



**CHIPPEWA COUNTY  
BOARD OF COMMISSIONERS  
FINANCE, CLAIMS AND ACCOUNTS COMMITTEE**

*Scott Shackleton, Chairperson*

**NOTICE OF MEETING**

The Chippewa County Board of Commissioners Finance, Claims and Accounts Committee will hold a regular meeting on Tuesday, February 10, 2026, beginning at 4:30 p.m. in the Chippewa County Building 91<sup>st</sup> District Courtroom, (or Circuit Courtroom, if necessary) in Sault Ste. Marie, Michigan.

**AGENDA**

**1. CALL TO ORDER AND ROLL CALL**

**2. ADDITIONS / DELETIONS TO THE AGENDA**

**3. APPROVAL OF THE AGENDA**

**4. PUBLIC COMMENT**

**5. CORRESPONDENCE AND INFORMATION ITEMS – no action required**

1. Treasurer's Investment Report .....	1
2. DTRF/OPEB Quarterly Reports .....	3
3. Travel Request .....	7
4. Wayside Settlement Update estimated \$1,311,705.24 .....	8

**6. AGENDA ITEMS**

1. Health Department	
a. Pink Ribbon Request #26-01- \$1,888.50 .....	12
b. Smiles on Wheels – Provider Agreement .....	13
2. Sheriff's Office	
a. Purchase New Handguns - \$18,507.50 (budgeted) .....	21
b. Deputy handgun buyback guideline \$200.00 .....	21
c. Vehicle Purchase update (no action needed) SOM pricing	
i. New 2024 Chevy truck purchase \$45,989.00 .....	23
ii. 2026 Chevy Tahoe \$55,792.00 .....	24
d. Canteen Services, Inc. Amendment Four Renewal .....	25
e. Diamond Pharmacy Services – 4% increase .....	30
3. Information Systems	
a. 50 MBPS Point to Point Bid Summary – 10 Year - \$48,775.00 .....	31
b. Release Request for Proposals	

*In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Controller's office (906-635-6330) at least twelve (12) hours prior to the scheduled start of the meeting.*

i.	Zulty Desk phones.....	37
ii.	Firewall.....	46
iii.	Website Refresh.....	55
4.	Office of Emergency Management	
a.	Incident Command System 400 Advanced Training \$2,500.00 .....	67
5.	2026 Survey & Remonumentation - \$122,687.00	
a.	Administration - \$17,735.88 – Patricia Weinreis .....	68
b.	Monumentation Contracts	
i.	\$48,600.00 – Sidock Group – 27 corners	
ii.	\$48,600.00 – Alpine Engineering – 27 corners	
c.	Peer Review Professional Surveyors - \$5,000.00	
i.	Jeff Davis, P.S. Sidock Group	
ii.	William L. Karr, P.S., retired	
iii.	Ginger L. Michalski-Wallace, P.S., Alpine Engineering	
iv.	Larry Rogers, P.S., retired	
v.	Lawrence Weinreis, P.S., retired	
6.	Administration	
a.	MOU – Chippewa County Courthouse Complex and the City of SSM for Parking Enforcement Activities and Juror Parking Passes .....	69
b.	Flow-based Water Shutoff Valves.....	72
i.	Courthouse \$13,166.00	
ii.	Animal Shelter \$2,312.00	
iii.	Sheriff's Training Center \$2,468.00	
c.	Courthouse Water Damage Update	

## 7. FINANCE

1.	Claims and Accounts	
a.	County and Health Department – January.....	73
b.	Financial Reports (emailed)	
2.	CLOSED SESSION – Collective Bargaining Negotiations pursuant 15.268 (c)	

## 8. COMMITTEE COMMENTS

## 9. CHAIRPERSON'S COMMENTS

## 10. ADJOURN

Investment Report  
December 31-2025

Bank	Yield	Yield	Total C.D.'s
First National Bank of America	101	4.19	285,978.85
CIBC-CDARS	101	3.85	2,285,424.11
Total Investments on Common Bank Account			2,571,402.96
NOW ACCOUNT	Common Bank Checking		4,683,451.03
Nicolet Bank	Checking 521	001-002	3,241.64
Huntington Bank	516	001-001	194,688.72
Nicolet Bank	521	003-000	41,887.76
Huntington Bank-ICS	101,516,521,522	3.5	14,792,799.21
Total Common Bank Account			19,716,068.36
<u>Other Fund C.D's</u>			
Morgan Stanley	516	4.30	250,000.00
GOLDMAN SACHS	516	5.10	250,000.00
ALLY BANK	516	3.95	250,000.00
TOYOTA FINANCIAL	516	3.85	250,000.00
Morgan Stanley	516	4.15	250,000.00
US TREASURY-nicol wealth	521	3.70	531,269.19
NICOLET BANK	516	4.25	504,375.00
CIBC-CDARS	516	3.90	625,093.29
NICOLET BANK	516	3.94	554,799.60
Other Fund Investments			
Total Other Funds			3,465,537.08
Grand Total			<u>23,181,605.44</u>
G.F.-CSB-NOW Int. Earned as of December 31, 2025			85,990.81
General Fund Interest Earned as of December 31, 2025			504,368.63
DTRF/Other Interest Earned as of December 31, 2025			26,860.10
Total Interest Earned to Date			<u>617,219.54</u>

Investment Report  
January 31, 2025

Bank	Yield	Yield	Total C.D.'s
First National Bank of America	101	4.19	285,978.85
Total Investments on Common Bank Account			285,978.85

NOW ACCOUNT	Common Bank Checking		7,248,207.13
Nicolet Bank	Checking 521	001-002	3,241.67
Huntington Bank	516	001-001	194,812.74
Nicolet Bank	521	003-000	41,889.54
Huntington Bank-ICS	101,516,521,522	3.5	14,830,536.68
Total Common Bank Account			22,318,687.76

<u>Other Fund C.D's</u>			
Morgan Stanley	516	4.30	250,000.00
GOLDMAN SACHS	516	5.10	250,000.00
ALLY BANK	516	3.95	250,000.00
TOYOTA FINANCIAL	516	3.85	250,000.00
Morgan Stanley	516	4.15	250,000.00
US TREASURY-nicol wealth	521	3.70	531,269.19
NICOLET BANK	516	4.25	504,375.00
CIBC-CDARS	516	3.90	627,167.13
NICOLET BANK	516	3.94	554,799.60

Other Fund Investments

Total Other Funds 3,467,610.92

Grand Total 25,786,298.68

G.F.-CSB-NOW Int. Earned AS OF January 31, 2026	9,611.76
General Fund Interest Earned AS OF January 31, 2026	32,170.71
DTRF/Other Interest Earned AS OF January 31, 2026	12,841.49
Total Interest Earned to Date	<u><u>54,623.96</u></u>

as of Dec 31, 2025

**D.T.R.F. BUY-UP**

<u>TAX YEAR</u>	<u>AMOUNT</u>
2011	\$ (3,397,563.89)
2012	\$ (3,587,930.74)
2013	\$ (3,663,749.06)
2014	\$ (3,679,615.23)
2015	\$ (3,565,011.39)
2016	\$ (3,554,465.79)
2017	\$ (3,350,380.24)
2018	\$ (3,586,487.15)
2019	\$ (3,636,377.64)
2020	\$ (3,534,177.16)
2021	\$ (3,240,012.40)
2022	\$ (3,720,166.92)
2023	\$ (3,544,905.41)
2024	\$ (3,934,642.84)

**BALANCE IN DTRF**

Cash	\$ 3,798,313.00
Invested	\$ 7,613,843.44
<b><u>Total DTRF</u></b>	<b><u>\$ 11,412,156.44</u></b>

**D.T.R.F. MONIES TO M.E.R.S. HEALTH CARE**

December 1, 2013	\$ (2,000,000.00)
October 1, 2014	\$ (515,067.51)
October 1, 2015	\$ (757,375.29)
October 20, 2016	\$ (739,304.76)
October 26, 2017	\$ (417,805.02)
October 12, 2018	\$ (600,037.20)
October 21, 2019	\$ (557,480.70)
October 21, 2020	\$ (660,654.00)
October 25, 2021	\$ (636,138.90)
October 18, 2022	\$ (400,554.30)
October 16, 2023	\$ (494,005.10)

**Total from D.T.R.F**      **\$ (7,778,422.78)**

**GENERAL FUND BALANCE**

2011	\$ 4,195,400.55
2012	\$ 3,645,273.45
2013	\$ 3,852,351.67
2014	\$ 4,028,928.03
2015	\$ 3,759,455.40
2016	\$ 4,180,779.22
2017	\$ 4,824,135.19
2018	\$ 5,538,386.69
2019	\$ 5,468,466.00
2020	\$ 5,167,738.00
2021	\$ 3,737,526.00
2022	\$ 10,102,795.00
2023	\$ 10,775,348.35
2024	\$ 8,777,661.46

**D.T.R.F MONIES TO M.E.R.S. RETIREMENT**

October 21, 2024	\$ (739,165.60)
October 17, 2025	\$ (906,309.18)

Withdrawal from OPEB to Gen fund

9/30/2025      \$ 600,000.00

**COUNTY** Morgan Stanley formerly M.E.R.S. HEALTH CARE FUND CONTRIBUTIONS & EARNINGS

<u>DATE</u>	<u>SOURCE</u>	<u>DTRF/COUNTY</u> <u>CONTRIBUTION</u>	<u>INTEREST</u> <u>EARNED</u>	<u>ADMIN FEE</u>	<u>TOTAL</u>
12/30/2013		\$ 1,247,516.20	\$ -	\$ -	\$ 1,247,516.20
12/30/2013	D.T.R.F.	\$ 2,000,000.00	\$ -	\$ -	\$ 2,000,000.00
2014	ACTIVITY	\$ 515,067.51	\$ 202,576.47	\$ (2,335.79)	\$ 715,308.19
2015	ACTIVITY	\$ 757,375.29	\$ (63,691.71)	\$ (10,309.40)	\$ 683,374.18
2016	ACTIVITY	\$ 739,304.76	\$ 575,675.00	\$ (12,367.24)	\$ 1,302,612.52
3/31/2017	ACTIVITY	\$ -	\$ 235,713.83	\$ (3,711.01)	\$ 232,002.82
6/30/2017	ACTIVITY	\$ -	\$ 169,144.41	\$ (3,731.98)	\$ 165,412.43
9/30/2017	ACTIVITY	\$ -	\$ 249,097.59	\$ (3,829.45)	\$ 245,268.14
12/31/2017	ACTIVITY	\$ 417,805.02	\$ 270,032.01	\$ (4,209.70)	\$ 683,627.33
3/31/2018	ACTIVITY	\$ -	\$ 24,482.02	\$ (4,397.05)	\$ 20,084.97
6/30/2018	ACTIVITY	\$ -	\$ 86,730.33	\$ (4,404.85)	\$ 82,325.48
9/30/18	ACTIVITY	\$ -	\$ 154,429.63	\$ (4,519.15)	\$ 149,910.48
10/12/2018	ACTIVITY	\$ 600,037.20	\$ -	\$ -	\$ 600,037.20
12/31/2018	ACTIVITY	\$ -	\$ (703,149.59)	\$ (4,808.23)	\$ (707,957.82)
3/31/2019	ACTIVITY	\$ -	\$ 595,728.19	\$ (3,356.16)	\$ 592,372.03
6/30/2019	ACTIVITY	\$ -	\$ 282,764.58	\$ (3,628.29)	\$ 279,136.29
9/30/2019	ACTIVITY	\$ -	\$ 57,228.27	\$ (3,839.50)	\$ 53,388.77
10/21/2019	ACTIVITY	\$ 557,480.70	\$ -	\$ -	\$ 557,480.70
12/31/19	ACTIVITY	\$ -	\$ 617,739.04	\$ (4,145.46)	\$ 613,593.58
3/31/2020	ACTIVITY	\$ -	\$ (1,992,799.49)	\$ (4,017.03)	\$ (1,996,816.52)
6/30/2020	ACTIVITY	\$ -	\$ 1,364,470.90	\$ (3,758.26)	\$ 1,360,712.64
9/30/2020	ACTIVITY	\$ -	\$ 562,055.26	\$ (4,252.56)	\$ 557,802.70
10/21/2020	ACTIVITY	\$ 660,654.00	\$ -	\$ -	\$ 660,654.00
12/31/2020	ACTIVITY	\$ -	\$ 1,492,244.83	\$ (4,862.24)	\$ 1,487,382.59
3/31/2021	ACTIVITY	\$ -	\$ 801,222.19	\$ (5,360.05)	\$ 795,862.14
6/30/2021	ACTIVITY	\$ -	\$ 692,332.32	\$ (5,790.81)	\$ 686,541.51
9/30/2021	ACTIVITY	\$ -	\$ 83,570.04	\$ (5,982.87)	\$ 77,587.17
10/25/2021	ACTIVITY	\$ 636,138.90	\$ -	\$ -	\$ 636,138.90
12/31/2021	ACTIVITY	\$ -	\$ 432,081.27	\$ (6,277.12)	\$ 425,804.15
3/31/2022	ACTIVITY	\$ -	\$ (594,508.17)	\$ (6,079.42)	\$ (600,587.59)
6/30/2022	ACTIVITY	\$ -	\$ (1,063,251.95)	\$ (5,852.15)	\$ (1,069,104.10)
9/30/2022	ACTIVITY	\$ -	\$ (633,678.89)	\$ (5,759.64)	\$ (639,438.53)
12/31/2022	ACTIVITY	\$ 400,554.30	\$ 833,664.33	\$ (5,812.27)	\$ 827,852.06
3/31/2023	ACTIVITY	\$ -	\$ 539,136.44	\$ (7,016.38)	\$ 532,120.06
6/30/2023	ACTIVITY	\$ -	\$ 242,466.28	\$ (6,635.50)	\$ 235,830.78
9/30/2023	ACTIVITY	\$ -	\$ (167,184.30)	\$ (7,396.69)	\$ (174,580.99)
12/31/2023	ACTIVITY	\$ 310,634.00	\$ 933,248.97	\$ (7,520.61)	\$ 925,728.36
3/31/2024	ACTIVITY	\$ -	\$ 525,285.78	\$ (7,882.18)	\$ 517,403.60
6/30/2024	ACTIVITY	\$ -	\$ 171,189.34	\$ (8,128.08)	\$ 163,061.26
9/30/2024	ACTIVITY	\$ -	\$ 837,352.40	\$ (8,480.42)	\$ 828,871.98
10/31/2024	ACTIVITY	\$ -	\$ (8,265.82)	\$ (5,736.73)	\$ (14,002.55)
12/31/2024	ACTIVITY	\$ -	\$ (119,142.67)	\$ -	\$ (119,142.67)
3/31/2025	ACTIVITY	\$ -	\$ 204,500.23	\$ -	\$ 204,500.23
6/30/2025	ACTIVITY	\$ -	\$ 709,856.52	\$ -	\$ 709,856.52
9/30/2025	ACTIVITY	\$ (600,000.00)	\$ 616,436.56	\$ -	\$ 16,436.56
12/31/2025	ACTIVITY	\$ -	\$ 209,830.04	\$ -	\$ 209,830.04
		<u>\$ 8,242,567.88</u>	<u>\$ 9,426,612.48</u>	<u>\$ (196,194.27)</u>	<u>\$ 17,472,986.09</u>
		<u>DTRF CONTRIBUTION</u>	<u>EARNINGS</u>	<u>ADM/LOSS</u>	

**Health Dept. Morgan Stanley formerly M.E.R.S. HEALTH CARE FUND CONTRIBUTIONS & EARNINGS**

<u>DATE</u>	<u>SOURCE</u>	<u>CONTRIBUTION</u>	<u>INTEREST</u>		<u>ADMIN FEE</u>	<u>TOTAL</u>
			<u>EARNED</u>			
4/1/2018	Beginning Balance	\$ 1,356,412.91	\$ -	\$ -	\$ -	\$ 1,356,412.91
6/30/2018	ACTIVITY	\$ -	\$ 15,902.42	\$ (818.88)	\$ -	\$ 15,083.54
9/30/2018	ACTIVITY	\$ -	\$ 28,469.68	\$ (840.05)	\$ -	\$ 27,629.63
12/31/2018	ACTIVITY	\$ -	\$ (124,127.85)	\$ (833.50)	\$ -	\$ (124,961.35)
3/31/2019	ACTIVITY	\$ 119,608.46	\$ 102,659.52	\$ (593.24)	\$ -	\$ 221,674.74
6/30/2019	ACTIVITY	\$ -	\$ 52,926.92	\$ (677.41)	\$ -	\$ 52,249.51
9/30/2019	ACTIVITY	\$ -	\$ 10,685.58	\$ (716.92)	\$ -	\$ 9,968.66
12/31/2019	ACTIVITY	\$ -	\$ 109,107.95	\$ (735.95)	\$ -	\$ 108,372.00
3/31/2020	ACTIVITY	\$ 114,151.77	\$ (373,023.43)	\$ (735.18)	\$ -	\$ (259,606.84)
6/30/2020	ACTIVITY	\$ -	\$ 255,249.86	\$ (703.20)	\$ -	\$ 254,546.66
9/30/2020	ACTIVITY	\$ -	\$ 105,134.82	\$ (795.66)	\$ -	\$ 104,339.16
12/31/2020	ACTIVITY	\$ -	\$ 264,884.36	\$ (863.29)	\$ -	\$ 264,021.07
3/31/2021	ACTIVITY	\$ 110,785.98	\$ 143,188.54	\$ (958.40)	\$ -	\$ 253,016.12
6/30/2021	ACTIVITY	\$ -	\$ 127,718.50	\$ (1,067.72)	\$ -	\$ 126,650.78
9/30/2021	ACTIVITY	\$ -	\$ 15,408.56	\$ (1,103.06)	\$ -	\$ 14,305.50
12/31/2021	ACTIVITY	\$ -	\$ 78,115.20	\$ (1,118.56)	\$ -	\$ 76,996.64
3/31/2022	ACTIVITY	\$ -	\$ (104,643.40)	\$ (1,070.05)	\$ -	\$ (105,713.45)
6/30/2022	ACTIVITY	\$ -	\$ (187,150.16)	\$ (1,030.11)	\$ -	\$ (188,180.27)
9/30/2022	ACTIVITY	\$ 166,078.29	\$ (126,763.17)	\$ (1,055.01)	\$ -	\$ 38,260.11
12/31/2022	ACTIVITY	\$ -	\$ 153,215.67	\$ (1,067.53)	\$ -	\$ 152,148.14
3/31/2023	ACTIVITY	\$ -	\$ 98,462.75	\$ (1,097.12)	\$ -	\$ 97,365.63
6/30/2023	ACTIVITY	\$ -	\$ 44,186.66	\$ (1,211.84)	\$ -	\$ 42,974.82
9/30/2023	ACTIVITY	\$ -	\$ (30,533.12)	\$ (1,350.83)	\$ -	\$ (31,883.95)
12/31/2023	IN TRANSIT	\$ 2,000,000.00				\$ 2,000,000.00
12/31/2023	ACTIVITY	\$ 183,371.10	\$ 181,537.34	\$ (1,423.78)	\$ -	\$ 363,484.66
3/31/2024	ACTIVITY	\$ 209,032.97	\$ 199,541.89	\$ (2,592.55)	\$ -	\$ 405,982.31
6/30/2024	ACTIVITY	\$ -	\$ 58,360.61	\$ (2,770.94)	\$ -	\$ 55,589.67
9/30/2024	ACTIVITY	\$ -	\$ 285,463.99	\$ (2,891.08)	\$ -	\$ 282,572.91
10/31/2024	ACTIVITY	\$ 71,150.85	\$ (105,576.82)	\$ (1,973.64)	\$ -	\$ (36,399.61)
12/31/2024	ACTIVITY	\$ -	\$ (40,388.20)	\$ -	\$ -	\$ (40,388.20)
3/31/2025	ACTIVITY	\$ -	\$ 69,323.58	\$ -	\$ -	\$ 69,323.58
6/30/2025	ACTIVITY	\$ -	\$ 240,634.43	\$ -	\$ -	\$ 240,634.43
9/30/2025	ACTIVITY	\$ (400,000.00)	\$ 208,965.97	\$ -	\$ -	\$ (191,034.03)
12/31/2025	ACTIVITY	\$ -	\$ 68,740.63	\$ -	\$ -	\$ 68,740.63
		<u>\$ 3,930,592.33</u>	<u>\$ 1,825,679.28</u>	<u>\$ (32,095.50)</u>		<u>\$ 5,724,176.11</u>
		<u>CONTRIBUTIONS</u>	<u>EARNINGS</u>	<u>ADMIN/LOSS</u>		<u>TOTAL</u>

**E.D.C. Morgan Stanley formerly M.E.R.S. HEALTH CARE FUND CONTRIBUTIONS & EARNINGS**

<u>DATE</u>	<u>SOURCE</u>	<u>CONTRIBUTION</u>	<u>INTEREST</u>		<u>ADMIN FEE</u>	<u>TOTAL</u>
			<u>EARNED</u>			
4/1/2018	Beginning Balance	\$ 420,601.77	\$ -	\$ -	\$ -	\$ 420,601.77
6/30/2018	ACTIVITY	\$ 36,203.00	\$ 1,103.00	\$ (254.59)	\$ -	\$ 37,051.41
9/30/2018	ACTIVITY	\$ -	\$ 1,471.73	\$ (276.26)	\$ -	\$ 1,195.47
12/31/2018	ACTIVITY	\$ -	\$ 5,203.85	\$ (290.14)	\$ -	\$ 4,913.71
3/31/2019	ACTIVITY	\$ -	\$ 4,118.02	\$ (199.58)	\$ -	\$ 3,918.44
6/30/2019	ACTIVITY	\$ 42,000.00	\$ 6,420.15	\$ (221.74)	\$ -	\$ 48,198.41
9/30/2019	ACTIVITY	\$ -	\$ 3,752.99	\$ (239.99)	\$ -	\$ 3,513.00
12/31/2019	ACTIVITY	\$ -	\$ 2,400.91	\$ (238.72)	\$ -	\$ 2,162.19
3/31/2020	ACTIVITY	\$ -	\$ 11,346.66	\$ (235.61)	\$ -	\$ 11,111.05
6/30/2020	ACTIVITY	\$ -	\$ 3,505.65	\$ (240.10)	\$ -	\$ 3,265.55
9/30/2020	ACTIVITY	\$ 57,616.00	\$ 670.34	\$ (264.05)	\$ -	\$ 58,022.29
12/31/2020	ACTIVITY	\$ -	\$ 2,807.95	\$ (269.77)	\$ -	\$ 2,538.18
3/31/2021	ACTIVITY	\$ -	\$ (277.28)	\$ (264.82)	\$ -	\$ (542.10)
6/30/2021	ACTIVITY	\$ -	\$ 2,254.03	\$ (268.49)	\$ -	\$ 1,985.54
9/30/2021	ACTIVITY	\$ 53,268.00	\$ 4,760.63	\$ (293.65)	\$ -	\$ 57,734.98
12/31/2021	ACTIVITY	\$ -	\$ 21,132.04	\$ (302.55)	\$ -	\$ 20,829.49
3/31/2022	ACTIVITY	\$ -	\$ (28,308.57)	\$ (289.54)	\$ -	\$ (28,598.11)
6/30/2022	ACTIVITY	\$ 57,427.00	\$ (53,604.17)	\$ (286.61)	\$ -	\$ 3,536.22
9/30/2022	ACTIVITY	\$ -	\$ (32,925.48)	\$ (299.31)	\$ -	\$ (33,224.79)
12/31/2022	ACTIVITY	\$ -	\$ 42,190.26	\$ (293.98)	\$ -	\$ 41,896.28
3/31/2023	ACTIVITY	\$ -	\$ 27,113.21	\$ (302.09)	\$ -	\$ 26,811.12
6/30/2023	ACTIVITY	\$ -	\$ 12,167.47	\$ (333.78)	\$ -	\$ 11,833.69
9/30/2023	ACTIVITY	\$ -	\$ (8,407.76)	\$ (371.96)	\$ -	\$ (8,779.72)
12/31/2023	ACTIVITY	\$ -	\$ 45,882.94	\$ (371.27)	\$ -	\$ 45,511.67
3/31/2024	ACTIVITY	\$ -	\$ 25,831.50	\$ (387.61)	\$ -	\$ 25,443.89
6/30/2024	ACTIVITY	\$ -	\$ 8,418.41	\$ (399.69)	\$ -	\$ 8,018.72
9/30/2024	ACTIVITY	\$ -	\$ 41,177.71	\$ (417.07)	\$ -	\$ 40,760.64
10/31/2024	ACTIVITY	\$ -	\$ (15,043.87)	\$ (282.11)	\$ -	\$ (15,325.98)
12/31/2024	ACTIVITY	\$ -	\$ (5,752.96)	\$ -	\$ -	\$ (5,752.96)
3/31/2025	ACTIVITY	\$ -	\$ 9,874.56	\$ -	\$ -	\$ 9,874.56
6/30/2025	ACTIVITY	\$ -	\$ 34,276.37	\$ -	\$ -	\$ 34,276.37
9/30/2025	ACTIVITY	\$ (39,134.82)	\$ 29,765.47	\$ -	\$ -	\$ (9,369.35)
12/31/2025	ACTIVITY	\$ -	\$ 10,008.40	\$ -	\$ -	\$ 10,008.40
		<u>\$ 667,115.77</u>	<u>\$ 213,334.16</u>	<u>\$ (7,895.08)</u>		<u>\$ 833,420.03</u>
		<u>CONTRIBUTIONS</u>	<u>EARNINGS</u>	<u>ADMIN/LOSS</u>		<u>TOTAL</u>



# SCHEDULE OF TRAVEL EXPENSES

February 10, 2026

Department	Employee(s)	Received by Administrator's Office	Purpose	Destination	Travel Date(s)	Expenses				
						Lodging	Meals	Mileage	Registration	Total
Equalization	S Cook/J VanBoerdonk/A Miller	12/15/2025	STC Updates Continuing Education	Rudyard	1/29/2026	0.00	0.00	33.60	15.00	\$ 48.60
Central Dispatch	G Postma/S Ostwald	12/16/2025	Basic 40 Dispatch School	Escanaba	12/29/2025	0.00	0.00	0.00	0.00	\$ - County Vehicle
Health Dept - EH	S Lieurance/K Kearns/S Clark	12/17/2025	2026 UPEHA Annual Training	Harris	2/9-13-2026	1,080.00	406.50	260.40	555.00	\$ 2,301.90
Surveyor's Office	Patricia Weinreis	12/18/2025	Michigan Society of Professional Surveyors Annual Mtg	Acme	2/16-20/2026	0.00	0.00	0.00	370.00	\$ 370.00
Building Inspector	Michael Ryckeghem	12/30/2025	Northern Michigan Code Officials Assoc - Classes	Gaylord	1/16, 2/20, 3/20, 4/10, 5/15, 9/11, 10/16, 11/6 & 12/4/2026	0.00	105.75	72.00	0.00	\$ 177.75 County Vehicle
Information Systems	Anthony Zakic	1/5/2026	MGT 315 Risk Assessments for Community Assests	Allegan	4/9-10/2026	0.00	122.00	488.30	0.00	\$ 610.30
Health Dept - EH	S Clark/K Kearns/S Lieurance	1/20/2026	2026 MEHA Annual Education Conference	Traverse City	3/24-27/2026	1,170.00	327.00	258.85	930.00	\$ 2,685.85
Central Dispatch	Greg Postma	1/23/2026	2026 MI Interoperable Communications Conference	Muskegon	3/2-5/2026	268.00	169.00	8.00	275.00	\$ 720.00 County Vehicle
Central Dispatch	Greg Postma	1/26/2026	UP 911 Authority	Escanaba	1/30/2026	0.00	0.00	0.00	0.00	\$ - County Vehicle
Health Dept - PFH	Charity Zimmerman	1/26/2026	Local Public Health Nurse Leadership Summit	West Branch	5/11-12/2025	121.00	76.00	276.25	35.00	\$ 508.25
Central Dispatch	Oliiva LeBel	1/27/2026	Communications Training Officer Program	Kalamazoo	2/8-13/2026	490.00	336.00	492.15	845.00	\$ 2,163.15
Information Systems	Anthony Zakic/Greg Postma	1/28/2026	Meeting w/St. Ignace Police Depart	St. Ignace	2/4/2026	0.00	0.00	0.00	0.00	\$ - County Vehicle

## DEPARTMENT SUMMARY

DEPARTMENT	Lodging	Meals	Mileage	Registration	Total
Administration Medical Examiner					
Animal Control					
Building Department	0.00	105.75	72.00	0.00	177.75
Central Dispatch-OES	758.00	505.00	500.15	1,120.00	2,883.15
Circuit Court					
Circuit Court - Family Division					
Circuit Court - Drug Court					
Commissioners					
County Clerk					
District Court					
District Court - Mental Health Court					
Equalization	0.00	0.00	33.60	15.00	48.60
Friend of the Court					
Health Department - PFH & EH	1,201.00	482.50	536.65	590.00	2,810.15
Health Department - Admin & EP					
Information Systems	0.00	122.00	488.30	0.00	610.30
MSU Extension					
PA - Victim Advocate					
Probate Court					
Prosecuting Attorney					
Public Defender - MIDC Grant					
Register of Deeds					
Sheriff					
Treasurer					
Surveyor	0.00	0.00	0.00	370.00	370.00
Veterans Affairs					
<b>TOTAL</b>	<b>1,959.00</b>	<b>1,215.25</b>	<b>1,630.70</b>	<b>2,095.00</b>	<b>6,899.95</b>

County \$ 4,089.80

Health Dept \$ 2,810.15

Thank you for your time on the call last week. Kroll wanted to follow up with notes on actionable items and key takeaways:

- The Parties confirmed that Jan. 5 is the Effective Date.
- The Parties asked if there would be any value in expediting the deficiency process for competing claims. Kroll will review further, but process complexities suggest the deficiency process will likely require concurrent mailing for all claims.
- As discussed, the “Claimed Parcels” tab on the following [document](#) indicates the parcels by county on which claims were made (prior to consideration of validity). This could potentially inform the ‘highest expected amount owed’ for potential county funding purposes. (Note: These counts could shift slightly during finalization of claims.)
- Please find below a copy of the tentative timeline Kroll provided back in November of 2025. Future updates to the timeline could include the potential of a second, earlier distribution for uncontested claims which is being contemplated by the Parties.
- The Parties indicated that lienholder claims should be treated the same as other Class Members and should not generally require unique handling.
- The Settlement Agreement, deficiency and determination notices provided for the Minnesota Settlement may be found [here](#).
- Once Kroll has completed the ongoing claim data review, we will reach out for further guidance from the Parties on preliminary valid, deficient, and rejected claims.
- Kroll will work on an updated Cost through Completion estimate to discuss during 2/10.

Should there be any questions, edits, or additional items not addressed above, please let us know.

Paid Out	(blank)
Surplus2	(Multiple Items)

Row Labels	Count	Surplus (\$)
CHIPPEWA	188	1,311,705.24
<b>Grand Total</b>	<b>188</b>	<b>1,311,705.24</b>

**Note:** The counts and amounts do not include:

- claims for parcels that were previously paid out.
- claims for parcels that had negative surplus proceeds.

Two parcels with unknown surplus proceeds are included in counts.

Counts are of parcels with claims, not of the total number of claims received.

Claims appear valid but may ultimately be determined to be invalid.

There are 358 claims for which Kroll has not yet identified an Eligible Property.

Surplus proceeds of bundled parcels have been de-duped to avoid over-valuation.

<b>Tasks</b>	<b>Date</b>	<b>Reference</b>
Opinion off Appeal	October 6, 2025	Date of Filing
Effective Date	January 5, 2026	S.A. 11.1-3 (Opinion Filing + 90)
Settlement Funding Deadline (to be discussed)	February 4, 2026	S.A. 8.1 (Eff Date + 30)
Claim Review Clean Up	April 6, 2026	EFF+90 days
Deficiency Mailing	May 5, 2026	EFF+120 days (30 days min after completion of claims review)
Competing Claim Notification (Round 1)	May 5, 2026	EFF+120 days
Def Cure Deadline	June 2, 2026	Def Mailing + 28 Days
Competing Claim Response Deadline (Round 1)	June 2, 2026	Def Mailing + 28 Days
Competing Claim Notification (Round 2)	July 2, 2026	Response Deadline + 30 Days
Notice of Election/Interpleader (Round 1)	July 17, 2026	Def cure deadline + 45 Days
Notice of Election/Interpleader Response Deadline (Round 1) (responses may go to SM)	July 31, 2026	Notice of Election + 14 Days
Data to Interpleader (Round 1)	August 3, 2026	Def Cure Deadline + 60 Days (pushed to Monday)
Data to Special Master (Round 1)	August 3, 2026	Def Cure Deadline + 60 Days (pushed to Monday)

Competing Claim Response Deadline (Round 2)	August 17, 2026	Competing Claim Notification (Round 2) + 45 Days (pushed to Monday)
Notice of Election/Interpleader (Round 2)	September 15, 2026	Competing Claim Response Deadline (Round 2) + 30 Days
Notice of Election/Interpleader Response Deadline (Round 2) (responses may go to SM)	September 29, 2026	Notice of Election/Interpleader (Round 2) + 14 Days
Distribution	November 30, 2026	Response Deadline (Round 2) + 60 Days (pushed to Monday)
Data to Interpleader (Round 2)	November 30, 2026	Response Deadline (Round 2) + 60 Days (pushed to Monday)
Data to Special Master (Round 2)	November 30, 2026	Response Deadline (Round 2) + 60 Days (pushed to Monday)
Responses from Special Master	January 29, 2027	Data to Special Master + 60 Days
Special Master Distribution	March 1, 2027	Responses from Special Master + 30 Days (pushed to Monday)
Check Void Date	March 1, 2027	Distribution + 90 Days (TBD) (pushed to Monday)
Check Void Date Special Master	May 31, 2027	Special Master Distribution + 90 Days (pushed to Monday)
Reversion of Unclaimed Funds Remaining	January 5, 2028	S.A. 10 (Eff Date + 2 years)

Pink Ribbon Request		# 26-01	
Date: 06/02/2025			
Mileage	\$	-	
Lodging	\$	-	
Pharmacy	\$	-	
Physician/Hospital	\$	1,888.50	
Lab			
		\$1,888.50	

\*Reviewed and submitted by Health Officer

\*Current balance: \$41,697

**MOBILE DENTAL PROVIDER  
PROFESSIONAL SERVICES AGREEMENT**

**Chippewa County Health Department**

**and**

**SMILES ON WHEELS**

## **PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement (hereinafter referred to as the "Agreement") has been entered into on February 1, 2026, in and between the CHIPPEWA COUNTY HEALTH DEPARTMENT, 508 Ashmun Street, Suite 120, Sault Ste Marie, Michigan 49783, (hereinafter referred to as the "CCHD"), and Smiles on Wheels, 122 Highland Drive, Jackson, Michigan 49201 (hereinafter referred to as the "Contractor"),

**WHEREAS**, the CCHD desires to engage the Contractor to provide mobile dental and oral health assessment services for the CCHD pursuant to the terms and conditions set forth in this Agreement;

**WHEREAS**, the Contractor represents that it possesses the necessary qualifications, skills, abilities, manpower, training, equipment, and supervision including any requisite licenses and/or certifications to perform mobile dentistry and oral health assessment services for the CCHD;

**WHEREAS**, it is deemed to be to the mutual advantage of the CCHD and the Contractor to enter into the arrangement established by this Agreement.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants set forth herein, the CCHD and the Contractor (each a "Party," collectively, the "Parties") hereby agree as follows:

### **1. Authorization**

The CCHD hereby engages the Contractor as an independent contractor for the specific purpose of providing mobile dental and oral health assessment services and related duties as outlined in this Agreement.

### **2. Scope of Services**

The Contractor shall be responsible for providing mobile dental and oral health assessment services in the CCHD jurisdiction. The Contractor shall be responsible for providing all labor, materials, and equipment to complete said services. The Contractor shall perform services in accordance with the State of Michigan's Kindergarten Oral Health Assessment Program (KOHA) following the guidelines and all applicable laws and regulations, including all applicable safety and infection controls standards. Further, the Contractor shall develop an outreach plan targeting the local area, coordinate services with participating organizations, record and report data to appropriate parties, and perform any other tasks required to perform services under this Agreement.

### **3. Payment for Services**

- a. The CCHD shall pay the Contractor, for the provision of the services outlined in this Agreement, and performed to CCHD satisfaction, a fee equal to 90% of the CCHD's annual allocation of funds received from the State of Michigan (SOM) for the provision of mobile dental services. The funding shall be prorated based upon the effective date of this Agreement through September 30, 2026. Said fee shall cover the total cost of services. Further, the Contractor shall seek reimbursement from Healthy Kids Dental and Medicaid when available.
- b. The CCHD shall pay the Contractor for work completed by the Contractor, and accepted by the CCHD, within thirty (30) days of receipt of invoice. The Contractor shall submit periodic invoices to the CCHD, itemized and supported to the CCHD's satisfaction, for all services rendered and expenses, which may include travel related costs, incurred during each invoice period.



- c. Invoices shall be submitted to the CCHD each month and be in a fixed amount of 1/12 of the total Agreement value for the fiscal year from the effective date of this contract through September 30, 2026. Partial months' invoices shall be prorated based on 1/365 of the current annual rate for each day of the partial month this Agreement is in effect.
- d. The CCHD reserves the right to withhold or reduce payment for any work not performed or completed in accordance with the requirements and specifications outlined in this Agreement.— After written notice to the Contractor and a reasonable period of time to correct the lack of performance not to exceed ten (ten) business days, the CCHD may engage in-house personnel or other Contracted Services to complete said work if the Contractor fails to do so in a time period and manner acceptable to the CCHD. The CCHD may back charge the Contractor for all costs incurred by the CCHD as a result of the Contractor's failure to timely perform the contracted services.
- e. The CCHD is not obligated to compensate the Contractor for any additional work performed by the Contractor that extends beyond the scope or requirements of this Agreement, unless prior written approval was given by the CCHD for said additional work to be completed.
- f. Upon providing notice, and subject to mutual written agreement, the CCHD may engage the Contractor for additional work beyond the services outlined in this Agreement.

#### **4. Term of the Agreement**

The initial Agreement period shall be from February 1, 2026 through September 30, 2026. The CCHD's ability to fulfill its obligations under this Agreement is contingent upon the availability of funding from the State of Michigan, which funding periods end September 30 of each calendar year, for the provision of services outlined in this Agreement, and which is scheduled to be available through September 30, 2026. The CCHD may terminate this Agreement or postpone the schedule of services provided thereunder, with a 30 day written notice to the Contractor, if said funding is reduced, suspended, altered, or otherwise becomes unavailable (or the CCHD has reasonable cause to believe any of the aforementioned circumstances could occur). Further, the Agreement will include an annual extension in yearly increments unless CCHD provides notice to the Contractor of their intention to not extend the Agreement with a written notice received no less than 60 days prior to the current Agreement ending date. Contractor shall have right to accept the extension of performance and may request revised terms and conditions, if applicable at that time.

#### **5. Independent Contractor Status**

It is understood that the Contractor is an independent contractor and is not an employee, agent, partner, representative, member, shareholder, officer, or director of the CCHD, and shall not hold itself out to the public as such an employee, agent, partner, representative, member, shareholder, officer, or director of the CCHD. As such, the Contractor is responsible, where necessary, to secure, at its sole cost, workers' compensation insurance, disability benefits insurance, and any other insurance as may be required by law. The CCHD will not provide, nor will it be responsible to pay for, benefits for the Contractor or its employees. Any such benefits, if provided by the Contractor for itself or its employees, including, but not limited to, health insurance coverage of whatever nature, shall be secured and paid for by the Contractor. The acceptance of this Agreement in no way obligates the CCHD to be liable or responsible for any costs of the Contractor or employees of the Contractor beyond the payments for services outlined in this Agreement.

## **6. Insurance**

The Contractor, at its expense, must maintain during the term of any subsequent contract the following insurance:

- a. Workers' Compensation Insurance which meets Michigan statutory requirements. The contractor shall take out and maintain during the life of this contract Workers' Compensation Insurance for all employees employed that may work at a site within the CCHD jurisdiction. In the case any of the work is sublet, the contractor shall require the sub-contractor to provide such insurance. Proof of compliance with the Worker's Compensation Laws and Social Security Laws shall be filed with the CCHD and kept in full force and effect at all times, until all the work on the project provided to be done under this contract has been fully and finally completed. This shall be an absolute responsibility and duty of the Contractor, who agrees to indemnify and save harmless the CCHD from any contributions or taxes or liability therefore.
- b. Comprehensive General Liability Insurance with minimum limits of bodily injury of \$500,000 each person and \$1,000,000 dollars aggregate and with minimum limits for property damage of \$1,000,000 each occurrence and \$2,000,000 aggregate.
- c. Comprehensive Automobile Liability (including hired and non-owned vehicles) with Michigan no-fault coverage, with minimum limits for bodily injury of \$500,000 each person and \$1,000,000 dollars each accident and with minimum limits for property damage of \$500,000 each accident.

If, during the term of any subsequent contract, changed conditions or other pertinent factors, should in the reasonable judgment of the CCHD, render inadequate the insurance limits, the Contractor will furnish on demand such additional coverage as may reasonably be required and available under the circumstances. The insurance must be effected under valid and enforceable policies, issued by recognized, responsible Michigan insurers that are well-rated by national rating organizations.

Insurance policies must name the Contractor as the insured, along with the CCHD as additional insured, and must not be canceled or materially changed without at least thirty (30) days prior notice from the Contractor to the CCHD. The Contractor must submit certificates evidencing the insurance to the CCHD at the time the Contractor executes the contract, and at least fifteen (15) days prior to the expiration dates of expiring policies. Certificates of Insurance acceptable to the CCHD shall be filed with the CCHD prior to commencement of any work.

## **7. Tax Duties and Responsibilities**

The Contractor is responsible for the payment of all required payroll taxes, whether federal, state, or local in nature, including, but not limited to, income taxes, social security taxes, federal unemployment compensation taxes, and any other fees, charges, licenses, or other payments required by law.

## **8. Employees of Contractor**

The Contractor, entirely within its own discretion, may employ as many employees as it requires to meet its obligations under this Agreement. If such persons are employees, the Contractor shall be deemed the employer of such persons. As such, the Contractor shall be responsible for all necessary insurance and payroll deductions for such persons, including, but not limited to, federal, state, and local income taxes, social security taxes, unemployment compensation taxes, workers compensation coverage, etc. Further, the Contractor shall be responsible for ensuring its employees are qualified to perform work under this Agreement, including the completion of training, certifications, background clearances, and any other

qualifications required to perform such work. The Contractor and its employees shall not be subject to the provisions of any personnel handbook, or the rules and regulations, applicable to employees of the CCHD, since the Contractor shall fulfill his responsibilities independent of, and without supervisory control by, the CCHD.

## **9. Indemnification**

The Contractor shall indemnify and hold harmless the CCHD, its directors, officers, agents, and employees, from any judgments, damages, costs and expenses, including reasonable attorney fees, from any claim, action or proceeding to the extent arising out of the Contractor's own negligent acts or omissions of its employees in the performance of this Agreement. Indemnitor's obligations as set forth in the preceding sentence are conditioned upon (i) Indemnatee promptly notifying Indemnitor of any claim, demand or action, or any incident of which Indemnatee has actual or constructive knowledge, which may reasonably result in a claim, demand or action, and for which Indemnatee will look to Indemnitor for indemnification under this Section, (ii) Indemnatee, its directors, officers, agents, and employees, cooperating fully with Indemnitor in Indemnitor's investigation and review of any such claim, action or incident, and (iii) Indemnatee not entering into any admissions, agreements, or settlements which may affect the rights of Indemnatee or Indemnitor without the prior written consent and approval of Indemnitor. Indemnitor reserves the right, in its sole discretion, to assume the defense of Indemnity in any such claim, action, or proceeding. This clause shall survive termination of this Agreement.

## **10. Assignment**

Neither Party shall assign, subcontract, or transfer any of its rights or obligations under this Agreement to a third party without the prior written consent of the other Party. If an assignment, subcontract, or transfer of rights does occur in accordance with this Agreement, this Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors or assigns.

## **11. Governing Law and Jurisdiction**

This Agreement shall be governed in all respects by, and be construed in accordance with, the laws of the State of Michigan. Each Party hereby consents to the jurisdiction of all State Courts sitting in Jackson Michigan, and all Federal Courts sitting near Jackson, Michigan and each Party agrees that venue for any such action shall lie exclusively in such courts, and agrees that such courts shall be the exclusive forum for any legal actions brought in connection with this Agreement or the relationships among the Parties hereto.

## **12. Termination of Agreement**

- a. This Agreement may be terminated for cause immediately upon written notice from one Party to the Party in default. For purposes of this section, "cause" means:

A default with respect to a Party's duties and obligations hereunder, which is not cured within thirty (30) days after written notice of default or request for cure provided to it by the other Party; or as to those items which may not be cured within thirty (30) days where affirmative action has not taken place towards the cure of the items specified in the notice of default or request for cure; or the Contractor is dissolved as a legal entity or its business is terminated or suspended without replacement or succession by a similar entity with the authority and effective ability to carry on as a party to this Agreement.

- b. In addition, as referenced in Section 4 of this Agreement, the CCHD may terminate this Agreement or postpone the schedule of services provided thereunder, upon a 30 day written notice to the Contractor, if associated funding from the State of Michigan is suspended, reduced, altered, or otherwise becomes unavailable (or the CCHD has cause to believe any of the aforementioned circumstances could occur).

**13. Force Majeure**

In the event either Party is delayed or prevented from performing this Agreement due to any cause beyond its reasonable control, including but not limited to, strike, labor or civil unrest or dispute, embargo, blockade, work stoppage, delay, protest or acts of God, such delay shall be excused during the continuance of such delay, and the period of performance shall be extended to such extent as may be reasonable to perform after the cause of delay has been removed. In the event any such delay continued for a period of more than thirty (30) days, either Party may terminate this Agreement upon written notice to the other Party. In the event of any such termination, the CCHD shall pay Contractor for work performed by the Contractor and accepted by the CCHD through the effective date of termination, in accordance with the payment terms outlined in this Agreement.

**14. Counterpart Signature**

This Agreement may be executed in one or more counterparts (facsimile transmission or otherwise), each of which counterpart shall be deemed an original Agreement and all of which shall constitute but one Agreement.

**15. Waiver**

The waiver by either Party of a breach of any provision of this Agreement shall not operate as, or be construed as, a waiver of any subsequent breach.

**16. Modification**

No change, modification, or waiver of any term of this Agreement shall be valid unless it is in writing and signed by both parties.

**17. Entire Agreement**

This Agreement constitutes the sole Agreement between the Contractor and the CCHD regarding this engagement. This Agreement constitutes the full and complete understanding of the Parties and cannot be waived, amended, or modified except in writing and signed by the Party against whom the waiver, amendment, or modification is sought to be enforced.

**18. Construction of Agreement**

The headings used in this Agreement have been prepared for the convenience of reference only and shall not control, affect the meaning of, or be taken as an interpretation of any provisions of this Agreement. This Agreement has been prepared on the basis of mutual understanding of the Parties and shall not be construed against either Party by reason of such Party's being the drafter hereof.

**19. Severability**

If any term or provision of this Agreement is determined to be invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of

this Agreement.

**20. Notices**

All notices, or required writings or documents, pursuant to this Agreement shall be delivered by certified U.S. mail, postage prepaid, or electronic mail (email) addressed to the Contractor and the CCHD at the addresses set forth below, the use of any of which may be deemed to be a writing signed by the Party to be charged.

**Notice to CCHD**

**Address:** 508 Ashmun St, Suite 120  
Sault Ste Marie, MI 49783

**Attention:** Ms. Karen Senkus

**Email:** [ksendus@chippewacountymi.gov](mailto:ksendus@chippewacountymi.gov)

**Notice to Smiles on Wheels, Contractor**

**Address:** 122 Highland Drive  
Jackson, MI 49201

**Attention:** Ms. Kimberly Crabtree

**Email:** [kimc@smilesonwheels.org](mailto:kimc@smilesonwheels.org)

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives and thereby become effective on the date first set forth above.

**CONTRACTOR (SMILES ON WHEELS):**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: Kimberly Crabtree  
Title: Executive Director

**CCHD:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: Karen Senkus  
Title: Health Officer

***(SIGNATURE PAGE TO PROFESSIONAL SERVICES AGREEMENT)***



CHIPPewa COUNTY Sheriff's Office  
TO PROTECT AND SERVE THE PEOPLE

Date: 1/20/2026

To: Finance Committee

From: Ryan Hering

RE: Approval to purchase firearms

The purpose of this communication is to request approval to purchase the replacement firearms for the Chippewa County Sheriff's Office. The amount of the purchase is \$18,507.50 and is in the current budget. The quote is attached with this correspondence. This quote is \$4,727.03 less than the budgeted amount for the new handguns.

I am also requesting that we offer the used firearms to the deputy that has been carrying them for \$200.00. CMP offered to purchase each firearm for \$200.00.

I am respectfully requesting to purchase new handguns for the road division.

Thank you in advance for your time and consideration.

Sincerely,

Ryan Hering

Undersheriff

**Michael D. Bitnar, Sheriff**  
**Ryan A. Hering, Undersheriff**  
325 Court St, Suite 101,  
Sault Ste Marie, MI 49783  
OFFICE #906-635-6355  
FAX #906-635-6336  
Chippewa County Sheriff APP (free)

CMP Distributors, Inc.  
 16753 Industrial Parkway  
 Lansing, MI 48906  
 Phone # 517-721-0970  
 Fax # 517-721-0974

# Quote

Date	Quote #
1/12/2026	16751

<b>Bill To</b>
Chippewa County Sheriff Office *** 325 Court Street Suite 101 Sault Ste. Marie, MI 49783

<b>Ship To</b>
Chippewa County Sheriff Office*** 325 Court Street Suite 101 Sault Ste. Marie, Mi. 49783

Sales Rep	Account #	Terms	Expiration Date	Shipping Terms
CMP	935	Net 30	2/11/2026	Best Way

Description	Qty	Price	Total
Glock, 45 COA, 9MM, NTF/NTR Standard Sights, 5.5 Trigger, w/ Front Serrations and 3 Magazines	18	732.00	13,176.00T
Glock, 19 COA, 9MM, NTF/NTR Standard Sights, 5.5 Trigger, w/ Front Serrations and 3 Magazines	1	732.00	732.00T
Glock 26, Gen 5, 9mm, Glock Night Sights, w/ Front Serrations	3	409.00	1,227.00T
Safariland 6360RDS-28327-481, Glock 45 MOS, Trijicon RMR, TRL7 Light, STX Basketweave Tactical, Right Hand	19	177.50	3,372.50T

**Shipping & Handling Terms:**  
 - Freight to be added at time of shipment  
 - Ships UPS Ground

<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$18,507.50

This is a quotation on the goods named, subject to the conditions noted below:  
 1. Pricing is good for 30 days unless otherwise noted.  
 2. Please include the quote number on all correspondence to insure proper pricing when ordered.  
 3. To accept this quotation, please sign and return.

Customer Signature \_\_\_\_\_





Chippewa County Sheriff's Office  
TO PROTECT AND SERVE THE PEOPLE

Date: 1/20/2026

To: Finance Committee

From: Ryan Hering

RE: Approval to purchase 2024 Chevrolet truck

The purpose of this communication is to request approval to purchase a new 2024 Chevrolet truck. Berger Chevrolet has an excess number of trucks and are offering them for \$45,989.00. The Sheriff's Office budgeted \$55,000.00 for the purchase of a new patrol vehicle so this would be a savings of approximately \$9,000.00. The sheriff's Office currently has two 2024 Chevrolet trucks purchased from Berger Chevrolet. Based on those two vehicles we know that the purchase of this vehicle would meet the needs of the Office.

I am respectfully requesting to purchase the new pickup truck for the Sheriff's Office.

Thank you in advance for your time and consideration.

Sincerely,

Ryan Hering

Undersheriff

Michael D. Bitnar, Sheriff  
Ryan A. Hering, Undersheriff  
325 Court St, Suite 101,  
Sault Ste Marie, MI 49783

OFFICE #906-635-6355

FAX #906-635-6336

Chippewa County Sheriff APP (free)



TO PROTECT AND SERVE THE PEOPLE

January 30<sup>th</sup>, 2026

TO: Finance Committee

FROM: Captain Justin Fruchey

RE: Police Package Tahoe

The purpose of this communication is to request approval to use County Funds to purchase one 2026 Chevy Tahoe Police Package patrol vehicles for the Sheriff's Office.

The total purchase cost of one Police package 4wd Tahoe is \$55,792.00 from Berger Chevrolet. \$55,792.00 will come out of the Vehicle- Sheriff line. The Sheriff's office was approved in the FY 2026 budget for one Tahoe. The price includes title fee and delivery. I have attached the bid from Berger Chevrolet along with the vehicle specifications.

We respectfully request to waive the county purchase policy and move forward with the purchase of this Tahoe as approved in the budget as this vehicle is on the lot and ready for purchase.

I am respectfully requesting authorization to move forward with this purchase.

Thanking you in advance for your time and consideration.

Sincerely,

Justin B. Fruchey

Captain

**Michael D. Bitnar, Sheriff**  
**Ryan A. Hering, Undersheriff**  
325 Court St, Suite 101,  
Sault Ste Marie, MI 49783  
OFFICE #906-635-6355  
FAX #906-635-6336  
Chippewa County Sheriff APP (free)



## CANTEEN SERVICES, INC.

### AMENDMENT FOUR

This Amendment One to the Food Service Agreement, signed March 8, 2022, between **Chippewa County Sheriff's Office**, with offices located at 325 Court St., Sault Ste. Marie, MI 49783 (hereinafter referred to as 'Client'), and **Canteen Services, Inc.** a Michigan corporation with principal offices at 353 S. Michigan Avenue, Coldwater, Michigan 49036 (hereinafter referred to as "Canteen") is effective **March 8, 2026**.

#### RECITALS

**Whereas**, Client and Canteen are parties to a three (3) year Food Service Agreement ("Agreement"), with an expiration date of March 8, 2025;

**Whereas**, the Agreement allows for two (2) one-year (1) renewals with mutual agreement;

**Whereas**, Client and Canteen do hereby mutually agree to implement the second one-year renewal;

**Now, Therefore**, Client and Canteen mutually agree as follows:

1. The term of this Agreement shall remain in force through March 8, 2027.
2. A revision to the pricing schedule shall be implemented on March 8, 2026.

#### EXHIBIT A

##### I. PRICING,

**In paragraph A. the meal pricing schedule is revised to read as follows:**

Inmate Meals – quantity per Meal service (B/L/D) Regular tray, Holiday, Medical and Religious (Excluding Kosher)	Price per meal
0-58	\$5.83
59-88	\$4.02
89-118	\$3.18
119-148	\$2.69
149 and above	\$2.55
Kosher Meals	\$7.42/each
Medical Snacks	\$1.43/each

All terms and conditions of the Agreement not amended by this Amendment Four remain in effect.

**CANTEEN SERVICES, INC.**

**CHIPPEWA COUNTY**  
**SHERIFF'S OFFICE**

**BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Signature                      Date

Jeffrey Tiggleman  
\_\_\_\_\_  
President

\_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Sheriff

\_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Chairman

	Current	Proposed			
	Price per Meal	Price per Meal	Increase		
0-58	\$ 5.41	\$ 5.83	7.76%		
58-88	\$ 3.73	\$ 4.02	7.77%		
89-118	\$ 2.95	\$ 3.18	7.80%		
119-148	\$ 2.49	\$ 2.69	8.03%		
149 and above	\$ 2.37	\$ 2.55	7.59%		
Kosher Meals	\$6.89/each	\$7.42/each	7.69%		
Medical Snacks	\$1.33/each	\$1.43/each	7.52%		
	FY2025	FY2024	FY2023		
Canteen Services	\$426,669.40	\$368,234.36	\$334,947.45		
Annual Increase	15.87%	9.94%			
Overall Increase	27.38%				



# CANTEEN SERVICES, INC.

## AMENDMENT ONE

This Amendment One to the Food Service Agreement, signed March 8, 2022, between Chippewa County Sheriff's Office, with offices located at 325 Court St., Sault Ste. Marie, MI 49783 (hereinafter referred to as 'Client'), and Canteen Services, Inc. a Michigan corporation with principal offices at 353 S. Michigan Avenue, Coldwater, Michigan 49036 (hereinafter referred to as "Canteen") is effective upon signature.

The purpose for this amendment is to:

1. Implement a revision to the meal service pricing schedule.

Amendment Revisions:

### EXHIBIT A

#### 1. PRICING,

In paragraph A. the meal pricing schedule is revised to read as follows:

Inmate Meals – quantity per Meal service (B/L/D) Regular tray, Holiday, Medical and Religious (Excluding Kosher)	Price per meal
0-58	\$5.41
59-88	\$3.73
89-118	\$2.95
119-148	\$2.49
149 and above	\$2.37
Kosher Meals	\$6.89/each
Medical Snacks	\$1.33/each

All terms and conditions of the Agreement not amended by this Amendment One remain in effect.

### CANTEEN SERVICES, INC.

Jeffrey J. Tiggleman 1-8-24  
Signature Date

Jeffrey Tiggleman  
President

### CHIPPEWA COUNTY

#### SHERIFF'S OFFICE

Michael D. Bitnar  
Signature Date

Michael D. Bitnar 1-8-24  
Sheriff

#### BOARD OF COMMISSIONERS

[Signature] 12/19/2023  
Signature Date

[Signature]  
Chairman

[Signature]

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## CANTEEN SERVICES, INC.

### AMENDMENT THREE

This Amendment One to the Food Service Agreement, signed March 8, 2022, between Chippewa County Sheriff's Office, with offices located at 325 Court St., Sault Ste. Marie, MI 49783 (hereinafter referred to as 'Client'), and Canteen Services, Inc. a Michigan corporation with principal offices at 353 S. Michigan Avenue, Coldwater, Michigan 49036 (hereinafter referred to as "Canteen") is effective March 8, 2025.

#### RECITALS

Whereas, Client and Canteen are parties to a three (3) year Food Service Agreement ("Agreement"), with an expiration date of March 8, 2025;

Whereas, the Agreement allows for two (2) one-year (1) renewals with mutual agreement;

Whereas, Client and Canteen do hereby mutually agree to implement the first one-year renewal;

Now, Therefore, Client and Canteen mutually agree as follows:

1. The term of this Agreement shall remain in force through March 8, 2026.

All terms and conditions of the Agreement not amended by this Amendment Three remain in effect.

#### CANTEEN SERVICES, INC.

Signature	Date
<u>Jeffrey Tiegleman</u>	
President	

#### CHIPPEWA COUNTY

##### SHERIFF'S OFFICE

Signature	Date
<u>Michael Bitnar</u>	<u>7-30-25</u>
Sheriff	

##### BOARD OF COMMISSIONERS

Signature	Date
<u>Jim Martin</u>	
Chairman	



Date: Jan. 05 2026

Dear Accounts Payable Department:

As you know firsthand, the costs for labor, shipping, utilities, supplies, travel, inspections, cost of goods, and so forth continue to increase year over year. Despite our best efforts, the modest 4% increase permitted in our pricing agreement is necessary to help defray these costs and allows Diamond to continue the medication dispensing and pharmacy program management services you have come to expect.

We are providing this written reminder that effective January 1, 2026, Diamond will apply a 4% increase to the applicable dispensing fees (base, specialty, compounds, etc.) and return processing fee that are outlined in our pricing agreement. Those fees will then remain fixed and firm for the remainder of the calendar/contract year (next twelve months). All other contract terms and pharmacy services will remain the same.

Thank you in advance for understanding and we appreciate and value your continued partnership with Diamond. If you have any questions or concerns, please reach out to your Executive Consultant Pharmacist.

Sincerely,

Charles Schiefer

Executive Consultant Pharmacist  
Diamond Pharmacy Services

645 Kolter Drive  
Indiana, PA 15701-3570

800.882.6337  
Fax 866-804-8999  
[www.diamondpharmacy.com](http://www.diamondpharmacy.com)





## CHIPPEWA COUNTY BID SUMMARY

### 50 MBPS Point To Point

The County sought quotes for the services of a 50 MBPS point to point connection between County Building and Animal Shelter/ Sheriff Building.

Firm	Bid Price	Notes
Peninsula Fiber Network 1901 W. Ridge St Suite 2 Marquette, MI 49855	Monthly cost: \$400.00 One Time Cost: \$775.00 Total Contract: \$48,775.00	- 10 years locked in rate - Build Cost would be spread over a 10-year time period (total is included in monthly cost)
Merit 880 Technology Drive Suite B Ann Arbor, MI 48108	Monthly Cost: \$856.52 One Time Cost: \$750.00 Total Contract: \$74,041.00	- Provide a 10-year agreement with built cost spread over first 5 years with auto renewal of rate for another 5 years - This was a budget estimate, price could go down for a formal quote
Spectrum Business 1320 North Dr. Martin Luther King Jr. Drive Milwaukee, WI 53212	Monthly Cost: \$800.00 One Time Cost: 72,000.00 Total Contract: \$120,000.00	- 72,000.00 was a budgetary Estimate to Build the fiber between the location. - Contract could only be provided in a 5-year contract

#### Notes:

- The total projected budget was \$48,775.00
- The services billing will be split 25/75 with the Animal Shelter covering 25% and Sheriff Office covering the other 75%. This will replace the current Charter line.
- County currently has point to point with Peninsula Fiber Network for Central Dispatch radio sites.
- This project is required and will save money in the longer term and meet new CJIS requirements of having 140-3 Certificate for the Sheriff Office Search and Rescue building needs.

# memo



## **Chippewa County Information Systems**

**To:** Chippewa County Board of Commissioner  
**From:** Anthony Zakic, Information Technology Specialist  
**Date:** February 2nd, 2026  
**Re:** Point to point for Animal Shelter/ Sheriff Training Building.

---

Dear Commissioner,

To meet new CJIS policy of having a firewall with a FIPS 140-3 certified. We are faced with either buying a new firewall or moving to a point-to-point connection.

After comparing numbers for options over a 10-year period, it turns out moving to a point-to-point connection will save about \$102,016.72 after removing the firewall and internet at the animal shelter/ sheriff building. Internet would come from County Building, there should no need to worry about bandwidth or speed, please see attached breakdown of cost.

This project will not break ground until the frost laws are lifted later this spring.

Pricing as of Fall of 2025

To Replace Firewall at Animal Shelter

Item	One time amount			\$ 150,791.72
Firewall Hardware	\$ 14,195.86	\$ 2.00	\$ 28,391.72	
Vender Support with RMA	\$ 10,440.00	\$ 10.00	\$ 104,400.00	
Internet (Charter)	\$ 150.00	\$ 120.00	\$ 18,000.00	

Point to Point connection

Item				\$ 48,775.00
50 mbps	\$ 400.00	\$ 120.00	\$ 48,000.00	
Set up fee	\$ 775.00	\$ 1.00	\$ 775.00	

Firewall with Internet \$ 150,791.72

Point to point \$ 48,775.00

Saving with Point to point \$ 102,016.72



SO Ref #: CCY 10  
Account: County Of Chippewa  
Order: County of Chippewa-Animal Control Center-50Mbps Ethernet Transport

Prepared for: County Of Chippewa

Prepared By: Shannon Black  
sblack@pfnlc.net  
+1 9063600729

Billing Address:  
4657 W Industrial Park Dr  
Kincheloe, MI 49788

Order: County of Chippewa-Animal Control Center-50Mbps Ethernet  
Transport  
Contract Term (months): 120  
Service Request: Existing Customer/New Service  
Billing Frequency: Monthly

Sales Engineer:

Order Description: This order requests a new 50Mbps transport service. Term is 120 months.

**CONTACT INFORMATION: Please verify the information below and correct if needed - Order Contact Required**

Contact Name	Contact Role	Email Address	Business Phone	Mobile Phone
Brian Bartlett	Z Loc Tech Contact	bbartlett@chippewacountymi.gov		
Anthony Zakic	Order Contact	azakic@chippewacountymi.gov	(906) 635-7611	
Anthony Zakic	Maintenance Contact	azakic@chippewacountymi.gov	(906) 635-7611	
Kelly Church	Billing	kchurch@chippewacountymi.gov	906-635-6330	906-322-2411

**SERVICE LOCATION INFORMATION: Please verify the information below and correct if needed**

Location Name	Type	Description	Service Address
325 Courts st, Sault Sainte Marie, MI 49783	Loc A	Chippewa County Courthouse	325 Courts st., Sault Ste. Marie, MI 49783
3660 S. Mackinac Trail, Sault Ste. Marie, MI. 49783	Loc Z	Animal Control Shelter	3660 S. Mackinac Trail, Sault Ste. Marie, MI 49783

**MONTHLY RECURRING CHARGES (MRC): Billed each month for the duration of term**

Product	Service Details	State	Sales Price	Qty	Total Price
Carrier Ethernet Transport	50Mbps Ethernet Transport Speed: 50 Mbps	MI	\$400.00	1	\$400.00

Subtotal: \$400.00

Total MRC:\$400.00



SO Ref #: CCY 10  
Account: County Of Chippewa  
Order: County of Chippewa-Animal Control Center-50Mbps Ethernet Transport

**NON-RECURRING CHARGES (NRC): One-time charges billed on first invoice**

Service Details	Sales Price	Qty	Total Price
NRC - Installation - One time service Installation fee	\$775.00	1	\$775.00

**Total: \$775.00**

*\*All prices are exclusive of any taxes, surcharges, and regulatory fees*



SO Ref #: CCY 10  
Account: County Of Chippewa  
Order: County of Chippewa-Animal Control Center-50Mbps Ethernet Transport

Please sign and date below

Service Request: Existing Customer/New Service

Billing Frequency: Monthly

Order Description: This order requests a new 50Mbps transport service. Term is 120 months.

Signature:

Signature:

Date:

Date:

Printed Name:

Printed Name:

Title:

Title:



1901 W. Ridge St Suite 2 • Marquette MI 49855  
906.226.2010 • FAX 906.226.7102 • [www.pfnllc.net](http://www.pfnllc.net)

January 12, 2026



## **CHIPPEWA COUNTY REQUEST FOR PROPOSALS**

**Zulty Desk phones**

**ISSUED BY: CHIPPEWA COUNTY BOARD OF COMMISSIONERS**

**Project Representative: Anthony Zakic, Information Technology Specialist  
Chippewa County Information Systems  
319 Court St.  
Sault Ste. Marie, MI 49783-2194**

**Phone: (906) 635-7611  
Fax: (906) 635-7610**

**CHIPPEWA COUNTY**

## **NOTICE OF RECEIVING PROPOSALS**

Chippewa County seeks proposals from qualified firms, on a competitive basis, for a Zulty Desk Phones. Qualified firms and individuals may secure a copy of the bid specifications online at [www.chippewacountymi.gov](http://www.chippewacountymi.gov) or from:

Kelly Church  
Chippewa County Administrator's Office  
319 Court St.  
Sault Ste. Marie, MI 49783-2194

Proposals received on or before 12:00 noon on Tuesday, March 3rd, 2026 will be considered. Chippewa County reserves the right to reject any or all proposals submitted.





## **CHIPPEWA COUNTY REQUEST FOR PROPOSALS**

### **Zulty Desk Phones**

#### **I. INTRODUCTION**

Chippewa County seeks quotations from qualified firms, on a competitive basis, for Zulty Desk phones.

##### **A. Bid Submittal and Project Representative**

To be considered, firms must submit a complete, sealed response to this Request for Proposals (RFP), using the format provided. Requests for information or interpretation of the intent of the RFP and any/all other inquiries must be addressed to:

Kelly Church  
Chippewa County Administrator's Office  
319 Court St.  
Sault Ste. Marie, MI 49783-2194  
(906) 635-6330

Requests for information or interpretation of the intent of the RFP and any/all other inquiries must be addressed to:

Chippewa County Information Systems  
ATTN: Anthony Zakic – Information Technology Specialist (Project Representative)  
325 Court St. Suite 105  
Sault Ste. Marie, MI 49783  
(906)635-7611  
azakic@chippewacountymi.gov

**Contact with any other Chippewa County personnel regarding this RFP will be considered grounds for elimination from the selection process.**

B. Submittal Requirements and Deadline

II. Each proposal must be submitted timely and can be via USPS plainly marked "Phone" on the exterior or via email marked "Phone" to [azakic@chippewacountymj.gov](mailto:azakic@chippewacountymj.gov), the submission form MUST be sent as an attachment to the email, or the bid will be VOID. Please also include any additional required documents per the RFP. Proposals must be signed by an official authorized to bind the firm to its provisions. To be considered a valid response to this Request for Quotations, the proposal must remain valid for at least sixty (60) days. Chippewa County is not liable for any cost incurred by the firm prior to the issuance of a contract. **Proposals must be received on or before 12:00 Noon Tuesday, March 3rd, 2026 to be considered.**

A. Right of Refusal

Chippewa County reserves the right to reject any or all proposals, to negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept a proposal which best meets the needs of the County, irrespective of the bid price.

B. Disclosure of Proposals

Proposals are subject to disclosure under the Michigan Freedom of Information Act (Act 442, P.A. 1976, as amended, being MCL 15.231 through 15.246). After a contract award, a summary of total price information for all proposals will be furnished upon request.

C. Independent Price Determination

By submitting a proposal you certify, and in the case of a joint proposal, each party certifies as to its own organization, that in connection with this proposal:

1. The prices in its proposal have been determined independently without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other proposing party or with any other competitor;
2. Unless otherwise required by law, the prices that have been quoted in the proposal have not been knowingly disclosed by the proposing party and will not be knowingly disclosed to any competitor; and
3. No attempt has been made or will be made by the proposing party to induce any other person or firm to submit or not submit a proposal for the purpose of restricting competition.

D. Each person signing the proposal certifies that:

1. (S)he is the person within the organization responsible for the decision as to prices being offered in the proposal, and that (s)he has not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above; or
2. (S)he is not the person within the organization responsible for the decision as to the prices being offered in the proposal, but that (s)he has been authorized, in writing, to act as an agent for the persons responsible for such decisions in certifying that such persons have not participated, and

will not participate, in any action contrary to I.D.1,2 and 3, above; and that (s)he has not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above.

- E. Insurance Requirements. The successful firm will be required to provide and maintain public and professional liability, property damage, and worker's compensation insurance protecting, as they may appear, the interests of all parties to any agreement that may result from this RFP. The firm is responsible for insuring the protection of all persons and property at all times. Documentation of the above insurance must be provided by the successful bidder prior to contract execution. Chippewa County must be included as a separate named insured.

Minimum insurance requirements are as follows:

1. Commercial general liability insurance of limits not less than \$1,000,000 per occurrence. The limit may be higher depending upon the hazard involved, subject to review and recommendation of the County's licensed insurance counselor. Coverage is to include, but is not limited to premises, operations, products and/or completed operations, personal injury and contract liability.
2. Automobile liability including statutory no-fault coverages, including all owned, non-owned, and hired autos within limits of a minimum of \$1,000,000. The limit may be higher depending upon the hazard involved, subject to review and recommendation of the County's insurance counselor.
3. Worker's Compensation and Employers' Liability if the selected firm hires one or more persons or currently has employees. If the selected firm does not have any employees, an affidavit must be filed with the County Clerk stating that the firm has no employees and will not hire any while working for Chippewa County as a vendor or a subcontractor, etc. In addition, a Certificate of Assumed Name must be filed with the County Clerk.

Failure to comply with these insurance requirements may result in contract termination or delay in receipt of funds. The firm will be required to secure any/all necessary certificates and permits from municipal or other public authorities and comply with all licensing requirements and all federal, state and municipal laws, ordinances and regulations as may be required.

- F. County Liability. Officers, agents and employees of Chippewa County will not, in any manner, be liable for any loss or damage to any person or property connected to or resulting from any work done on behalf of the County. In addition, the selected firm agrees to indemnify, defend and save harmless, the County, its officers, agents and employees from any and all claims and losses accruing or resulting from the negligent performance of work as described in any agreement that results from this RFQ. These same standards will apply to

subcontractors of the selected firm. The County will be relieved from all risks of loss or to equipment or personnel during this engagement, except when such loss or damage is due to the fault or negligence of the County.

### **III. SPECIFICATIONS**

**PLEASE READ CAREFULLY:** Proposals that fail to meet the minimum specifications, or those determined to exclude important components, features, services, etc... may not be considered. Bidders

are encouraged to contact the Project Representative with any questions concerning the specifications PRIOR TO submitting their proposal.

This proposal is for acquiring a total of **105 New desk phones.**

#### **A. HARDWARE**

Models number wanted	Quantity wanted
21i	28
22G	71
23G	6

#### **Option 1**

20 Adaptor for Headset model Plantronics C054 & C054A  
with adaptor for 21i, 22g, & 23G

#### **Option 2**

20 new Plantronics Headset with adapter for 21i, 22g, & 23g

#### **Option 3**

10 Wall mounts brackets

#### **B. DELIVERY**

**Prospective bidders, and vendors, must be able to deliver by April 30, 2026.**

**To  
Chippewa County Information System**

325 court St Suite 105  
Sault Sainte Marie, MI 49783

C. WARRANTY

Must have Manufacture warranty.

D. Noticed to Bidders: The county is already in service contract with DStech for Zulty phone Software.

I. DETERMINATION OF THE BEST BID.

A. Any purchase resulting from this RFP will be made from respondent whose bid is most advantageous to the County. In determining which bid is most advantageous and/or best, the County will consider:

1. the ability, capacity and skill of the respondent to provide the item/services required.
2. whether the bidder can fulfill the purchase and provide service promptly without delay or interference.
3. the character, integrity, reputation, judgment, experience and efficiency of the bidder.
4. the quality of performance of previous engagements with the bidder.
5. previous and existing compliance by the bidder with applicable laws and ordinances.
6. the sufficiency of the financial resources and ability of the bidder to provide the requested product / services.
7. the number and scope of conditions attached to the bid.
8. any potential conflicts of interest between bidders and the County governing body and staff.

B. If all bids received are reasonably equivalent other than with respect to cost, bidders whose business is located within Chippewa County will be given preference as follows:

1. If bids are taken for items or services for a cost between \$250 and \$2,500, the bid of the Chippewa County vendor may not exceed the lowest bid by more than 5.0%.
2. For bids exceeding \$2,500, the bid of the Chippewa County vendor must not exceed the lowest bid by more than 3.0%.

**II. BID AWARD**

Selection of a firm and awarding of a contract will be based upon evaluation by the County of the criteria listed above.



**CHIPPEWA COUNTY**  
**Zulty Desk Phones BID SUBMISSION FORM**

Firm/Individual Name \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Description	Price
21i Phone (Quantity 28)	
22G Phone (Quantity 71)	
23G Phone (Quantity 6)	
Option 1(Quantity 20):	
Option 2 (Quantity 20):	
Option 3: (Quantity 10)	
<b>TOTAL BID PRICE</b>	<b>\$</b>

A list of any other applicable costs must accompany the submitted bid.

Signature of official authorized to bind the firm to the provisions of the RFP:

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Typed or printed name and title:

**Failure to complete this form may result in elimination from the selection process.**  
**Proposals must be received on or before 12:00 noon on March 3rd, 2026 to be considered.**



## **CHIPPEWA COUNTY REQUEST FOR PROPOSALS**

### **Firewall**

**ISSUED BY: CHIPPEWA COUNTY BOARD OF COMMISSIONERS**

**Project Representative: Anthony Zakic, Information Technology Specialist  
Chippewa County Information Systems  
319 Court St.  
Sault Ste. Marie, MI 49783-2194**

**Phone: (906) 635-7611  
Fax: (906) 635-7610**

**CHIPPEWA COUNTY**



## **NOTICE OF RECEIVING PROPOSALS**

Chippewa County seeks proposals from qualified firms, on a competitive basis, for a Firewall Hardware. Qualified firms and individuals may secure a copy of the bid specifications online at [www.chippewacountymi.gov](http://www.chippewacountymi.gov) or from:

Kelly Church  
Chippewa County Administrator's Office  
319 Court St.  
Sault Ste. Marie, MI 49783-2194

Proposals received on or before 12:00 noon on Tuesday, March 3rd, 2026 will be considered. Chippewa County reserves the right to reject any or all proposals submitted.



## **CHIPPEWA COUNTY REQUEST FOR PROPOSALS**

### **Firewall**

#### **I. INTRODUCTION**

Chippewa County seeks quotations from qualified firms, on a competitive basis, for a Firewall pair.

##### **A. Bid Submittal and Project Representative**

To be considered, firms must submit a complete, sealed response to this Request for Proposals (RFP), using the format provided. Requests for information or interpretation of the intent of the RFP and any/all other inquiries must be addressed to:

Kelly Church  
Chippewa County Administrator's Office  
319 Court St.  
Sault Ste. Marie, MI 49783-2194  
(906) 635-6330

Requests for information or interpretation of the intent of the RFP and any/all other inquiries must be addressed to:

Chippewa County Information Systems  
ATTN: Anthony Zakic – Information Technology Specialist (Project Representative)  
325 Court St. Suite 105  
Sault Ste. Marie, MI 49783  
(906)635-7611  
[azakic@chippewacountymi.gov](mailto:azakic@chippewacountymi.gov)

Chippewa County Information Systems  
ATTN: Brian Bartlett – hardware Operations Analyst (Project Representative)  
325 Court St. Suite 105  
Sault Ste. Marie, MI 49783  
(906)635-7611  
[bbartlett@chippewacountymi.gov](mailto:bbartlett@chippewacountymi.gov)

**Contact with any other Chippewa County personnel regarding this RFP will be considered grounds for elimination from the selection process.**

**B. Submittal Requirements and Deadline**

II. Each proposal must be submitted timely and can be via USPS plainly marked "Firewall" on the exterior or via email marked "Firewall" to [azakic@chippewacountymi.gov](mailto:azakic@chippewacountymi.gov), the submission form MUST be sent as an attachment to the email, or the bid will be VOID. Please also include any additional required documents per the RFP. Proposals must be signed by an official authorized to bind the firm to its provisions. To be considered a valid response to this Request for Quotations, the proposal must remain valid for at least sixty (60) days. Chippewa County is not liable for any cost incurred by the firm prior to the issuance of a contract. **Proposals must be received on or before 12:00 Noon Tuesday, March 3rd, 2026 to be considered.**

**A. Right of Refusal**

Chippewa County reserves the right to reject any or all proposals, to negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept a proposal which best meets the needs of the County, irrespective of the bid price.

**B. Disclosure of Proposals**

Proposals are subject to disclosure under the Michigan Freedom of Information Act (Act 442, P.A. 1976, as amended, being MCL 15.231 through 15.246). After a contract award, a summary of total price information for all proposals will be furnished upon request.

**C. Independent Price Determination**

By submitting a proposal you certify, and in the case of a joint proposal, each party certifies as to its own organization, that in connection with this proposal:

1. The prices in its proposal have been determined independently without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other proposing party or with any other competitor;
2. Unless otherwise required by law, the prices that have been quoted in the proposal have not been knowingly disclosed by the proposing party and will not be knowingly disclosed to any competitor; and
3. No attempt has been made or will be made by the proposing party to induce any other person or firm to submit or not submit a proposal for the purpose of restricting competition.

**D. Each person signing the proposal certifies that:**

1. (S)he is the person within the organization responsible for the decision as to prices being offered in the proposal, and that (s)he has not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above; or
2. (S)he is not the person within the organization responsible for the decision as to the prices being offered in the proposal, but that (s)he has been authorized, in writing, to act as an agent for the persons responsible for

such decisions in certifying that such persons have not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above; and that (s)he has not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above.

- E. Insurance Requirements. The successful firm will be required to provide and maintain public and professional liability, property damage, and worker's compensation insurance protecting, as they may appear, the interests of all parties to any agreement that may result from this RFP. The firm is responsible for insuring the protection of all persons and property at all times. Documentation of the above insurance must be provided by the successful bidder prior to contract execution. Chippewa County must be included as a separate named insured.

Minimum insurance requirements are as follows:

1. Commercial general liability insurance of limits not less than \$1,000,000 per occurrence. The limit may be higher depending upon the hazard involved, subject to review and recommendation of the County's licensed insurance counselor. Coverage is to include, but is not limited to premises, operations, products and/or completed operations, personal injury and contract liability.
2. Automobile liability including statutory no-fault coverages, including all owned, non-owned, and hired autos within limits of a minimum of \$1,000,000. The limit may be higher depending upon the hazard involved, subject to review and recommendation of the County's insurance counselor.
3. Worker's Compensation and Employers' Liability if the selected firm hires one or more persons or currently has employees. If the selected firm does not have any employees, an affidavit must be filed with the County Clerk stating that the firm has no employees and will not hire any while working for Chippewa County as a vendor or a subcontractor, etc. In addition, a Certificate of Assumed Name must be filed with the County Clerk.

Failure to comply with these insurance requirements may result in contract termination or delay in receipt of funds. The firm will be required to secure any/all necessary certificates and permits from municipal or other public authorities and comply with all licensing requirements and all federal, state and municipal laws, ordinances and regulations as may be required.

- F. County Liability. Officers, agents and employees of Chippewa County will not, in any manner, be liable for any loss or damage to any person or property connected to or resulting from any work done on behalf of the County. In addition, the selected firm agrees to indemnify, defend and save harmless, the County, its officers, agents and employees from any and all claims and losses accruing or resulting from the negligent performance of work as described in any

agreement that results from this RFQ. These same standards will apply to subcontractors of the selected firm. The County will be relieved from all risks of loss or to equipment or personnel during this engagement, except when such loss or damage is due to the fault or negligence of the County.

### **III. SPECIFICATIONS**

**PLEASE READ CAREFULLY:** Proposals that fail to meet the minimum specifications, or those determined to exclude important components, features, services, etc... may not be considered. Bidders

are encouraged to contact the Project Representative with any questions concerning the specifications PRIOR TO submitting their proposal.

This proposal is for acquiring a total of **1 Firewall with High Availability.**

#### **A. HARDWARE**

**This is Hardware/ software only (Must be brand NEW!!)**

<b>SPECIFICATIONS</b>	<b>QTY</b>	<b>REQUIREMENTS</b>
Chassis	2	Rack-mount (1U – 3U)
Make	2	Sonicwall
Model	1	NSA-4700 Secure Upgrade Plus - Advanced Edition 5 Yr. (Gen7 UTM)
Model	1	NSA-4700 High Availability
Ports	24	Ethernet 10/100/1GB
SFTP port	4	SFP fiber ports

#### **B. Software**

- Advanced Edition 5 Yr. (Gen7 UTM)

#### **C. DELIVERY**

**Prospective bidders, and vendors, must be able to deliver by April 14, 2026.**

**To  
Chippewa County Information System  
325 court St Suite 105  
Sault Sainte Marie, MI 49783**

#### **D. WARRANTY**

Must have hardware Manufacture warranty.

**I. DETERMINATION OF THE BEST BID.**

A. Any purchase resulting from this RFP will be made from respondent whose bid is most advantageous to the County. In determining which bid is most advantageous and/or best, the County will consider:

1. the ability, capacity and skill of the respondent to provide the item/services required.
2. whether the bidder can fulfill the purchase and provide service promptly without delay or interference.
3. the character, integrity, reputation, judgment, experience and efficiency of the bidder.
4. the quality of performance of previous engagements with the bidder.
5. previous and existing compliance by the bidder with applicable laws and ordinances.
6. the sufficiency of the financial resources and ability of the bidder to provide the requested product / services.
7. the number and scope of conditions attached to the bid.
8. any potential conflicts of interest between bidders and the County governing body and staff.

B. If all bids received are reasonably equivalent other than with respect to cost, bidders whose business is located within Chippewa County will be given preference as follows:

1. If bids are taken for items or services for a cost between \$250 and \$2,500, the bid of the Chippewa County vendor may not exceed the lowest bid by more than 5.0%.
2. For bids exceeding \$2,500, the bid of the Chippewa County vendor must not exceed the lowest bid by more than 3.0%.

**II. BID AWARD**

Selection of a firm and awarding of a contract will be based upon evaluation by the County of the criteria listed above.



**CHIPPEWA COUNTY**  
**Hardware BID SUBMISSION FORM**

Firm/Individual Name \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Description	Price
Hardware NSA 4700 With High Availability	
Shipping	
<b>TOTAL BID PRICE</b>	<b>\$</b>

A list of any other applicable costs must accompany the submitted bid.

Signature of official authorized to bind the firm to the provisions of the RFP:

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Typed or printed name and title:

**Failure to complete this form may result in elimination from the selection process.**  
**Proposals must be received on or before 12:00 noon on March 3rd, 2026 to be considered.**





## **CHIPPEWA COUNTY REQUEST FOR PROPOSALS**

### **Website Refresh**

**ISSUED BY: CHIPPEWA COUNTY BOARD OF COMMISSIONERS**

**Project Representative:**     **Anthony Zakic, Information Technology Specialist**  
   **Chippewa County Information Systems**  
   **319 Court St.**  
   **Sault Ste. Marie, MI 49783-2194**

**Phone: (906) 635-7611**  
**Fax: (906) 635-7610**

## **CHIPPEWA COUNTY NOTICE OF RECEIVING PROPOSALS**

Chippewa County seeks proposals from qualified firms, on a competitive basis, for a Website Refresh. Qualified firms and individuals may secure a copy of the bid specifications online at [www.chippewacountymi.gov](http://www.chippewacountymi.gov) or from:

Kelly Church  
Chippewa County Administrator's Office  
319 Court St.  
Sault Ste. Marie, MI 49783-2194

Proposals received on or before 12:00 noon on Tuesday, March 3rd, 2026, will be considered. Chippewa County reserves the right to reject any or all proposals submitted.



## CHIPPEWA COUNTY REQUEST FOR PROPOSALS

### Website Refresh

#### I. INTRODUCTION

Chippewa County seeks quotations from qualified firms, on a competitive basis, for a Website Refresh.

##### A. Bid Submittal and Project Representative

To be considered, firms must submit a complete, sealed response to this Request for Proposals (RFP), using the format provided. Requests for information or interpretation of the intent of the RFP and any/all other inquiries must be addressed to:

Kelly Church  
Chippewa County Administrator's Office  
319 Court St.  
Sault Ste. Marie, MI 49783-2194  
(906) 635-6330

Requests for information or interpretation of the intent of the RFP and any/all other inquiries must be addressed to:

##### Chippewa County Information Systems

ATTN: Anthony Zakic – Information Technology Specialist (Project Representative)  
325 Court St. Suite 105  
Sault Ste. Marie, MI 49783  
(906)635-7611  
[azakic@chippewacountymi.gov](mailto:azakic@chippewacountymi.gov)

##### Chippewa County Information Systems

ATTN: Brian Bartlett – hardware Operations Analyst (Project Representative)  
325 Court St. Suite 105  
Sault Ste. Marie, MI 49783  
(906)635-6366  
[bbartlett@chippewacountymi.gov](mailto:bbartlett@chippewacountymi.gov)

Chippewa County Health Department

ATTN: JP Schuurhuis – System & Network Technician (Project Representative)  
508 Ashmun Street, Suite 120  
Sault Ste. Marie, MI 49783  
(906)635-3638  
jpschuurhuis@chippewacountymi.gov

**Contact with any other Chippewa County personnel regarding this RFP will be considered grounds for elimination from the selection process.**

B. Submittal Requirements and Deadline

II. Each proposal must be submitted timely and can be via USPS plainly marked “Website” on the exterior or via email marked “Website” to [azakic@chippewacountymi.gov](mailto:azakic@chippewacountymi.gov), the submission form MUST be sent as an attachment to the email, or the bid will be VOID. Please also include any additional documents required per the RFP. Proposals must be signed by an official authorized to bind the firm to its provisions. To be considered a valid response to this Request for Quotations, the proposal must remain valid for at least sixty (60) days. Chippewa County is not liable for any cost incurred by the firm prior to the issuance of a contract. **Proposals must be received on or before 12:00 Noon Tuesday, March 3rd, 2026, to be considered.**

A. Right of Refusal

Chippewa County reserves the right to reject any or all proposals, to negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept a proposal which best meets the needs of the County, irrespective of the bid price.

B. Disclosure of Proposals

Proposals are subject to disclosure under the Michigan Freedom of Information Act (Act 442, P.A. 1976, as amended, being MCL 15.231 through 15.246). After a contract award, a summary of total price information for all proposals will be furnished upon request.

C. Independent Price Determination

By submitting a proposal, you certify, and in the case of a joint proposal, each party certifies as to its own organization, that in connection with this proposal:

1. The prices in its proposal have been determined independently without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other proposing party or with any other competitor;
2. Unless otherwise required by law, the prices that have been quoted in the proposal have not been knowingly disclosed by the proposing party and will not be knowingly disclosed to any competitor; and
3. No attempt has been made or will be made by the proposing party to induce any other person or firm to submit or not submit a proposal for the

purpose of restricting competition.

D. Each person signing the proposal certifies that:

1. (S)he is the person within the organization responsible for the decision as to prices being offered in the proposal, and that (s)he has not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above; or
2. (S)he is not the person within the organization responsible for the decision as to the prices being offered in the proposal, but that (s)he has been authorized, in writing, to act as an agent for the persons responsible for such decisions in certifying that such persons have not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above; and that (s)he has not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above.

E. Insurance Requirements. The successful firm will be required to provide and maintain public and professional liability, property damage, and worker's compensation insurance protecting, as they may appear, the interests of all parties to any agreement that may result from this RFP. The firm is responsible for insuring the protection of all persons and property at all times. Documentation of the above insurance must be provided by the successful bidder prior to contract execution. Chippewa County must be included as a separate named insured.

Minimum insurance requirements are as follows:

1. Commercial general liability insurance limits of not less than \$1,000,000 per occurrence. The limit may be higher depending upon the hazard involved, subject to review and recommendation of the County's licensed insurance counselor. Coverage is to include, but is not limited to premises, operations, products and/or completed operations, personal injury and contract liability.
2. Automobile liability including statutory no-fault coverages, including all owned, non-owned, and hired autos within limits of a minimum of \$1,000,000. The limit may be higher depending upon the hazard involved, subject to review and recommendation of the County's insurance counselor.
3. Worker's Compensation and Employers' Liability if the selected firm hires one or more persons or currently has employees. If the selected firm does not have any employees, an affidavit must be filed with the County Clerk stating that the firm has no employees and will not hire any while working for Chippewa County as a vendor or a subcontractor, etc. In addition, a Certificate of Assumed Name must be filed with the County Clerk.

Failure to comply with these insurance requirements may result in contract termination or delay in receipt of funds. The firm will be required to secure

any/all necessary certificates and permits from municipal or other public authorities and comply with all licensing requirements and all federal, state and municipal laws, ordinances and regulations as may be required.

- F. County Liability. Officers, agents and employees of Chippewa County will not, in any manner, be liable for any loss or damage to any person or property connected to or resulting from any work done on behalf of the County. In addition, the selected firm agrees to indemnify, defend and save harmless, the County, its officers, agents and employees from any and all claims and losses accruing or resulting from the negligent performance of work as described in any agreement that results from this RFQ. These same standards will apply to subcontractors of the selected firm. The County will be relieved from all risks of loss or to equipment or personnel during this engagement, except when such loss or damage is due to the fault or negligence of the County.

### III. SPECIFICATIONS

**PLEASE READ CAREFULLY:** Proposals that fail to meet the minimum specifications, or those determined to exclude important components, features, services, etc... may not be considered. Bidders

are encouraged to contact the Project Representative with any questions concerning the specifications PRIOR TO submitting their proposal.

This proposal is for acquiring a total of **website Refresh**

#### A. Website Information

##### 1. Introduction and Background

- The County of Chippewa is soliciting professional services proposals from qualified vendors to redesign, develop, and implement a modern, user-friendly, and fully accessible government website. The new website must comply with ADA Title II standards and WCAG2.1 Level AA guidelines, ensuring accessibility for all users, including individuals with disabilities.

##### 2. Project Goals

- Improve user experience for Resident, businesses, and Visitors
- Ensure full accessibility in compliance with ADA title II and WCAG 2.1 AA
- Offer intuitive content management for staff with limited technical knowledge
- Provide responsive design across all devices and browsers
- Enhance Transparency and Civic engagement
- Merger Chippewa County website and Chippewa County Health Department

##### 3. Scope of work

##### 3.1. Design and User Experience

- Collaborative Discovery and Planning Sessions
- Custom, responsive Website Design
- Clear navigation and site structure for diverse user groups

### 3.2 Accessibility and Compliance

- Compliance with ADA Title II and WCAG 2.1 Level AA
- Use of ARIA label, Alt Text
- Keyboard navigability and screen reader compatibility
- Accessibility testing and validation, Certificate of

### Accessibility

### 3.3 Technical Requirements

- CMD Platform
- Content Migration from Current Websites

(Chippewacountymi.gov & Chippewahd.com)

- Hosting and Security recommendations

### 3.4 Training and Support

- Staff training on CMS and accessibility
- Documentation and user guides
- Optional Ongoing support and maintenance proposal

## 4. Proposal Submission requirements

- Executive Summary
- Company Background and Qualification
- detailed project plan and timeline
- Accessibility strategy
- References (particularly from other local county government)
- Cost Proposal
- Warranties, licensing, and maintenance Terms

## B. Backup

1. Must backup website content weekly and be able to restore website in a reasonable time frame from first requested.

## C. Support

1. Must have support by email with response in 2 business days for all issues, with 6-hour emergency support requested.

## D. Go Live

**Project must live by November 1, 2026**

## I. DETERMINATION OF THE BEST BID.

- A. Any purchase resulting from this RFP will be made by respondent whose bid is most advantageous to the County. In determining which bid is most advantageous and/or best, the County will consider:

1. the ability, capacity and skill of the respondent to provide the item/services required.
2. whether the bidder can fulfill the purchase and provide service promptly without delay or interference.
3. the character, integrity, reputation, judgment, experience and efficiency of the bidder.
4. the quality of performance of previous engagements with the bidder.
5. previous and existing compliance by the bidder with applicable laws and ordinances.
6. the sufficiency of the financial resources and ability of the bidder to provide the requested product / services.
7. the number and scope of conditions attached to the bid.
8. any potential conflicts of interest between bidders and the County governing body and staff.

B. If all bids received are reasonably equivalent other than with respect to cost, bidders whose business is located within Chippewa County will be given preference as follows:

1. If bids are taken for items or services for a cost between \$250 and \$2,500, the bid of the Chippewa County vendor may not exceed the lowest bid by more than 5.0%.
2. For bids exceeding \$2,500, the bid of the Chippewa County vendor must not exceed the lowest bid by more than 3.0%.

## **II. BID AWARD**

Selection of a firm and awarding of a contract will be based upon evaluation by the County of the criteria listed above.





**CHIPPEWA COUNTY**  
**Website Refreash BID SUBMISSION FORM**

Firm/Individual Name \_\_\_\_\_

Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Description	Price
Website Refreshed	
<b>TOTAL BID PRICE</b>	<b>\$</b>

A list of any other applicable costs must accompany the submitted bid.

Signature of official authorized to bind the firm to the provisions of the RFP:

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Typed or printed name and title:

**Failure to complete this form may result in elimination from the selection process.**  
**Proposals must be received on or before 12:00 noon on March 3rd, 2026, to be considered.**

## **Attachment One FAQs**

**1. Should hosting costs be included in the proposal?**

*Yes*

**2. Are there any hosting preferences (e.g., cloud-based, vendor-managed, on-premises)?**

*Cloud-based or vendor-managed is acceptable.*

**3. Should maintenance/support costs be bundled or quoted separately?**

*The annual maintenance fees should be included on a different line.*

**5. Is any on-site presence required for kickoff, training, or reviews?**

*No*

**8. What is the anticipated project start date?**

*April 2026*

**9. What is the desired duration for maintenance?**

*The vendor can provide quotes for 1 & 5 years.*

**10. Is subcontracting allowed?**

*Not allowed.*

**11. Does the site search need to index the contents of pdf / Doc files?**

*Preferably, but it can be included as an add-on.*

**12. What are the primary demographics and languages spoken in Imperial? Do you have any specific community accessibility considerations beyond WCAG 2.1 AA that we should address in our proposal?**

*English*

**13. What is your anticipated/approximate budget for annual hosting/licensing?**

*The project budget is \$4,000.00, which should cover the first year of hosting/licensing recommended by the service provider.*

**14. Do you have a specific legal or budgetary deadline by which the project must be completed?**

*A budgetary deadline by November 1, 2026.*

**15. What challenges are you specifically encountering with your current CMS when trying to bring your**

**website into compliance with ADA Title II and WCAG 2.1AA, Federal Section 508?**

***The main challenge is identifying parts of the website that need to be updated to comply with State and Federal regulations. We need an audit of our website to confirm that we are in compliance.***

**21. How much content migration will your staff be able to manage in the expected timeline expected?**

***We request the service provider to migrate the information from the current website***

**22. Approximately how many pages does your website contain, and how many will need to be migrated?**

***400 pages***

**23. How many website content administrators will require training?**

***5 content administrators***

**24. Will you centralize website content administration, or will departments and agencies require individual, specific, and more limited editorial access? How granular does this need to be?**

***Content administration by IT department. County must be able to upload content 24/7/365***

**25. It appears you post Agendas and Minutes on your website via your current CMS. Do you use any other hosted software systems for Brown Act, Agenda management, and Minutes posting (e.g., Granicus)? Do you plan to, or would you like to keep your legal posts contained within your new website CMS?**

***We are not interested at this time.***

**26. What CMS are you currently using?**

***Wix***

**27. What is your current process for Public Records Requests, and how would you like it to work? Are you envisioning a simple form, with submissions emailed and stored in a database of requests?**

***Including a records request module as an add-on is also acceptable.***

**28. Will the County provide an updated sitemap/content list, or should the vendor handle a full content audit and restructuring? Should optional add-ons be priced separately? (Intranet, notifications, records requests)**

***The vendor should handle a full content audit and restructuring. Yes, please quote so add-ons the cost of intranet notification and records request***

**29. Are there brand guidelines to follow, or should vendors propose modernized visuals? Beyond WCAG 2.1 AA, will third-party ADA certification be required?**

*The vendor should propose modernized visuals. Yes, third-party ADA certification is required.*

**30. Hosting & Maintenance - Should vendors include managed hosting in proposals, or will the County continue using its own infrastructure? If vendor-hosted, are there preferred cloud providers?**

*The vendor should include the cost of web hosting and other fees associated with this project.*

**31. Should proposals include ongoing penetration testing, SSL management?**

*Yes, all services should be included in the proposal.*

**32. Value-Added Features - Are enhancements beyond the scope (e.g., chatbots, analytics dashboards, ADA scanning tools) encouraged, or should vendors strictly focus on required deliverables?**

*Additional features can be added as optional.*



CHIPPEWA COUNTY CENTRAL DISPATCH  
OFFICE OF EMERGENCY MANAGEMENT  
4657 W INDUSTRIAL PARK DR  
KINCHELOE MI 49788  
PHONE (906)495-7488  
FAX (906) 495-7489

1/12/2026

To: Chippewa County Finance and Board of Commissioners

From: Emergency Manager Greg Postma

Re: ICS – 400 Training Cost Approval

ICS (Incident Command System) training is a requirement for agencies/municipalities who receive any type of federal funding. It is also a requirement to be eligible for Federal Disaster Relief Funding, should we ever find ourselves in that position.

Chippewa County is planning on hosting an ICS-400 Advanced ICS for Command and General Staff. This will provide an opportunity for local community leaders and employees to attend this training without having the additional burden of travel and accommodations.

The cost for this class is \$2500.00 and will occur on March 5<sup>th</sup> and 6<sup>th</sup> of 2026.

Providing Emergency Training to our county officials and partners is also a requirement our EMPG Grant.

If approved, training is scheduled for March 5<sup>th</sup> and 6<sup>th</sup> of this year.

Respectfully submitted,

A handwritten signature in cursive script that reads "Greg Postma".

Greg Postma, Director  
Chippewa County Central Dispatch  
postmag@chippewacountymi.gov

## **2026 Chippewa County Survey and Remonumentation Items**

The 2026 Survey and Remonumentation Grant from the Office of Land Surveying and Remonumentation was approved at the December 18, 2025 Commission meeting; in the amount of \$107,687 with Chippewa County contributing \$15,000 for total FY2026 project amount of \$122,687.00. Before the Committee are the contracts for the 2026 Remonumentation Program which include:

- \$17,735.88 for Patricia Weinreis, P.S. to administer the grant under the direct supervision of Robert Laitinen, P.S., Chippewa County Surveyor
- \$48,600 for Sidock Group to complete 30 corners
- \$48,600 for Alpine Engineering to complete 30 corners, and
- \$ 5,000 divided among five Peer Review Surveyors.  
Peer Review Professional Surveyors Agreements:  
Jeff Davis, P.S., Sidock Group;  
William L. Karr, P.S., retired  
Ginger L. Michalski-Wallace, P.S., Alpine Engineering;  
Larry Rogers, P.S., semi-retired  
Lawrence Weinreis, P.S., retired

all the documents need to be approved and authorized for signature by the Committee.

It was moved by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, to approve the Program Representative contract in  
the amount \$17,735.88 for Patricia Weinreis, P.S., under the direct supervision of  
Robert Laitinen, PS, Chippewa County Surveyor.  
Ayes\_\_\_\_\_ Nays\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, to approve two (2) Monumentation contracts,  
one for Sidock Group and one for Alpine Engineering. Each firm will monument  
twenty-seven (27) corners and be compensated \$48,600.  
Ayes\_\_\_\_\_ Nays\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, to approve five Professional Service  
Agreements for the Peer Review Surveyors, total not to exceed \$5,000 for the  
following Surveyors: Jeff Davis, P.S., Sidock Group; William L. Karr, P.S., retired,  
Ginger L. Michalski-Wallace, P.S., Alpine Engineering; Larry Rogers, P.S., retired  
and Lawrence Weinreis, P.S., retired.  
Ayes\_\_\_\_\_ Nays\_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING  
BETWEEN CHIPPEWA COUNTY COURTHOUSE COMPLEX  
AND THE CITY OF SAULT STE. MARIE  
FOR PARKING ENFORCEMENT ACTIVITIES AND JUROR PARKING PASSES**

This Memorandum of Understanding ("MOU") is entered into by and between the County of Chippewa (including the 50th Circuit Court, 91st District Court, and 17th Probate Court) and the City of Sault Ste. Marie (including the Sault Ste. Marie Police Department), effective January 1, 2026.

---

**WHEREAS**, the County of Chippewa, through the 50th Circuit Court, 91st District Court, and 17th Probate Court, conducts jury trials periodically throughout the calendar year; and

**WHEREAS**, the City of Sault Ste. Marie, through the Sault Ste. Marie Police Department, enforces the City Parking Ordinance within the area immediately surrounding the Chippewa County Courthouse on Bingham Avenue, Court Street, and the Court Street parking lot; and

**WHEREAS**, both parties agree that jurors fulfilling civic duty should not be required to pay for parking during jury service; and

**WHEREAS**, both parties desire to establish a cooperative arrangement to provide juror parking passes and to coordinate enforcement activities;

**NOW, THEREFORE**, the parties agree as follows:

---

**AGREEMENT**

**1. JUROR PARKING PASSES**

The County of Chippewa Court staff will provide parking passes to jurors to be displayed on the front windshield of the juror's vehicle so that City Parking Enforcement Officer(s) may easily identify vehicles eligible for juror parking.

**2. ENFORCEMENT**

If a vehicle is parked illegally, parked in a designated "Permit Only" space, or does not display a juror parking pass, the vehicle may be ticketed under the City of Sault Ste. Marie Parking Ordinance.

**3. JUROR PARKING LOCATIONS**

Jurors will be directed to park as follows:

1. **Primary Parking:** Parking Lot P4 (behind Barish Brothers)

**2. Secondary Parking:** If P4 is full, jurors may park in the remainder of P4 or in Parking Lot P2 (Fire Hall lot)

Jurors may not park in designated permit-only spaces, handicap-only spaces, or any specially designated spaces, unless authorized. Jurors with proper handicap designation may park in any legal parking space, excluding permitted or otherwise restricted spaces.

The City of Sault Ste. Marie will provide the County Clerk with a one-page map showing designated parking locations and instructions for jurors. The map will be included with juror notices. Any changes to parking locations must be agreed upon by both parties.

**4. NOTICE OF JURY TRIALS**

The Circuit Court will notify City Parking Enforcement via email at [sreed@saultcity.com](mailto:sreed@saultcity.com) with the start and end dates of upcoming jury trials.

Because District Court proceedings may be cancelled on short notice, City Parking Enforcement may also confirm trial status by calling the jury line at (906) 635-7620 the day before the scheduled trial date (2nd and 4th Tuesday of each month).

**5. TERM AND PAYMENT**

The term of this Agreement shall be one (1) year, from January 1, 2026 through December 31, 2026, at a rate of \$1,000.00 per year for juror parking.

Payment will be made annually by County Administration.

This Agreement shall automatically renew for successive one-year terms unless either party provides written notice of non-renewal at least 90 days prior to the expiration date.

**6. USE OF FEES**

Fees collected under this Agreement will support parking lot maintenance and snow plowing/snow removal activities to ensure the longevity of infrastructure improvements.

**7. ENFORCEMENT IN COUNTY-OWNED LOT**

The City of Sault Ste. Marie Police Department – Parking Enforcement Officer has authority to issue parking tickets in the privately-owned Chippewa County parking lot off Bingham Avenue (32-spot lot).

Chippewa County will purchase and install signage that clearly reflects applicable state laws and/or City ordinances.

The City will provide enforcement as an in-kind service with the understanding that any revenue collected by the City from enforcement in the lot shall be retained by the City.



## SIGNATURES

Dated: \_\_\_\_\_

\_\_\_\_\_  
Kelly Church, Administrator  
Chippewa County

Dated: \_\_\_\_\_

\_\_\_\_\_  
James P. Lambros, Chief Judge  
50<sup>th</sup> Circuit Court

Dated: \_\_\_\_\_

\_\_\_\_\_  
Eric G. Blubaugh  
91<sup>st</sup> District Court Judge

Dated: \_\_\_\_\_

\_\_\_\_\_  
Eric G. Blubaugh  
17<sup>th</sup> Probate Court Judge

Dated: \_\_\_\_\_

\_\_\_\_\_  
Robin Troyer, Acting City Manager  
City of Sault Ste. Marie

cc: Wes Bierling, Chief of Police  
Kali Perron, Finance Director  
Tyler Perron, Public Service Director

Albert Heating and Cooling, Inc.  
3147 S M-129  
Sault Ste. Marie, MI 49783  
P: (906) 632-6900  
F: (906) 632-6906  
[rfrank@albertheating.com](mailto:rfrank@albertheating.com)



===== PROPOSAL =====

Prepared for

January 30, 2026

Revised: February 5, 2026

Chippewa County Courthouse  
319 Court St  
Sault Ste Marie, MI 49783

ATTN: Kelly Church  
[kchurch@chippewacountymi.gov](mailto:kchurch@chippewacountymi.gov)

**Option 1 (Courthouse):**

Furnish and install the following flow-based shutoff valve:

- StreamLabs 1½" control valve
  - All necessary piping connections
- Complete with a 1-year labor warranty.

**GRAND TOTAL: \$3,166.00**

**Option 2 (Animal Shelter):**

Furnish and install the following flow-based shutoff valve:

- StreamLabs ¾" control valve
  - All necessary piping connections
- Complete with a 1-year labor warranty.

**GRAND TOTAL: \$2,312.00**

**Option 3 (Sheriff Garage):**

Furnish and install the following flow-based shutoff valve:

- StreamLabs 1" control valve
  - All necessary piping connections
- Complete with a 1-year labor warranty.

**GRAND TOTAL: \$2,468.00**

**NOTE: We need power near all valves for operation. Electrical NOT included**

Payment to be made as follows: 50% down on acceptance and balance due upon completion. 1½ % interest charged per month which is an annual percentage rate of 18% on past due amounts.

All workmanship and material are guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only on written orders. Our workers are fully covered by Workman's Compensation Insurance.

Albert Heating & Cooling Authorized Signature: Rayleigh Frank Date: 2/5/26

Note: This proposal may be withdrawn by Albert Heating & Cooling if not accepted within fifteen (15) days.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Customer Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chippewa County Administrator's Office  
319 Court Street  
Sault Ste. Marie, MI 49783

Phone: (906) 635-6330  
Fax: (906) 635-6325



Kelly J. Church  
Administrator  
Cady Bauers  
Admin. Assist/Medical Examiner Investigator

Chippewa County  
Board of Commissioners Meeting  
February 10, 2026

	January	
General Fund Claims		\$619,808.01
Other Fund Claims		\$948,653.98
Payroll - County		\$634,804.33
	Total	\$2,203,266.32
County Total		\$2,203,266.32