

EASTERN UPPER PENINSULA TRANSPORTATION AUTHORITY

4001 I-75 Business Spur
Sault Ste. Marie, MI 49783
Phone: (906) 632-2898 Fax: (906) 632-0988
Email: euptatrans@lighthouse.net
Web: www.eupta.net

Board Meeting Minutes

DATE: Wednesday June 7, 2017

PLACE: 4001 I-75 Business Spur
Sault Ste. Marie, MI 49783

MEMBERS PRESENT Jack Kibble, John Waltman, Frank Sasso,
Conor Egan, Phyllis French

MEMBERS ABSENT: None

**ADMINISTRATIVE
STAFF PRESENT:** Akemi Gordon, Pete Paramski, and Kathy Neubert

**ADMINISTRATIVE
STAFF ABSENT:** None

OTHERS PRESENT: See attached sheet

BOARD MEETING

Page 2

June 7, 2017

I. CALL TO ORDER

The meeting was called to order at 3:07 p.m. by Chairman Sasso.

II. ROLL CALL OF TRUSTEES

All trustees were present.

III. PUBLIC COMMENT

None

IV. APPROVAL OF BOARD MINUTES

With regard to the Board Meeting Minutes for May 3, 2017 ; **IT WAS MOVED** by Trustee Kibble; **SUPPORTED** by Trustee Egan to approve said minutes. **UNANIMOUS**. Motion carried.

V. FINANCIAL REPORT:

IN GENERAL:

Finance Director Gordon presented the Electronic funds transfer report.

BUS SYSTEM:

EUPTA's total revenue YTD is up 1.4% or \$3,700 and expenses are up 6.44% or 15,000. The increase in expenses is a combination of wages, fuel and fleet insurance. Fuel prices are up from a year ago by .20 a gallon.

FERRY SYSTEM:

EUPTA's fare revenue increased 1% compared to last May but YTD fare revenue is down 1%.

Looking at each ferry island, Drummond's revenue increased 4% for May (Jeep the Mac) event. Vehicles and passengers likewise increased 4 and 8%.

BOARD MEETING

Page 3

June 7, 2017

Sugar Island's fare revenue decreased 5% for May with both vehicles and passengers down from the same month last year. The rest of the year you'll most likely see a decline due to the comparison of the bridge/road project that was done on the island last year. If you compare everything to 2015, we are seeing an increase in all three categories.

Neebish Island had a very slight increase in revenue but YTD revenue is down 7%.

VI. EXECUTIVE DIRECTOR'S REPORT

FERRIES:

Executive Directed Paramski stated that the COI expiration for the Drummond III was 6/5/17 and it was taken to MCM Marie on 6/2/17. It is currently in a slip next to the dry dock and they have started working on it. Hopefully it will be back in service by 7/4/17.

Drummond IV COI expiration date is the end of September. The RFP has been written and sent to Lansing waiting approval. Once EUPTA has the approval, we will advertise for bids. Paramski stated that 20 weeks lead time will be needed due to some of the parts that are being replaced with the repowering.

Paramski stated that the COI inspection on Neebish went okay, he said it wasn't great but it's an old boat.

Paramski stated that there will be quite a bit of work that needs to be done before the Sugar II would fit at the Neebish dock. He stated that Matt Drewek, a Design Engineer for GEI (formally of AECOM, who did the last Design Engineering on the Neebish Island Docks) stated that a channel variance through the Army Corps of Engineers would need to be obtained, 3 cells in the river would need to be reconstructed and a little bit of work on the dock would need to be done. Paramski stated that the estimated cost would be 1-1.5 million dollars to complete the work. He stated that we have Federal Marine money that could be used for this work from 2013/2014 and we do not have to match on the money.

BUSSES:

EUPTA has recently had a driver quit and we have hired a new driver to replace him. Paramski stated that the concern is still there that we only offer driver's part-time work for \$12.21 per hour with no benefits and we would have a hard time finding drivers.

GENERAL:

EUPTA recently started using the MI-Bid auction site and sold one of the mechanics trucks on this

BOARD MEETING

Page 4

June 7, 2017

site. We will be posting 2 busses on the site once we receive the titles back.

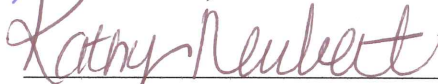
Paramski and Gordon attended the MTP annual meeting in Holland Michigan recently. MPT Insurance pool is how EUPTA gets insured for busses and transit vehicles.

VII. ADJOURNMENT

Being no further business to come before the Board, **IT WAS MOVED** by Trustee Waltman; **SUPPORTED** by Trustee Kibble to adjourn. **UNANIMOUS.** Motion carried. Meeting was adjourned at 3:44 pm. The next regular board meeting is scheduled for **Wednesday** July 5th at 3:00 p.m.



John Waltman, Sec. /Treas.



Prepared By: Kathy Neubert