

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

October 8, 2020

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, October 8, 2020 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 5:30 p.m. with a quorum present. The meeting was also available via Zoom.

MEMBERS PRESENT: Robert Savoie, Jim Martin, Scott Shackleton and Don McLean

MEMBERS ABSENT: Conor Egan

OTHERS PRESENT: Lana Steinhaus (via Zoom), Karen Senkus (via Zoom), Sharon Kennedy (via Zoom), Brian Bartlett (via Zoom), Suzanne Lieurance (via Zoom), Jim German and Kelly Church.

Approval of the Agenda

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve the agenda as amended, adding 6-12-I – Bell Tower Clock repairs. On a voice vote, the motion CARRIED.

Public Comment

None offered

Correspondence and Informational Items

The Committee reviewed the Investment report, VISA billing, the Health Department's Healthcare First summary and the Wal-Mart tax tribunal Judgment. The Committee held a brief discussion on the legislature continued lack of change, and how other box stores are starting to line up; this loss with cost the County a little over \$24,000.

AGENDA ITEMS

Health Department – MDHHS Emergency Order Under MCL 333.2253 (information only)

The Committee held a brief discussion on the various Executive Orders.

Sheriff Department – \$7,500 advance for Stonegarden parts

The Committee reviewed a request for the County to front \$7,500 to get parts ordered for the new pick-up truck being purchased with Stonegarden grant monies. This money will be reimbursed.

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve and authorize fronting \$7,500 to purchase parts for the Stonegarden pick-up truck, with the monies being reimbursed. On a voice vote, the motion CARRIED.

50th Circuit Court – FY2021 Hybrid DWI/Drug Court \$53,500 Award

The Committee reviewed the Michigan Drug Court Grant Program Award Notification to 50th Circuit Court for the Hybrid DWI/Drug Court program in the amount of \$53,500.00

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to approve and authorize the acceptance of the FY2021 Hybrid DWI/Drug Court grant in the of amount of \$53,500. On a voice vote, the motion CARRIED.

91st District Court FY2021

FY2021 Hybrid DWI/Drug Court \$54,000 Award

Adult Mental Health Court \$76,700 Award

Erin Yates \$26,000 subcontractor contract

The Committee reviewed the National Highway Traffic Safety Administration Office of Highway Safety Planning Grant Award Notification to 91st District Court for the Hybrid DWI/Drug Court program in the amount of \$54,000.00; the Michigan Mental Health Court Grant program Award Notification to 91st District Court for the Adult Mental Health Court program in the amount of \$76,700.00 and the subcontractor contract of \$26,000 to Erin Yates.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve and authorize the acceptance of the FY2021 Hybrid DWI/Drug Court of \$54,000; the Adult Mental Health Court for \$76,700 and the subcontractor contract to Erin Yates in the amount of \$26,000; all as presented. On a voice vote, the motion CARRIED.

Chippewa County Courts – Coronavirus Emergency Supplemental Funding - \$56,108.47

The Chippewa County Courts was awarded \$56,108.47 from the Coronavirus Emergency Supplemental Funding (CESF); to be utilized for COVID-19 expenses to maintain public safety through prevention, preparation and response during the pandemic. The contract is due back by November 30, 2020; this is strictly a reimbursement-only grant.

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to accept and authorize the Coronavirus Emergency Supplemental Funding of \$56,108.47; which is a reimbursement-only grant through the Michigan State Police and the Department of Justice. On a voice vote, the motion CARRIED.

MIDC/Public Defender contracts – FY2021- Legal Services

Diane Marie Kay PLC

Wm. H. Houghaboom JD PLLC

Dyke Justin

Upon review; the Committee approved the contract as presented.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve and authorize the FY2021 Legal Services contract for Diane Marie Kay PLC, Wm. H. Houghaboom JD PLLC and Dyke Justin, as presented. On a voice vote, the motion CARRIED.

Central Dispatch – 2021 Emergency Management Performance Grant

The Committee reviewed the annual FY2021 Emergency Management Performance Grant initial work agreement.

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve the FY2021 Annual Emergency Management Performance Grant as presented. On a voice vote, the motion CARRIED.

Information Systems – Virtual Infrastructure replace \$48,666

The Committee was asked to review a request for replacement hardware, that was not budgeted, but is necessary due to the risk of failure. The new “Server” would actually run eight (8) services, two (2) workstations; new phone system in a virtual environment. The purchasing policy would also need to be waived due to sole proprietor agreements with DSTech.

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve and authorize the quote from DSTech to provide a new virtual server; to budget \$48,666 and to waive the County purchasing policy. On a voice vote, the motion CARRIED.

Prosecuting Attorney – Services Agreement with the City of Sault Ste. Marie

The Committee reviewed a new agreement for services with the City of Sault Ste. Marie and the Chippewa County Prosecutor's Office; to prosecute violations of city ordinances. Contract totaling \$22,500 annually; with \$7,500 being budgeted to add to the Chief Assistant Prosecutor's salary. This contract would replace the former STOP Grant proceeds, that previously covered the additional \$7,500.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve and authorize signature for the Prosecution Services Agreement between the City of Sault Ste. Marie and Chippewa County as presented, with \$7,500 being allocated to the salary of the Chief Assistant Prosecutor. On a voice vote, the motion CARRIED.

Register of Deeds – Internet Access to Real Estate Records

The Committee reviewed agreements for Mackinac Abstract & Title and Cynthia Polega.

It was moved by Commissioner McLean, supported by Commissioner Martin, to authorize the Internet Access Agreements with Mackinac Abstract & Title and Cynthia Polega, as presented. On a voice vote, the motion CARRIED.

Equalization – Designated Assessor

The Committee reviewed additional information regarding the Designated Assessor Reform, under PA 660 of 2018; in addition to information previously shared via email or listening to at various meetings include the local Township Association meeting. The Committee reviewed an Interlocal Agreement for County Designated Assessor; which will be signed each political subdivision or Assessing Districts, it determines the performance of duties, scope of services and identifies the County's proposed Designated Assessor and determines cost and compensation to the County. Administration will be sending out informational packets to the Assessing Districts.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to approve and appoint Sharon Kennedy, the Designated Assessor for Chippewa County and to authorize the Interlocal Agreement for County Designated Assessor for Chippewa County as presented. On a voice vote, the motion CARRIED.

Administration – 44 North – Health Care Renewal

The Committee reviewed the health care renewal from 44North for FY2021, reviewed the line of business; showing an overall proposed savings of 0.67% from the FY2020 rates. (prior year savings was 3.66%)

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve and authorize the FY2021 health care renewal with 44North, with an overall 0.67% savings from FY20, and to adopt the line of business as presented. On a voice vote, the motion CARRIED.

Administration – DTRF – OPEB Health Care Annual contribution \$660,654.00

The Committee reviewed the annual contribution to the MERS Health Care Retiree Vehicle from the Delinquent Tax Revolving Fund following County Policy 314; this year's amount being \$660,654.00.

It was moved by Commissioner McLean, supported by Commissioner Martin, to acknowledge the contribution from the DTRF following policy 314 of \$660,654.00 to the MERS Health Care Retiree Vehicle. On a voice vote, the motion CARRIED.

Administration – CMDA General Representation – Civil suit not covered by MMRMA

The Committee reviewed a General Representation Agreement from Cummings~McCloy~Davis & Acho, P.L.C. to provide legal services for a civil suit filed in the Prosecutor's Office from a criminal case; which our insurance MMRMA does not cover.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve and authorize the CMDA General Representation Agreement to provide legal services for the civil suit filed in the Prosecutor's Office. On a voice vote, the motion CARRIED.

Administration – EDC Letter of Support – Command and Control Center (C3) Site Selection at Chippewa County International Airport

The Committee review the letter of support for the Command and Control Center (C#) Site Selection at Chippewa County International Airport (CIU).

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to approve and authorize signature of supporting the C3 Site Selection at Chippewa County International Airport (CIU). On a voice vote, the motion CARRIED.

Administration – MERS Temporary Modification to Benefit Provisions

The Committee was updated on the need to approve the Temporary Modification for MERS to exclude the Hazard Pay related to COVID-19 from being MERS eligible. The temporary period is march 1, 2020 to December 31, 2020.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to authorize and approve the Temporary Modification to Benefits Provision with MERS, as presented to exclude COVID-19 related pays. On a voice vote, the motion CARRIED.

Administration – NorthCare Network – SUD Intergovernmental Agreement

The Committee reviewed the Substance Use Disorder Intergovernmental Agreement between NorthCare Network and the County to set forth terms and conditions for the establishment of a SUB Policy Board pursuant to MCL 330.1287(5).

It was moved by Commissioner Martin, supported by Commissioner McLean, to approve the Substance Use Disorder Intergovernmental Agreement as presented. On a voice vote, the motion CARRIED.

Administration – Travel RE: Mediation

The Committee reviewed Administrator German's travel request.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve Administrator German's travel request to Traverse City for mediation hearing as presented. On a voice vote, the motion CARRIED.

Administration – Snowplowing Bid Summaries

- Animal Control Shelter \$2,900.00
- Central Dispatch \$3,800.00
- Building 429 Kinross \$3,500.00
- County Building Parking Lot (8 spaces) \$3,000.00
- Courthouse Parking (32 spaces) \$4,500.00

The committee reviewed the snowplowing and removal bid summaries.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve the snowplowing and removal low bids as referenced above. On a voice vote, the motion CARRIED.

Administration – Clock Arm Restoration

The Committee was updated on the clock arm restoration; and the issues with the weight of the arms either being too heavy or not balanced. The Committee held a discussion regarding options, costs and seeking out expertise on the 150-year-old clock.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to table any additional work on the clock arms, until additional research and resources can be sought. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts and Millage Report

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to recommend the approval of September County bills and payroll: general claims \$362,685.05 other fund claims \$2,374,802.04, payroll \$626,047.46, and Health Department claims \$278,221.62 and payroll \$184,551. total claims \$3,794,231.83. And to approve the 2020 Millage Report as presented. On a voice vote, the motion CARRIED.

Committee Comments

Commissioner McLean discussed a resolution coming from the harbor Safety Committee; regarding the Ice Breaking for the islands. Administrator German told the Committee that there will be a closed session with MMRMA Attorney Greg Grant regarding mediation.

Chairman Comments

Chairman Savoie commended everyone that participated in the local debate.


Adjourn

It was moved by Commissioner McLean, supported by Commissioner Martin to adjourn.

Chairman Savoie declared the meeting adjourned at 6:11 p.m.



Kelly J. Church, Recorder



Robert Savoie, Chairman.