

CENTRAL DISPATCH BOARD OF DIRECTORS MEETING MINUTES

January 24, 2017

Director Robbins called the meeting of the Central Dispatch Board of Directors to order at 3:03 p.m. on Tuesday January 24, 2017 in the training room at Chippewa County Central Dispatch.

The following were present: Chief Jason Thorpe, Township Representative Ray Baker, Lt. Joe Shier, Sgt. Paul Baragwanath, Commissioner Robert Savoie, Administrator Jim German, Citizen Representative Earl Kay, Chief Dan Wilcox, Sheriff Mike Bitnar, and EMS Representative Renee Gray

Others present: Director Missy Robbins and Operations Manager Tammy Peyton

Introductions by members. Welcome to new members-Earl Kay and Jim German

Motion to approve the meeting agenda, with the additions of Election of Vice Chair and review of the meeting schedule and time. **MOVED** by Renee Gray and supported by Jason Thorpe. Motion carried.

Motion, by Jim German, to elect Robert Savoie as Board Chair. Supported by Mike Bitnar. Motion carried.

Motion, by Mike Bitnar, to elect Earl Kay as Vice Chair. Supported by Jim German. Motion carried.

Motion to approve the board meeting minutes of November 30, 2016. **MOVED** by Renee Gray and supported by Jim German. Motion carried.

Review of the expenditures & monthly revenue report. **MOVED** by Jason Thorpe and supported by Joe Shier to approve the expenditures & monthly revenue. Motion carried.

No public comments.

911 Update:

Missy, along with members, reviewed the boards' by-laws and how the board should actually be made up according to the by-laws. Elections are to be held in January of odd years- discussion on board members and how to proceed. Missy will be emailing agencies for nominations to the board. The nominations will go to the County Commission Board Meeting for approval.

Discussion ensued on the time and frequency of the meetings. Ray Baker expressed that he thinks the bi-monthly meetings are a good idea but that later afternoon or evenings would be better for him and others who work during the day. Renee Gray advised that she also likes the bi-monthly meetings and thought 4 or 5:00 pm would be a good time. Motion to keep the meetings bi-monthly but change the time to 4:00 pm, **MOVED** by Jim German and supported by Renee Gray. Motion carried.

Board members reviewed the bi-monthly statistical information which depicts the monthly activity reports with discussion on how the reports are put together.

Missy advised members she submitted the State 911 Training Grant on January 12, 2017. She went over the application and discussed how we came up with the numbers. She also advised that we are getting a compliance review on our training grant this year. Our 911 Training Payment for our PSAP for 2016 is \$6,519. That was for 14 full time employees- which will drop by 1.5 this year.

Also submitted recently was a Criminal Justice Information Services Audit. It was a federal online audit that encompassed not only LEIN but all of CJIS.

Most recent UPA meeting was December 2, 2016. Missy advised that there seems to be a lot of turnover and retirements recently. She provided the UPA 2017 meeting schedule along with a copy of the budgeted yearly

maintenance for our PSAP- which is \$55,348.62.

Smart 911 is coming to do a demonstration on February 8, 2017 at 2:00pm. As in our previous meeting, members expressed that they are not onboard with this idea of providing this service to residents for 18 months and then taking it away. Missy advised that after the 18 month trial period, we would be charged \$4,100 per workstation per year (\$12,300) to provide this service.

Missy advised members that there have been some issues with wrecker companies. She has had complaints from the different companies that they believe other wreckers are jumping calls. She advised how our rotation works. Discussion ensued.

Operations Manager Update:

Tammy advised that we were able to cover two dispatchers out on short term disability with our two part time dispatchers and minimal overtime through the holidays. We recently had an employee staff meeting- attended by all employees. Staff morale is up and dispatchers brought up a lot of good ideas to implement in the day to day operations of the center. Everyone participated in making cookies for Christmas Cookie Trays that we delivered to numerous agencies we work with. Two dispatchers recently attended Human Trafficking Awareness training earlier this month.

Committee Member Comments-

Robert Savoie thanked Jason Thorpe for his dedication and years of service on this Board and everything he has been a part of.

Earl Kay wanted to express his thanks for the confidence in him to be on this board.

Paul Baragwanath has enjoyed his time on the board and would like to be kept posted about the meetings.


Ray Baker extended an invitation to the Board for the March MTA Meeting. He advised that they meet the third Thursdays of the month from March to December. He expressed that it's a great meeting to share information and possibly speak to special projects that agencies have.

Jim German advised he is back on this board after some years and would like to thank Missy and Tammy for doing a good job, not only here but on the LEPC.

MOVED by Jason Thorpe and supported by Earl Kay to adjourn. The meeting was adjourned at 3:51 p.m.



Tammy Peyton



Commissioner Robert Savoie