

**PERSONNEL/ EQUALIZATION AND  
APPORTIONMENT/TRANSPORTATION/HEALTH AND SOCIAL SERVICES  
COMMITTEE**

**December 14<sup>th</sup>, 2017**

A regular meeting of the Chippewa County Board of Commissioners Personnel/Equalization and Apportionment/Transportation/Health and Social Services Committee was held on Thursday, December 14th, 2017 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Conor Egan call the meeting to order at 5:09 p.m. with a quorum present.

**MEMBERS PRESENT:** Conor Egan, Scott Shackleton and Bobbie Savoie

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Karen Senkus, Lana Forrest, Jim German, Don McLean, Jim Martin, Chuck Leonhardt, Tim Smith and Kelly Church

**Additions/Deletions to the Agenda**

None

It was moved by Commissioner Shackleton, supported by Commissioner Savoie, to approve the Agenda as presented. On a voice vote the motion CARRIED.

**Public Comment**

No public comments were offered.

**Agenda Items**

**CCHD Accounting Position**

A discussion took place on a replacement of the CFO at the Health Department. Mr. Leonhardt explained the process he was using. The new position would most likely be classified as an accountant. County Administration would choose the final selection and set a pay grade of between 30-60k and new job description. Time permitting a Personnel Committee meeting would be called to approve the final selection. The title of CFO would be transferred to the Health Officer.

**It was moved by Commissioner Savoie, supported by Commissioner Shackleton, to have administration to advertise and potentially hire a replacement for the CCHD CFO and set a pay grade and job description and report their findings to the Personnel Committee, time permitting. On a voice vote the motion CARRIED.**

**CCHD WIC Position Wage increase**

CCHD asked the Commission to raise the salary of the part time WIC employee. CCHD claimed at the current wage scale there was a hire turnover rate. The increase in wages would be covered under the grant. Administrator German noted that the increase for a part time position should probably match the County Policy for part timers as far as wages.

**It was moved by Commissioner Savoie, supported by Commissioner Shackleton, to increase the part time WIC position at the health department to the same wage scale as the County part time wage scale. On a voice vote the motion Carried.**

#### **CCHD Clerical Pay Grade Increase**

Health Department Officer Karen Senkus asked for a step increase for two clerical positions which are performing additional duties in billing. She noted the position had been put into the budget but had to come back for personnel approval. A discussion took place on employees adding additional duties to their job as well as the finances at CCHD.

**It was moved by Commissioner Shackleton, supported Commissioner Savoie, to table the motion to a future date. On a voice vote, the motion CARRIED.**

#### **Community Service Shortage**

Administrator German noted that a shortage of qualified prisoners to work outside was creating difficulties in Building and Grounds and also had cost the County over \$3,000 to hire private firms to do foreclosure cleanup. Under Sheriff Postma said steps were being taken to try and remedy the situation but that the problem actually comes down availability of Community Service Prisoners. No action was taken.

#### **Committee Comments**

None

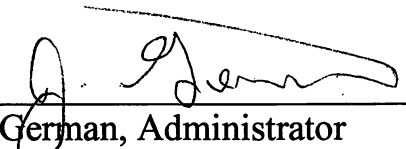
#### **Chairman's Comments**

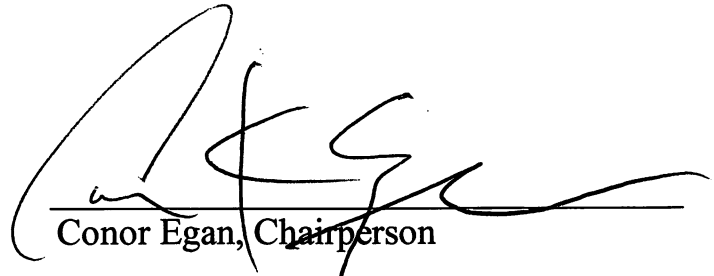
None offered

#### **Adjourn**

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to adjourn the meeting. On a voice vote, the motion was CARRIED.

The meeting was adjourned at 5:40 p.m.

  
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Jim German, Administrator

  
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Conor Egan, Chairperson