded by Commissioner Baron, to approve the Chippewa County Health Department write-offs for services provided through 9/30/2020 as follows: Home Health and Hospice $6,319.68; Environmental Health $1,145.00; Public Health $2,123.33; and Self-Pay-Dental-SHACC $640.00. On a voice vote, the motion carried.

Health Department – CCHD Teamsters Local 406 Letter of Agreement – Wage Reopener
The Committee received and reviewed the letter of agreement between the CCHD and the General Teamsters Local Union No. 406, whereas the parties through negotiations and agreed to a 2.5% increase per hour for all classifications effective April 1, 2021. The agreement leaves all of the other terms and conditions of the current agreement unchanged.

It was moved by Commissioner Savoie, seconded by Commissioner Baron, to approve and authorize the Letter of Agreement between CCHD and the General Teamsters Local Union No. 406, showing a 2.5% hourly wage increase effective April 1, 2021. On a voice vote, the motion carried.

Health Department – MDHSS Funds for Vaccine Management -$330,906.00
The Committee received and reviewed information from MDHSS notice of award for "COVID Michigan Immunizations Supplemental" Grant FY21 in the amount of $330,906.00. The project will run January 1, 2021 and end September 30, 2021. These funds will be used to upgrade the current pharmaceutical refrigerator and freezer that houses vaccine; to replace the sensa phone systems that monitors the temperatures of the vaccines and alerts staff of fluctuations of temperatures and to purchase a Mass Vaccinations App. The Health Department is asking the bidding process be waived for these purchases due to the limited vendors for the specialized equipment. Annual support of $1,800.00 was recognized as a future expense that will not be grant covered.

It was moved by Commissioner Savoie, seconded by Commissioner Postula, to accept receipt of the COVID Michigan Immunizations Supplemental Grant in the amount of $330,906.00; to waive policy and approve the purchasing policy for the purchase of the Mass Vaccination App for $10,000.00; and to waive policy and approve the upgrade to the pharmaceutical refrigerator and freezer and sensa phone system. On a voice vote, the motion carried.

Health Department – Annual Food License Fee
The Committee held a discussion to see if there was a possibility of helping the County food establishments again this year, understanding that waiving them in FY2020 was a one-time option.

A discussion took place with Commissioner Shackleton stating that the Board waived the food license fee, in its entirety, last year because all the restaurants and bars were closed. He suggested that the Board give Restaurant and Bar owners a 50% discount on their annual food license fee with the idea that it would be the last, and that next year we go back to the total rate. Commissioner Shackleton further noted that the County would be receiving a significant amount of money coming with the latest COVID stimulus bill passed at the Federal level. In anticipation of that money coming, this is one way we can extend some relief to businesses.

It was moved by Commissioner Shackleton, seconded by Commissioner Savoie, that the Board gives a 50% discount on the Annual Food License Fee to anyone renewing their license. A brief discussion followed.

On a voice vote, the motion carried.

Surveyor – FY2020 Completion Report Remonumentation Program
The Committee reviewed the FY2020 Completion Report showing 68 corners being monumented with grant monies; total expenditures of $112,028.00 of which the County budgets $15,000.00 for the FY2020 only $11,130.00 will be County paid.

It was moved by Commissioner Savoie, seconded by Commissioner Baron, to approve and authorize signature of the FY2020 Survey & Remonumentation Completion Grant Report, showing 68 corners monumented with grant funds and total expenditures of $112,028.00. On a voice vote, the motion carried.

Sheriff's Department – CCTV/Camera Upgrade – waive policy - $217,890.36
The Committee reviewed the previously budgeted FY2021 expense to upgrade the current CCTC system which is approximately 20+ years old and uses old technology. This is a turn-key quote for the installation of a new IP CCTV system to be integrated with the existing detention system. SimplexGrinnell is not responsible for the design of this project; additional devices may be deemed necessary and could result in additional cost. An electrical contractor will need to provide and install all conduit and boxes, pull strings, piping covers, breakers, terminal cabinets, breaker locks, wire, devices and terminations.

It was moved by Commissioner Savoie, seconded by Commissioner Postula, to authorize waiving the County purchasing policy and to approve the CCTV system upgrade project with SimplexGrinnell quote of $217,890.36. On a voice vote, the motion carried.

Information Systems – JAVS Upgrade – waive policy

- **91st District Court - $6,132.00**
- **50th Circuit Court - $6,132.00**

The Committee reviewed the request to upgrade Circuit and District Court Recording Systems with JAVS (Justice AV Solutions) for recorder 8; the existing system is a SD Centro CX. Data migration is not included in the quote. The FY21 budget had $6,500 for these upgrades together.

It was moved by Commissioner Savoie, seconded by Commissioner Baron, to approve and authorize the upgrade for 91st District and 50th Circuit Court, each costing $6,132.00 with JAVS.
On a voice vote, the motion carried.

Administration – MMRMA – Retention Fund Balance $52,000.00
Administration was informed that Chippewa County is currently not meeting the minimum of 50% of our reported reserves for the self-insured retention. In order to be compliant with the Member Financial Responsibilities Policy we need to submit $52,000.00 for our Retention Fund.

It was moved by Commissioner Savoie, seconded by Commissioner Baron, to approve and authorize an expenditure of $52,000.00 to MMRMA for the County Retention Fund; as requested. On a voice vote, the motion carried.

Administration – 44North – Pharmacy Benefit management Coalition Services Renewal
The committee reviewed the agreement between Chippewa County and Advanced Benefit Solutions D/B/A ARORx, a Michigan corporation ("Coalition Manger"/44North). The Coalition Manager provides consultations, negotiations, evaluations, rebates and overall guidance for the County's pharmacy benefits. 44North continues to assist the County maintain the cost of healthcare; as we had a $145,728 realized savings, including high-cost drug management and the international program.

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to approve and authorize the Coalition Management and Consulting Agreement for Pharmacy Benefit Management Coalition Services between Chippewa County and Advanced Benefit Solutions D/B/A ARORx; as presented. On a voice vote the motion carried.

Administration – Bid Summary – Two (2) – Ford Utility Police Interceptor SUV's w/trade-ins
The Committee reviewed the bid summary for the purchase of two (2) Ford Utility Police Interceptor SUV's with three trade-ins (2011 Dodge Charger, 2012 Dodge Charger & 2013 Dodge Charger). Two bids were received and met specifications; per policy 320 preference for local vendor price could not exceed $73,484.32.

It was moved by Commissioner Savoie, seconded by Commissioner Postula, to approve and authorize the bid summary for two (2) Ford Utility Police SUV's with three trade-ins to Soo Motors, Inc., at a price not to exceed $72,164.00; utilizing the local vendor preference. On a voice vote, the motion carried.

Administration – Bid Summary – Four-Wheeler (Stonegarden) – No Bids (X3)
The Committee was updated for the third time that no bids were received. Discussion followed and the Committee was asked to allow the Sheriff's Department to seek a quote, to complete this purchase through Administrative approval, staying within the original budget and to meet the Stonegarden grant deadline.

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to fast-tract the purchase of the Four-Wheeler to be purchased with Stonegarden Funding; with Administrative final approval, meeting the specifications and budget from the original request. On a voice vote, the motion carried.

Finance – Claims and Accounts
It was moved by Commissioner Savoie, seconded by Commissioner Baron, to recommend the approval of February County bills and payroll as follows: general claims $299,992.54, other fund claims $1,075,263.88, payroll $599,446.64, and health Department claims $299,623.76 and payroll $204,704.71. Total claims $2,479,031.53. On a voice vote, the motion carried.

It was moved by Commissioner Savoie, seconded by Commissioner Postula, to accept the Finance Claims and Accounts Meeting minutes of March 4, 2021, as presented. On a voice vote, the motion carried.

PERSONNEL, EQUALIZATION AND APPORTIONMENT/TRANSPORTATION/HEALTH AND SOCIAL SERVICES COMMITTEE

March 11, 2021

Chairman – Commissioner Postula

Public Defender – Attorney Hire – Legal Secretary Position

The Committee was addressed by Public Defender Jim Robinson, who gave an overview of the working office; Mr. Robinson is seeking to continue to restructure the office and its staff; currently, he has openings for an Administrative Assistant and both Public Defender and Assistant Public Defender attorney positions. Through the MIDC contract and the County, Jim will be seeking to change the job description of the Administrative Assistant to a Support Manager position, paying Grade 7 through 2021; and changing to Grade 8 for 2022. For the attorney positions, he is asking for Grade 12 to 13 and 11 to 12; to be more in line with the Prosecuting Attorney's staff. He asks that a Grade 11 position be established for a law school graduate; who would be waiting to take the bar exam.

Commissioner Postula moved it, seconded by Commissioner Shackleton, to approve the restructuring of the Public Defender's Office; adding a Grade 11 position; changing the attorney positions from 12 to 13 and 11 to 12 grades of pay and changing the job description of the current Grade 7 Administrative Assistant to a Grade 8 effective in 2022.

On a voice vote, the motion carried.

Sheriff's Department - Corrections

The Sheriff's Department Administration addressed the Committee regarding the current staff shortages and lack of retention. The Sheriff outlined the necessary training and equipping each new officer must have, only to have them resign and move on to different jobs. In the past year, twenty officers have left the County. Between training and schooling, each new officer costs are approximately **$15,000.00**. The Committee discussed options to help retain employees, including wages and fringe benefits, moving staff from part-time to full-time and overtime expenses.

It was moved by Commissioner Postula, seconded by Commissioner Shackleton, to approve, authorize and increase the 79-hour jail position pay scale to **$18.95 per hour** effective March 21, 2021.

It was moved by Commissioner Postula, seconded by Commissioner Savoie, to accept the Personnel, Equalization and Apportionment /Transportation/Health and Social Services Committee Minutes of March 11, 2021, as presented. On a voice vote, the motion carried.

COMMISSIONER REPORT ON MEETNGS AS BOARD
REPRESENTATIVE AND GENERAL COMMENTS

Among some of the comments were the following:

- *Commissioner Savoie* noted that he would like to pay tribute to Mr. Robert Wilson, who recently passed away. The County Board had appointed him to serve on the Veterans' Board, which he did very well for over 40 years. He further noted that Mr. Wilson is also a World War II Veteran, and he has done an **outstanding** job for the Veterans and this County. "From one veteran to another, I would like to salute him for all the service he's done."

- *Commissioner Shackleton* addressed Mr. Moher's concerns during public comments.

- *Commissioner Shackleton* also announced that there will be another Clinic at the Norris Center next Friday, a week from tomorrow, and they have enough vaccines to administer over 2000 doses.

It was moved by Commissioner Baron, seconded by Commissioner Shackleton, to accept applications for the Chippewa County Road Commission until **April 8, 2021**. This matter will be discussed at the April Finance meeting and the Board will take action at the next Regular Board Meeting. On a voice vote, the motion carried.

Having completed the agenda items, it was moved by Commissioner Postula, seconded by Commissioner Baron, to adjourn. On a voice vote the Board adjourned at 5:17 p.m.

Respectfully submitted,

Catherine C. Maleport, Clerk

Jim Martin, Chairman